



**Lake Havasu Metropolitan Planning Organization (LHMPO)  
Executive Board Meeting Agenda  
Tuesday, April 9, 2024, 10:00 A.M.**

All Action items highlighted in gray

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purpose of obtaining legal advice from an attorney for the Board on any matter listed on the agenda under A.R.S. § 38-431.03 (A)(3)

**1. Call to Order-** (Cal Sheehy)

Chairman Sheehy called the meeting to order at 10:03 a.m.

**2. Pledge of Allegiance-** (Cal Sheehy)

Chairman Sheehy led in the Pledge of Allegiance.

**3. Roll Call-**(Sarah Lojewski)

Sarah Lojewski performed the Roll Call

Present: Chairman; Cal Sheehy, Vice Chairman; Buster Johnson, Secretary/Treasurer; Nancy Campbell, and Board members Jeni Coke and Board Member Gary Knight

**4. Call to the Public**

There was no request to address the Board.

**5. Meeting Minutes: December 12, 2023 and March 28, 2024**

Secretary/Treasurer Nancy Campbell motioned to approve the December 12, 2023, & March 28, 2024 Meeting Minutes. Gary Knight seconded the motion.

**6. Carbon Reduction Program (CRP)-Project Approval**

Justin Hembree shared with the group the project identified by the City. The project will have upgrades that include improvements such as crack seal, chip seal, fog/top coat, and or any other upgrades to improve the longevity of the asphalt surface of the pathway. The identified project is the LHM-C25-101 "State Route 95 - Multi-Use Path Upgrade".

Jeni Coke motioned to approve the Carbon Reduction Program (CRP)-Project Approval. Secretary/Treasurer Nancy Campbell seconded the motion.

## 7. HSIP Call for Projects-Project List Approval

Justin Hembree described that the MPO has been working with Greenlight Traffic Engineering to analyze the traffic accident/crash data to identify potential safety projects eligible for competitive HSIP grant funding for fiscal years 2027 & 2028. The potential safety projects are:

Lake Havasu City:

- McCulloch Blvd: a fatal pedestrian crash occurred near Birch Square crosswalk – consider traffic calming measures between Mulberry and Acoma (raised crosswalk(s), HAWK, streetscaping, etc.)
- North Palo Verde Blvd/Lake Havasu Ave: fatal left-turn/pedestrian crash – consider traffic signal or HAWK

Mohave County:

- London Bridge Rd, approximately 200 feet north of North View Drive: fatal run-off-road motorcycle crash, southbound, negotiating a curve – consider high friction surface treatment from North View to just north of Fathom Dr.

ADOT:

- SR 95 MP 178 to 180.4: 4 fatal rear-end crashes – consider dynamic dilemma zone/queue warning system

## 8. FY2024 TIP Amendments

Justin Hembree, LHMPPO Director advised the TAC of the formal and administrative amendment updates to the FY2024 TIP. The updates are as followed:

### ❖ **Projects added to the 5310 section of the TIP are:**

1. LHM-M23-101 - New Horizons Center Inc. - Preventative Maintenance
2. LHM-M23-102 - New Horizons Center Inc. - 4x4 SUV
3. LHM-M23-103 - New Horizons Center Inc. - Maxivan w/ lift (11 passenger)
4. LHM-M23-104 - New Horizons Center Inc. - Minivan – No Ramp
5. LHM-M23-105 - WACOG - Regional Mobility Management

### ❖ **Projects removed/added or funding changed to the 5307 FTA section of the TIP are:**

#### **Projects Removed**

1. LHT22-301D; Transit Hub with ADA Restrooms Design FY2022 5307 funding in the amount of \$125,000 remove this funding and line item.
2. LHT22-301D; Transit Hub with ADA Restrooms Design FY2020 STBG funding in the amount of \$38,896 remove this funding and line item.
3. LHT-25-302; Electric Charging Station, ADOT ID #103326 Remove project
4. LHT-27-303; FTA Vehicle, ADOT ID #103831 Remove project

#### **Projects Added**

*Lake Havasu Metropolitan Planning Organization  
900 London Bridge Road, Building B  
Lake Havasu City, AZ 86404  
(928) 453-2823  
[www.lhmpo.org](http://www.lhmpo.org)*

5. LHT-24-308 - Maintenance for Vehicle/ Building Maintenance \$60,000 with a \$12,000 match
6. LHT-26-305 - Maintenance for Vehicle/ Building Maintenance \$60,000 with a \$12,000 match
7. LHT-26-306 - Operating Expenses \$300,000 with a local match of \$150,000
8. LHT-28-301 - Operating Expenses \$500,000 with a local match of \$250,000
9. LHT-28-302- Maintenance for Vehicle/ Building Maintenance \$60,000 with a \$12,000 match

