

Cal Sheehy, Chair

Nancy Campbell, Vice Chair

Sonny Borrelli, Secretary/Treasurer

Jeni Coke, Board Member

Sam Elters, Board Member



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Lake Havasu City

Council Chambers

92 Acoma Blvd. S.

Lake Havasu City, AZ 86403

Lake Havasu Metropolitan Planning Organization (LHMPO)

Executive Board Meeting Minutes

Tuesday, October 28, 2025, 2:00 P.M.

All Action items highlighted in gray

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purpose of obtaining legal advice from an attorney for the Board on any matter listed on the agenda under A.R.S. § 38-431.03 (A)(3)

1. CALL TO ORDER - (Cal Sheehy)

Chairman Sheehy called the meeting to order at 2:00 P.M.

2. PLEDGE OF ALLEGIANCE - (Cal Sheehy)

Chairman Sheehy led in the Pledge of Allegiance.

3. Roll Call - (Sarah Lojewski)

Sarah Lojewski performed Roll Call

Present: Chairman; Cal Sheehy, Vice-Chairman Nancy Campbell, board member Jeni Coke, Sam Elters and Secretary Sonny Borrelli.

4. Discussion and Possible Action to Approve the Minutes: August 12, 2025

Nancy Campbell motioned to approve both of June's Meeting Minutes on August 12, 2025. Sonny Borelli seconded the motion.

5. Discussion and Possible Action to Approve an Amendment to the FY26-27 Unified Planning Work Program (UPWP)

UPWP Amendment to: 1) Approve purchase of Urban SDK software using CRP funding in the amount of \$23,825 in FY26 2) Update MPO logo and 3) Update LHMPO staff position title – Sarah Lojewski, Director.

Sarah Lojewski, LHMPO Director explained to the Board that the LHMPO will need to amend the FY26-27 work program to include one (1) new project under the Regional Planning and Coordination work element for the purchase of Urban SDK software.

Purchase of One-Year Urban SDK License

The MPO will purchase a one-year license for Urban SDK traffic data analytics software. The software will primarily help the Lake Havasu City PD gather vehicle speed data, verify citizen speeding complaints, and identify speeding hotspots. The MPO will also use the software for transportation planning and to support ongoing data collection. The cost in the amount of \$23,825 will be covered using Carbon Reduction Program (CRP) funds.

An additional administrative Amendment item is the change of my title to now reflect as LHMPD Director.

Jeni Coke motioned to approve the administrative Amendment to the FY2026-FY2027 Unified Planning Work Program as presented. Nancy Campbell seconded the motion.

6. Discussion and Possible Action to Approve an Administrative Amendment to the FY26-30 Transportation Improvement Program

Administrative Transportation Improvement Program (TIP) Amendment #4 to amend the following Lake Havasu City Transit projects:

Projects Removed

1. LHT-27-301 ADOT ID 103829 Operating Expenses

Projects Added

1. LHT-27-303 FTA Vehicle Federal Funding 5307 \$200,000 with a local match of \$30,000
2. LHT-27-305 FTA Vehicle Federal Funding 5307 \$200,000 with a local match of \$30,000
3. LHT-27-306 FTA Vehicle Federal Funding 5307 \$200,000 with a local match of \$30,000
4. LHT-27-307 FTA Vehicle Technology Federal Funding 5307 \$10,000 with a local match of \$2,000
5. LHT-28-303 FTA Vehicle Federal Funding 5307 \$200,000 with a local match of \$30,000
6. LHT-28-304 FTA Vehicle Federal Funding 5307 \$200,000 with a local match of \$30,000

Sarah Lojewski, LHMPD Director explained to the Board Transit is removing project LHT-27-301 for Operating Expense and adding (3) FTA vehicles in funding year 27 and (2) in funding year 28 using 5307 funds. The cost for each is \$200K with a local match of \$30K. Transit is also adding a vehicle technology project in funding year 27 using 5307 funds. The cost will be 10K with a local match of \$2K.

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Sonny Borrelli motioned to approve the administrative Amendment #4 to the FY2026-FY2030 Transportation Improvement Program as presented. Nancy Campbell seconded the motion.

