

Cal Sheehy, Chairman
Buster Johnson, Vice Chairman
Nancy Campbell, Secretary/Treasurer
Jeni Coke, Board Member
Gary Knight, Board Member



www.LHMPO.org
Lake Havasu City Police Facility
Meeting Room
2360 McCulloch Blvd. N
Lake Havasu Cit, AZ 86403

Lake Havasu Metropolitan Planning Organization (LHMPO) Executive Board Meeting Minutes

Tuesday, December 13, 2022, 2:00 P.M.

All Action items highlighted in gray

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purposes of obtaining legal advice from the Attorney on any matter listed on the agenda under A.R.S §38-431.03(A)(3)

1. Call to Order- (Cal Sheehy)

Chairman Sheehy called the meeting to order at 2:00 pm.

2. Pledge of Allegiance- (Cal Sheehy)

Chairman Sheehy led in the Pledge of Allegiance.

3. Roll Call-(Sarah Lojewski)

The Roll Call was performed by Sarah Lojewski

Present: Chairman; Cal Sheehy, Vice Chairman; Buster Johnson, Secretary/Treasurer; Nancy Campbell, and Board members Gary Knight, & Jeni Coke.

4. Call to the Public

There was no request to address the Board.

5. Meeting Minutes: October 11, 2022

Board member Buster Johnson motioned to approve the October 11, 2022, Meeting Minutes.

The motion was seconded by Secretary/Treasurer Nancy Campbell.

6. 2023 Officer Elections

Jeni Coke motioned to approve the 2023 Executive Board Officer Elections. Buster Johnson seconded the motion. Officer positions remain the same in 2022: Chairman Cal Sheehy, Vice-Chairman Buster Johnson, Secretary/Treasurer Nancy Campbell, and members Jeni Coke, Gary Knight.

7. 2023 Executive Board Meeting Schedule

Nancy Campbell motioned to approve the 2023 Executive Board meeting schedule of six meetings per year with a start time of 10:00 am. Jeni Coke seconded the motion.

8. WACOG Coordination Plan

Justin Hembree, LHMPO Director explained the WACOG coordination plan update to the TAC.

Nancy Campbell motioned to approve the 2023 updated WACOG Coordination Plan. Buster Johnson seconded the motion.

9. Lake Havasu City & LHMPO Lease Agreement

Jeni Coke motioned to approve the Lake Havasu City & LHMPO 5-year lease agreement. Nancy Campbell seconded the motion.

10. Lake Havasu MPO Director's Report

Justin Hembree, LHMPO Director updated the Executive Board on the following items.

1. RTAC Legislative Projects

- Project info sheets were created for each project and submitted on November 8th to RTAC / Kevin Adam for presentation to legislators during the upcoming 2023 legislative session.

2. FY25/26 HSIP Application Update

- December 8th - A safety review committee, of which the LHMPO Director will participate, will be held to review and approve the final list of HSIP projects for FY25/26

3. Signal ITS Update

- Due to high unknown variables between the ADOT and Local Traffic Signal System, Lake Havasu City Staff and the MPO have agreed to the need to postpone the Joint Signal ITS project until in-depth Engineering Analysis/Modeling can be done to determine exactly what improvements need to be made along the Lake Havasu Ave, McCulloch Blvd, and State Route 95 Corridors. Pending TAC and Executive Board approval, the Lake Havasu MPO has agreed to hire a consultant to conduct a "Signal Optimization and Enhancement Study," which includes performing the engineering analysis/modeling.
- **Traffic Signal Optimization & Enhancement Study**
Through a formal procurement process (RFP) tentatively scheduled for FY 2024, pending TAC and Executive Board approval, the LHMPO will hire a consultant to develop a plan for implementation of Adaptive Signal Control Technology (ASCT) or alternative traffic signal improvements to increase the overall efficiency and operations of three (3) main corridors (McCulloch Blvd, Lake Havasu Ave. & State Route 95).

The final plan will include evaluation, analysis, need, and benefit of all existing and all necessary future improvements; including but not limited to, interim improvements, traffic signal timings, ASCT related improvements, hardware, servers, communications

equipment, switches, system software, management systems, and system integration services. The plan will also identify agency roles and responsibilities related to the installation and operation of fully-functioning ASCT or alternative systems for each roadway segment and individual traffic signal locations.

4. Field Data Services (FDS) Traffic Count Update

- Traffic Data has been collected, the final reports were received November 30th. The MPO distributed the reports to City Staff via email during the first week of December.

11. Rural Transportation Advocacy Council (RTAC) Report (Information Only)

Kevin Adam, RTAC Executive Director – Mr. Adam was absent and did not provide state and federal legislative updates.

12. ADOT District Report (Information Only)

Todd Steinberger, ADOT NW District Engineer updated the Board on the following.

- ADOT is working on advertising the SR 95 pavement mill and fill project this winter
- ADOT is going to try to do a once a month litter pick up with our prison labor crew unless the prison can not provide the staff.
- ADOT appreciates the MPO and the City continue to coordinate with ADOT on signal coordination.
- Over the next couple of months on I-40 between Kingman and Havasu you will see maintenance roadway improvements.

13. Arizona Transportation Board Report (Information Only)

Gary Knight, District Representative provided an update from the State Transportation Board meeting with the upcoming projects outside of the region.

14. Future Agenda Items

No future agenda items were discussed.

15. Upcoming Meetings Schedule

- State Transportation Board Meeting: **December 16, 2022 – Chinle**
- LHMPO TAC Meeting **January 24, 2023, 10:00 AM**
- LHMPO Executive Board Meeting: **February 14, 2023, 2:00 PM or possibly 10:00 AM**

Adjournment

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, LHMPO does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact LHMPO's Title VI Coordinator at hembreej@lhcaz.gov. Requests should be made as early as possible to ensure LHMPO has an opportunity to address the accommodation.

De acuerdo con el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés) y otras normas y leyes antidiscriminatorias, la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) no discrimina por motivos de raza, color, origen nacional, sexo, edad o discapacidad. Las personas que requieran asistencia (dentro de lo razonable) ya sea por el idioma o discapacidad deben ponerse en contacto con el Director Ejecutivo de la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) en hembreej@lhcaz.gov. Las solicitudes deben hacerse lo antes posible para asegurar que la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) tenga la oportunidad de hacer los arreglos necesarios.

The following link provides access to a voluntary but highly important survey; by completing this survey, the Lake Havasu MPO will be able to determine who attends our public meetings and how we can improve participation:

https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF_So2QoPfosfDZjqlBpbTwqsI6HLwFxl5Xy-Q/viewform

El siguiente enlace proporciona acceso a una encuesta voluntaria pero muy importante; al completar esta encuesta, la MPO del lago Havasu podrá determinar quién asiste a nuestras reuniones públicas y cómo podemos mejorar la participación:

<https://docs.google.com/forms/d/e/1FAIpQLSe6I7lM8eKfcf9mxiJcUmuLMbpLfnQ3vWCNKbigDMW4CQXb0g/viewform>