**Project Funding Decrease / Increase**

10. LHT-23-303 ADOT ID 103321 Vehicle Wireless Camera Technology change funding from \$77,792 with a Local match of \$2,351 to \$38,896.00 with a local match of \$2,351.00 Federal funding year changed to FFY2020
11. LHT-24-303 ADOT ID #103322 changed funding to \$180,000 with a local match of \$31,765
12. LHT-24-304 ADOT ID #103323 Federal Funding changed to \$200,000 with a local match of \$35,294 project moved from FY2024 to FY2025 Fed Aid Funding Year changed to FFY2021
13. LHT25-301 ADOT ID #103325 changed funding to \$458,000 with a local match of \$229,000
14. LHT-25-303 ADOT ID #103327 changed funding to \$200,000 with a match of \$35,294
15. LHT-26-301 ADOT ID #103328 changed funding to \$440,000 local match to \$220,000.
16. LHT-27-301 ADOT ID #103829 changed funding amount to \$500,000 and local match to \$250,000
17. LHT-27-302 ADOT ID #103830 changed funding amount to \$200,000 with a local match of \$35,294
18. LHT-27-304 ADOT ID #103832 changed funding amount to \$60,000 with a local match of \$12,000

**Project Schedule Change**

19. LHT-23-302 ADOT ID 102344 moving from FY2023 to FY2025 funding amount changed to \$200,000 with a local Match of \$35,294
20. LHT-24-307 ADOT ID #103828 Federal Funding year changed from FFY2019 to FFY2020
21. LHT-26-302 Electric Charging Station move to FY2028 project year

**Other / Misc:**

22. LHT-21-305 ADOT ID 102325 Change project name to Shade Cover for Vehicles
23. LHT-22-301C ADOT ID 102320 changed project name from Transit Hub with ADA Restrooms to Transit Facility Yard local funding is incorrect on LHT22-301C should only be \$100,000 was at \$180,000 this project needs to be moved to FFY2027 from FFY2023 and Funding Year FY2026.

❖ **Project schedule/cost changes to the HSIP section of the TIP are:**

**Project Schedule/Cost Changes**

**LHM H25-101 – State Route 95 Raised Median Project**

- Rescheduled - Construction phase advanced from FY26 to FY25
- Cost adjustment - Total project cost increased from \$3,491,630 to \$4,050,032 (Federal: \$3,819,180; State Match 230,852).

**LHM H25-103 – Horizon 6 Gold Springs Rd and Blue Canyon Rd.**

- Revised the Name of the project to remove the description/scope of work performed to road names only.
- Rescheduled – Construction phase pushed back from FY26 to FY27

❖ **Projects added/revised to the TA section of the TIP are:**

**Project Added/Revised**

**1. Lake Havasu MPO Safe Routes to School Scoping Project:**

- TIP ID - LHM-TA24-101
- Various School Locations; ½ Radius around School Zones – 8 total sites, 6 Elementary, 1 Middle, 1 High School Total Awarded Funding: \$ 433,370 - \$ 408,668 Federal, \$ 24,702 Local In-Kind Match Scoping/Study: FY24 Sponsor: Lake Havasu MPO

❖ **Projects added to the CRP section of the TIP are:**

**New Project Added**

**LHC-C25-101 - State Route 95 - Multi-Use Path Upgrades**

- Total Funding \$ 483,675.50 - Federal \$456,106, Local Match \$27,569.50  
Upgrades include improvements such as crack seal, chip seal, fog/top coat, and or any other upgrades to improve the longevity of the asphalt surface of the pathway.

Secretary/Treasurer Nancy Campbell motioned to approve the FY2024 TIP Amendment. Jeni Coke seconded the motion.

**9. FY2024 Loan**

Justin Hembree, LHMPO Director explained the FY24 Loan out of all lapsing funds (expected \$288,529.22 in STBG; and \$336,703.92 in CRP; all totaling \$625,233.14 – amounts subject to change before June 30, 2024), with REPAYMENT in FY 2025 (OA –STBG/CRP/PL) – Loan will aid in maintaining a fiscally constraint TIP and is necessary to fund the, future Traffic Signal ITS HURF Exchange and CRP Projects.

Jeni Coke motioned to approve the FY2024 Loan. Secretary/Treasurer Nancy Campbell seconded the motion.

