



**LAKE HAVASU METROPOLITAN
PLANNING ORGANIZATION (LHMPO)
EXECUTIVE BOARD MEETING MINUTES
Tuesday January 14, 2020, 2:00 P.M.**

One or More Executive Board Members May Attend and Vote Telephonically

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purposes of obtaining legal advice from the Attorney on any matter listed on the agenda under A.R.S §38-431.03(A)(3)

1. Call to Order

Chairman Sheehy called the meeting to order at 2:00 p.m.

2. Pledge of Allegiance

Chairman Sheehy led the Pledge of Allegiance.

3. Roll Call

The roll call was performed by Jeanette Buckley.

Present: Cal Sheehy, Buster Johnson, Donna McCoy, Alvin Stump and David Lane.

4. Title VI – Notice to the Public

The Title VI Notice to the Public was ready by Jeanette Buckley.

5. CALL TO THE PUBLIC:

There were no public comments.

6. CONSENT AGENDA

The following items will be considered as one item by the Executive Board and will be enacted with one motion with no separate discussion unless a board member requests to so, in that event the item will be removed.

6.1 Approve the Executive Board Meeting Minutes of October 8, 2019

6.2 Call for Executive Session Pursuant to A.R.S. § 38-431.03(A), 1:00 p.m., Tuesday, February 11, 2020

Motion

Member Lane presented a motion to approve the Consent Agenda as presented.

Motion was seconded by Vice-Chairman Johnson.

Vote on Motion

The vote on the motion was unanimous.

7. ANNOUNCEMENTS, COMMUNICATIONS, UPDATE REPORTS

7.1 LHMPO Director's Report (Information Only)

Vinny Gallegos advised the Executive Board that in their packets there is an attachment that shows ongoing activities that been done by the Lake Havasu MPO.

7.2 Agency Announcements and Updates (Information Only)

ADOT, City, County, and RTAC

Alvin Stump, ADOT Update the Executive Board that they are collecting traffic counts being collected at the third driveway at SR95 and Kiowa this week.

8. PUBLIC HEARINGS

8.1 Discussion and Possible Action to *Update* Previous MPO Resolution Regarding Tolling Interstate 15 and Encourage the Arizona Department of Transportation (ADOT) to Seek Alternate Funding Sources for the Roadway Improvements.

Vinny Gallegos advised the Executive Board at the last Executive Board Meeting there was discussion concerning tolling on Arizona roads. Vice Chairman Johnson brought up that Mohave County Board of Supervisors recently adopted a resolution opposing the tolling of Interstate 15. The MPO also did a resolution September 12, 2017 that the Executive Board approved for ADOT to seek alternative Funding sources for Interstate 15 excluding roadway tolling.

Vinny Gallegos asked the Executive Board what direction they would like staff to take on this resolution. Vice Chairman Johnson responded that a cover letter created reinforcing the original resolution that was already presented to the Arizona State Transportation Board would suffice. Member Lane asked if there would need to be written since it was signed by the prior Chairman. Chairman Sheehy stated that he was comfortable with the cover letter and the original resolution attached.

Motion

Vice Chairman Johnson presented a motion to have staff create a cover letter and attach resolution to be presented to the Arizona State Transportation Board. Motion was seconded by Member Lane.

Vote on Motion

The vote on the motion was 4 aye and 1 abstained.

8.2 Discussion and Possible Action to Approve TIP Amendment #2 Partial Scoping and updated HSIP Application for Swanson/Acoma Traffic Signal

Vinny Gallegos stated that he has provided the Executive Board the TIP Amendment #2 in their packets. The Swanson/Acoma Traffic Signal is a FY21/22 HSIP project that was originally part of an Acoma Blvd corridor improvement HSIP project. This intersection was identified by ADOT as the #1 unsignalized intersection for accidents. This intersection had 22 accidents at the time of the report. ADOT has been working with Lake Havasu City and the MPO to pursue funds for a traffic signal for this intersection. The project was originally awarded \$724,750 in February 2019 ADOT asked Lake Havasu City to increase the cost estimate for this project. Project costs have been increasing with the rising economy. Lake Havasu City and the MPO have expressed that they do not have any additional funding for this project. ADOT has indicated that they would be willing to increase the project to \$1,000,000 as long as the signal improvement

met the minimum 1.5 B/C ratio that was in place at the time of the application. ADOT has requested an additional scoping and cost estimate before they commit in writing.

Vinny Gallegos advised the Executive Board that the MPO has around \$12,000 to do the additional scoping and cost estimate for this project. Vinny Gallegos explained that TIP Amendment #2 addresses the funding for this scoping and updated cost estimate.

Member Lane asked Vinny Gallegos asked if part of the scope could address if the project is a feasible project since this intersection is now #6 on the unsignalized intersection list. Vinny Gallegos did explain that the data that put the intersection #1 unsignalized intersections list was a five-year window and possibly some of the crashes have fallen off or other intersections are now worse than this one.