7. Discussion and Possible Action to Approve a Formal Amendment to the FY26-30 Transportation Improvement Program

Sarah Lojewski, LHMPD Director explained to the Board the Formal Transportation Improvement Program (TIP) Amendment #4 to amend the following Lake Havasu MPO projects:

Projects Added

1. Added design phase for Traffic Signal ITS HURF Exchange Project - \$95,000.00, with 10% ADOT fee of \$10,555.55
2. New HURF Exchange Project-LHM 26-101-(3) Traffic Signal Cabinet Upgrades-\$203,691.60 HURF 10% ADOT fee - \$22,632.40

Project Adjustment

1. Adjusted construction cost for Traffic Signal ITS HURF Exchange Project-\$727,235.84 with ADOT fee of \$80,803.98.

The MPO is doing a Formal Transportation Improvement Program (TIP) Amendment #4 to amend the following projects:

Projects Added

1. We added a design phase for Traffic Signal ITS HURF Exchange Project - \$95,000.00, with 10% ADOT fee of \$10,555.55 (\$105,555.55)
2. We are adding a New HURF Exchange Project-LHM 26-101- The City will upgrade (3) Traffic Signal Cabinet - \$203,691.60 HURF 10% ADOT fee - \$22,632.40 (\$226,324.00)

Project Adjustment

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1. Adjusted construction cost for Traffic Signal ITS HURF Exchange Project-\$727,235.84 with ADOT fee of \$80,803.98. (\$808,039.82)

Jeni Coke motioned to approve the formal Amendment #4 to the FY2026-FY2030 Transportation Improvement Program as presented. Sam Elters seconded the motion.

8. Presentation and Discussion of the Legislative Reports on Current Legislation by the Rural Transportation Advocacy Council (RTAC)

•Current Legislative updates

Kevin Adam, RTAC Executive Director, provided a state and Federal legislative update to the Board.

9. Discussion of the Current Updates of Pavement Preservation Projects in the Region by ADOT District Engineer

Todd Steinberger, P.E. Northwest Assistant District Engineer, advised the Board on the updates for the projects in the region.

- The raised median on SR 95 from S. Palo Verde to Price
- I-40 Pavement Preservation from the CA State Line to Needle Mtn. TI
- I-40 Pavement Preservation from Needle Mtn TI to SR 95 TI
- West Kingman System to System TI in Kingman

10. Discussion of the Current Updates of the Transportation Projects in the State by Arizona Transportation Board

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- Sam Elters, District Representative, updated the Board on the new changes being made to the DBE language requirements for contracts.
- Mr. Elters explained the importance of HURF monies to fund projects and expressed concern about projects needs falling behind.
- Mr. Elters updated the Board on the P2P study session next week for p2p processes.

11. CALL FOR FUTURE AGENDA ITEMS- (Cal Sheehy)

12. UPCOMING MEETING SCHEDULE:

LHMPO TAC Meeting: **November 18, 2025, 10:00 AM**

LHMPO Executive Board Meeting: **December 9, 2025, 2:00 PM**

13. ADJOURNMENT

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, LHMPO does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact LHMPO's Title VI Coordinator at lojewskis@lhcaz.gov. Requests should be made as early as possible to ensure LHMPO has an opportunity to address the accommodation.

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De acuerdo con el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés) y otras normas y leyes antidiscriminatorias, la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) no discrimina por motivos de raza, color, origen nacional, sexo, edad o discapacidad. Las personas que requieran asistencia (dentro de lo razonable) ya sea por el idioma o discapacidad deben ponerse en contacto con el Director Ejecutivo de la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) en lojewskis@lhcaz.gov. Las solicitudes deben hacerse lo antes posible para asegurar que la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) tenga la oportunidad de hacer los arreglos necesarios.

The following link provides access to a voluntary but highly important survey; by completing this survey, the Lake Havasu MPO will be able to determine who attends our public meetings and how we can improve participation:

https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF_So2QoPfOsfDZjqlBpbTwqsl6HLwFxl5Xy-Q/viewform

El siguiente enlace proporciona acceso a una encuesta voluntaria pero muy importante; al completar esta encuesta, la MPO del lago Havasu podrá determinar quién asiste a nuestras reuniones públicas y cómo podemos mejorar la participación:

<https://docs.google.com/forms/d/e/1FAIpQLSe6I7IM8eKfcf9mxiJcUmuLMbpLfnQ3vWCNKbigDMW4CQXb0g/viewform>

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