



**Lake Havasu Metropolitan Planning Organization (LHMPO)  
Executive Board Meeting Minutes  
Tuesday August 11, 2020, 2:00 P.M.**

**In-Person Attendance is Suspended for this Meeting.  
This meeting will be held through technological means.**

Call in Information: 1-669-900-6833    Meeting ID: 895 4350 4409

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purposes of obtaining legal advice from the Attorney on any matter listed on the agenda under A.R.S §38-431.03(A)(3)

**1. Call to Order**

Chairman Sheehy called the meeting to order at 2:00 p.m.

**2. Roll Call**

The roll call was performed by Jeanette Buckley.

Present: Cal Sheehy, Donna McCoy, David Lane, Garry Knight and Buster Johnson.

**3. Title VI – Notice to the Public**

The Title VI Notice to the public was read by Jeanette Buckle.

**4. Call to the Public**

No public comments were received prior to this virtual meeting.

**5. Consent Agenda**

The following items will be considered as one item by the Executive Board and will be enacted with one motion with no separate discussion unless a board member requests to so, in that event the item will be removed.

**5.1 Approve the Executive Board Meeting Minutes of June 9, 2020**

**Motion**

Member McCoy presented a motion to approve the Consent Agenda as presented.  
Motion was seconded by Member Lane.

**Vote on Motion**

Roll call vote taken. The vote on the motion was unanimous.

**6. Announcements, Communications, Update Reports**

**6.1 LHMPO Director's Report (Information Only)**

Vinny Gallegos announced that Jeanette Buckley will be transitioning to the Transit Department. Human Resources will be posting the MPO position soon.

**6.2 Agency Announcements and Updates (Information Only)**

ADOT, Lake Havasu City, and Mohave County

Alvin Stump, ADOT Northwest District Engineer updated the Executive Board on the following:

- TSMO promised to visit Lake Havasu City to do a site visit to review the SR95/Kiowa traffic signal
- ADOT is waiting for funding for a slurry project on SR95

David Lane advised Alvin Stump that he would be available to answer questions when TSMO comes for their site visit.

## 7. Regular Meeting Agenda

### 7.1 Discussion and Possible Approval of the Title VI Nondiscrimination Program 2021 Implementation Plan

Vinny Gallegos advised the Executive Board that the Title VI is a requirement for receiving federal funding from Federal Highways Administration, Federal Transit Administration and Arizona Department of Transportation.

This plan documents how the MPO will not discriminate in any of its programs and how the MPO will provide outreach to the public through its Public Participation Plan. This plan also addresses how the MPO will reach out with the Limited English Proficiency program.

Joanna Lucerco and Jesse Zaragoza with the Civil Rights Division of ADOT provided a presentation to the Executive Board. The following information was in the presentation:

- Civil Rights Act of 1964
  - No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Financial assistance.
- Civil Rights Restoration Act of 1987
  - Institution-wide scope and coverage of the nondiscrimination statutes
  - Include all programs and activities of Federal-aid recipients, sub-recipients, and contractors
  - Regardless if the program is federally assisted or not
- Title VI ensures recipients may not:
  - Deny a service, benefit on the grounds of race, color, or national origin
  - Provide a service or benefit that is different from that provided to others
  - Restrict an individual in the enjoyment of any advantage or privilege enjoyed by others
- Title VI Implementation Plan
  - Living Document
  - Annual submittals of:
    - Title VI Implementation Plan

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- Goals and Accomplishments Report
- Signed Assurances
- Board approval of the Title VI Plan
- What does Title VI/EJ/LEP compliance look like in Public Involvement
  - LEP in Public Involvement
    - Notices available in multiple languages
    - Outreach in LEP languages
  - EJ in Public Involvement
    - Partnering with local non-profits, school districts
    - Accessible meeting locations and times
  - Title VI in Public Involvement
    - Public knows their rights
    - Public has access to the transportation decision making process

Chairman Sheehy thanked the Civil Rights Division for their presentation of Title VI. Chairman Sheehy asked if there was any public comments on this item. Vinny Gallegos responded there were none.

**Motion**

Member Lane presented a motion to approve the Title VI Nondiscrimination Program 2021 Implementation Plan. Motion was seconded by Member McCoy.

**Vote on Motion**

Roll call vote taken. The vote on the motion was unanimous.