**10. FY2024 Work Program Budget Amendment**

Justin Hembree, LHMPO Director The LHMPO will purchase Radar traffic counters for Lake Havasu City to aid in the data collection efforts for the HPMS/TCDS traffic count program. The new counters/units will improve the efficiency of the traffic counting operation by systematically replacing outdated & damaged equipment and supporting increased counting requirements resulting from the expansion of Functional Classifications (The list of classified roads that require counts was expanded circa 2020). In addition, the new units will support the ongoing traffic counting operations at long-

duration count site locations. The allocated budget for this purchase would be \$40,000 (SPR funds).

Secretary/Treasurer Nancy Campbell motioned to approve the FY2024 Work Program Budget Amendment. Jeni Coke seconded the motion.

**11. Project Status Update (Informational Only)**

Justin Hembree presented the project status update for the upcoming projects in the region.

- A draft IGA is in progress for the Lake Havasu MPO safe routes to school scoping project.
- Advertisement has been scheduled for the McCulloch Blvd & Jamaica Blvd Traffic Signal.
- Projects were advertised and Stanley Consultants was selected for both the Swanson Ave intersection and the Systemic Speed feedback sign projects.
- IGA was executed for the Gold Springs Road & blue Canyon Road shoulder widening.

**12. Rural Transportation Advocacy Council (RTAC) Report (Information Only)**

Kevin Adam, RTAC Executive Director provided state and federal legislative updates.

**13. ADOT District Report (Information Only)**

Todd Steinberger, P.E. Northwest Assistant District Engineer advised the Board on the updates for the pavement preservation projects in the region.

**14. Arizona Transportation Board Report (Information Only)**

Gary Knight, District Representative provided an update from the State Transportation Board meeting.

**15. Future Agenda Items**

No future MPO-related agenda items were discussed.

**16. Upcoming Meetings Schedule**

LHMPO TAC Meeting: **May 28, 2024, 10:00 AM**

LHMPO Executive Board Meeting: **June 11, 2024, 10:00 AM**

**17. Adjourn to Executive Session Pursuant to A.R.S. § 38-431.03(A)**

One or more board members may be participating via remote conferencing.

- 1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. (A.R.S. § 38-431(A)(7)); Discussion or consultation for legal advice with an attorney for the City, if necessary (A.R.S. § 38-431(A)(3))

- 1.1) Review of Applications for the Lake Havasu Metropolitan Planning Organization Officer Position and Discuss Interview/Appointment Strategy

The Lake Havasu City Executive Board reviewed the Applications for the LHMPO Officer position and discussed interview/appointment strategies.

#### 18. Reconvene to Regular Meeting

19. Discussion and possible action, if necessary, to comply with Arizona Open Meeting Law following the executive session regarding:

- 1) Review of Applications for the Lake Havasu Metropolitan Planning Organization Officer Position and Discuss Interview/Appointment Strategy

The Lake Havasu City Executive Board reviewed the Applications for the LHMPO Officer position and discussed interview/appointment strategies.

#### 20. Adjourn

Secretary/Treasurer Nancy Campbell motioned to adjourn

*Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, LHMPO does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact LHMPO's Title VI Coordinator at [hembreej@lhcaz.gov](mailto:hembreej@lhcaz.gov). Requests should be made as early as possible to ensure LHMPO has an opportunity to address the accommodation.*

*De acuerdo con el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés) y otras normas y leyes antidiscriminatorias, la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) no discrimina por motivos de raza, color, origen nacional, sexo, edad o discapacidad. Las personas que requieran asistencia (dentro de lo razonable) ya sea por el idioma o discapacidad deben*

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*ponerse en contacto con el Director Ejecutivo de la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) en [hembreej@lhcaz.gov](mailto:hembreej@lhcaz.gov). Las solicitudes deben hacerse lo antes posible para asegurar que la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) tenga la oportunidad de hacer los arreglos necesarios.*

*The following link provides access to a voluntary but highly important survey; by completing this survey, the Lake Havasu MPO will be able to determine who attends our public meetings and how we can improve participation:*

[https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF\\_So2QoPfOsfDZjqlBpbTwqsl6HLwFxl5Xy-Q/viewform](https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF_So2QoPfOsfDZjqlBpbTwqsl6HLwFxl5Xy-Q/viewform)

*El siguiente enlace proporciona acceso a una encuesta voluntaria pero muy importante; al completar esta encuesta, la MPO del lago Havasu podrá determinar quién asiste a nuestras reuniones públicas y cómo podemos mejorar la participación:*

<https://docs.google.com/forms/d/e/1FAIpQLSe6I7IM8eKfcf9mxiJcUmuLMbpLfnQ3vWCNKbigDMW4CQXb0g/viewform>