Motion

Member Lane presented a motion to approve TIP Amendment #2 for Scoping update and Feasibility of the Swanson/Acoma Traffic Signal. Motion was seconded by Vice Chairman Johnson.

Vote on Motion

The vote on the motion was unanimous.

8.3 Discussion and Possible Action to Approve TIP Amendment #3 FY19-FY20 HSIP HAWK project public education

Vinny Gallegos explained that this is the MPO's effort to better educate and engage the public. The HAWK project is the process of design being finished and construction should start this year. This is the first High Intensity Activated Crosswalk Beacon (HAWK) for this area. The MPO thought it would be a good idea to do public education on this project. ADOT came out with a document that states it is up to locals for public outreach.

Vinny Gallegos advised the Executive Board that the \$5,000 would be for educational videos explaining how the HAWK functions. This will be to assist ADOT and Lake Havasu City on this project.

Chairman Sheehy asked why the public education is not included in the original plan. Vinny Gallegos responded that every HSIP project has 5% available for public education outreach, in the past the public outreach has been minimal.

Member Stump indicated that he thinks this is a good idea especially since the HAWK is new to the community.

Motion

Secretary/Treasurer McCoy presented a motion to approve TIP Amendment #3 for Pedestrian Hybrid Beacon public education campaign. Motion was seconded by Vice Chairman Johnson.

Vote on Motion

The vote on the motion was unanimous.

8.4 Discussion and Possible Action to Approve Regional Transit Implementation Plan

Vinny Gallegos advised the Executive Board that the Regional Transit Implementation Plan has been finalized. The Regional Transit Implementation Plan is a step for Lake Havasu City to start receiving 5307 transit funding. Once this is approved by the Executive Board and after the presentation to City Council, this plan will be turned over to Lake Havasu City for implementation. Vinny Gallegos introduced Phyllis Davis Project Manager with Kittleson & Associates to give the Executive Board a brief presentation. (Presentation available at Lake Havasu MPO office)

Phyllis Davis, Kittleson & Associates gave the following overview to the Executive Board:

- Study Purpose
 - Identify the Need/Demand for Transit Service
 - Determine Local and Regional Needs
 - Evaluate Alternative Service Scenarios
 - Create a Realistic and Sustainable Short and Long-Term Plan
- Short-Term Service Plan
 - Pre-Kickoff (0-6 Months)
 - Phase I: Pilot Phase (7-12 Months) Downtown Circulator
 - Phase II: Adjustment Phase (13-18 Months) add Northern Express
 - Paratransit Service to run with these routes
 - Phase III: Enhancement Phase
 - Fare Structure
 - Potential Partnerships with local businesses
- Mid-Term Service Plan (3-5 Years)
 - Implement a Microtransit Pilot Project
 - Implement a Southern Express that connects Bashas' to the Downtown Circulator
 - Pilot Home to Hub option
- Long-Term (5+ Years)
 - Re-Evaluate and update the Transit Service Plan
 - Evaluate potential need for transit connections to Bullhead City, Kingman and Parker

Vinny Gallegos highlighted that if Lake Havasu City keeps the commitment to Transit and use the Federal Share of 5307 you are able to start transit for \$724,000 in Phase I.

Member Lane wanted to make sure everyone understood on Phyllis's presentation slides when it said 2 am routes that it meant 2 routes in the morning not 2 a.m. Member Lane thanked Phyllis Davis for all the hard work that was done on this plan and the public involvement.

Patrick Cipres, Havasu Mobility expressed the need for transit in Lake Havasu City he has been running Havasu Mobility for five years. This plan comes at a good time now there has been enough time since HAT discontinued service and public has expressed a need for transit. As Lake Havasu City grows, the need for public transportation will be a need for the community. This plan is the key for transit to move forward we want positive results for transit.

Secretary/Treasurer wanted to thank everyone for their time and hard work on this, transit is a definite need for our community.

Motion

Secretary/Treasurer presented a motion to approve the Regional Transit Feasibility and Implementation Plan. Motion was seconded by Member Lane.

Vote on Motion

The vote on the motion was unanimous.

9. FUTURE AGENDA ITEMS

No future agenda items were given.

10. UPCOMING MEETINGS SCHEDULE

- State Transportation Board Meeting: **January 17, 2020, 9:00 AM**, Yuma, AZ
- LHMPPO Technical Advisory Committee Meeting: **January 28, 2020, 1:30 PM, CANCELLED** 900 London Bridge Road, Building B, Lake Havasu City, AZ 86403
- LHMPPO Executive Board Meeting: **February 11, 2020 2:00 PM**, 2360 McCulloch Boulevard, Police Facility Meeting Room, Lake Havasu City, AZ 86403
- LHMPPO Technical Advisory Committee Meeting: **February 25, 2020, 1:30 PM**, 900 London Bridge Road, Building B, Lake Havasu City, AZ 86403

11. ADJOURNMENT

Motion to adjourn was presented by Member Lane, seconded by Secretary/Treasurer McCoy. Vote on the motion was unanimous. Meeting adjourned at 2:43 p.m.