- 7.2** Discussion and Update on Pedestrian Hybrid Beacon for Acoma Blvd. & Pima Dr. North  
Vinny Gallegos advised the Executive Board that this was an HSIP application for a Pedestrian Hybrid Beacon on Acoma Blvd & Pima Drive. This project was awarded at \$267,491.50 the bid amount came back at \$304,000.00 the \$36,508.50 difference will be covered by ADOT. This project is 100% federally funded.

Greg Froslic updated the Executive Board that the construction has not started yet K.A.Z. Construction Inc. will be doing the project. There will be a meeting this week to discuss the construction schedule and the project should take around seven months.

- 7.3** Discussion and Update on Traffic Signal for Swanson Ave. and Acoma Blvd.  
Vinny Gallegos advised the Executive Board that this HSIP projects was applied for \$724,750 and awarded. Lake Havasu City in cooperation with ADOT and Lake Havasu MPO identified a need to do a revised cost estimate since the original awarded amount would not cover the project. ADOT offered to support the project up to \$1 million but not to exceed. Lake Havasu MPO hired Mike Blankenship with Greenlight Traffic Engineering to provide technical assistance in doing an updated project scope and cost estimate. The estimate for this project is \$999,105 with a \$200 local match.

Mike Blankenship explained that if the project comes back over the \$1 million that Lake Havasu City can choose to cut back on the scope of this project. This project is design in FY21 and construction in FY22.

**7.4 Discussion and Update on the 2045 Regional Transportation Plan (RTP)**

Vinny Gallegos informed the Executive Board that at the June Executive Board Meeting that they approved the contract with Kittleson and Associates for the 2045 Regional Transportation Plan. Vinny Gallegos invited Phyllis Davis with Kittleson and Associates to talk about the 2045 Regional Transportation Plan.

Phyllis Davis, Kittleson and Associates gave the Executive Board an update and overview of the 2045 Regional Transportation Plan:

- The plan will be looking at changing transportation needs
- Federal compliance
- Determining regional priorities
- This plan will set the region up for success
- System needs assessment
- Existing and Future Conditions
- Public Engagement
- Project Selection, Evaluation, and Prioritization
- Final Plan May 2021

Chairman Sheehy asked about the public engagement if they have any success in public outreach with the social distancing. Phyllis Davis responded that they are working with other agencies to see what the best practices for public engagement are.

**7.5 WACOG Regional Transit Implementation Plan (RTIP)**

Vinny Gallegos informed the Executive Board that WACOG has a Request for Proposals for the WACOG Regional Transit Implementation Plan which closes on August 14, 2020.

Justin Hembree updated the Executive Board that this plan is different than the local transit plans. This plan is looking at how to connect the regions transit services so the public could travel from Lake Havasu City to Kingman or Bullhead City. The plan will be looking at state and federal funding for this program. The Transit TAC will meet next week to rate the proposals.

Chairman Sheehy asked Justin Hembree asked who is paying for the Regional Transportation Plan. Justin Hembree responded that WACOG will be paying for the plan out of their funding.

Chairman Sheehy asked Justin Hembree if Yuma had a Regional Transportation Plan. Justin Hembree responded that Yuma uses the Yuma Metropolitan Planning Organization for their transit planning.

**7.6 Discussion and Update of the Arizona State Transportation Board Activities**

Gary Knight, Arizona State Transportation Board Member updated the Executive Board on the State's finances. The Highway User Revenue Fund is looking better than originally forecasted. The next Arizona State Transportation is August 21<sup>st</sup> and there should be another financial update that will show through July. The five year plan will be finalized at the October meeting. Mohave County will have a new administrator Sam Elters.

**8. Future Agenda Items**

Chairman Sheehy asked if there were any future agenda items. No future items were given.

**9. Upcoming Meetings Schedule**

- State Transportation Board Meeting: **August 21, 2020, 9:00 AM**
- LHMPPO Technical Advisory Committee Meeting: **August 25, 2020, 1:30 PM**
- LHMPPO Executive Board Meeting: **September 8, 2020 2:00 PM**

**10. Adjournment**

Motion to adjourn was presented by Member Lane, seconded by Secretary/Treasurer McCoy. Vote on motion was unanimous. Meeting adjourned at 3:11 p.m.