

Lake Havasu Metropolitan Planning Organization (LHMPO)

Executive Board Meeting Minutes

Tuesday, August 08, 2023, 10:00 A.M.

All Action items highlighted in gray

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purpose of obtaining legal advice from an attorney for the Board on any matter listed on the agenda under A.R.S. § 38-431.03 (A)(3)

1. Call to Order- (Cal Sheehy)

Chairman Sheehy called the meeting to order at 10:03 am.

2. Pledge of Allegiance- (Cal Sheehy)

Chairman Sheehy led in the Pledge of Allegiance.

3. Roll Call-(Sarah Lojewski)

The Roll Call was performed by Sarah Lojewski

Present: Chairman; Cal Sheehy, Vice Chairman; Buster Johnson, Secretary/Treasurer; Nancy Campbell, and Board members Jeni Coke and Gary Knight.

4. Call to the Public

There was no request to address the Board.

5. Meeting Minutes: June 13, 2023 & June 27, 2023

Board Member Buster Johnson motioned to approve June 13, 2023, & June 27, 2023, Meeting Minutes. The motion was seconded by Secretary/Treasurer Nancy Campbell.

6. Traffic Signal Analysis & Modeling Study – RFP Timeline

Justin Hembree, LHMPO Director, updated the Board on the Traffic Analysis & Modeling Study and the Request for Proposals (RFP) timeline. The LHMPO officially advertised the project on July 10. The RFP was announced in the local newspaper, the LHMPO website, and the LHMPOs social media accounts. The deadline for proposal submittals is September 8. After proposals are received, The Transportation Advisory Committee (TAC) will have a two-week period from Sept 8th-Sept 22nd in which they will review and rank each proposal. During the September 26th TAC meeting, the TAC members will vote to either select the highest-ranked proposal or may decide it is necessary to conduct further interviews with the top three candidates/firms. The highest-ranked proposal will be presented to the Executive Board on either October 11 or December 12 for final approval (pending the necessity of an interview process).

7. Transportation Alternatives (TA) Call for Projects

Justin Hembree, LHMPO Director, discussed the recently announced Transportation Alternatives (TA) program and ADOT's call for projects/grants. The agenda packet contained a link to ADOT's Transportation Alternatives website. Mr. Hembree noted the link and how the ADOT website includes resources, a guidebook, and the application forms to apply for grant funding.

Mr. Hembree explained the two-phase application process and the deadline for the prescreening applications. The deadline for prescreening applications is August 31.

Mr. Hembree discussed the various agencies eligible to apply for the TA grant funding. The call for projects was sent to all agencies, but the MPO is unaware of whether the City or other agencies intend to apply for funding directly. Mr. Hembree said he encouraged all agencies to apply for "scoping" projects during this grant cycle.

Mr. Hembree informed the Board of the LHMPOs intent to apply for grant funding to "scope" pedestrian (sidewalk) and bicycle projects or projects historically considered "Safe Routes to School." The MPO is looking at a handful of elementary, mid, and high school locations to submit for scoping consideration. The Board indicated full support of the MPOs submittal/scoping of such projects.

8. RTAC Projects for Legislative Session 2024

Justin Hembree, LHMPO Director, reminded the Board of the 2024 call for legislative/RTAC projects and the announcement email sent out on July 18. Mr. Hembree stated that the anticipated funding available to the Lake Havasu region is roughly \$14 million for the 2024 session. Mohave County chose to recycle last year's London Bridge Rd Rubber Chip Seal project and to increase the cost to cover inflation (\$325k new project total), leaving roughly \$13.9 million for city-specific projects. Mr. Hembree discussed the ongoing coordination with Greg Frosile and the City Engineers to utilize the City's current 5-year Capital Improvement Project (CIP) list to identify projects to assign the \$13.9 million. The due date for legislative/RTAC project submittal is September 8. Once the MPO receives the project applications, the MPO will create project fact sheets to be included in the RTAC statewide project booklet and attached to sponsored legislation. The MPO must submit the project fact sheets to RTAC by October 1 to be included in the statewide omnibus project booklet. The statewide project booklet will be showcased during the AZ Rural Transportation Summit on October 18-20.

9. Rural Transportation Advocacy Council (RTAC) Report (Information Only)

Kevin Adam, RTAC Executive Director – Mr. Adam provided state and federal legislative updates.

10. ADOT District Report (Information Only)

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Todd Steinberger, P.E. Northwest Assistant District Engineer the ADOT district advised the Board on the upcoming projects in the region.

11. Arizona Transportation Board Report (Information Only)

Gary Knight, District Representative provided an update from the State Transportation Board meeting.

12. Future Agenda Items

No future agenda items were discussed

13. Upcoming Meetings Schedule

LHMPO TAC Meeting: **September 26, 2023, 10:00 AM**

LHMPO Executive Board Meeting: **October 10, 2023, 10:00 AM**

Adjournment

Adjourned at 10:25 am

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, LHMPO does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact LHMPO's Title VI Coordinator at hembreej@lhcaz.gov. Requests should be made as early as possible to ensure LHMPO has an opportunity to address the accommodation.

De acuerdo con el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés) y otras normas y leyes antidiscriminatorias, la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) no discrimina por motivos de raza, color, origen nacional, sexo, edad o discapacidad. Las personas que requieran asistencia (dentro de lo razonable) ya sea por el idioma o discapacidad deben ponerse en contacto con el Director Ejecutivo de la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) en hembreej@lhcaz.gov. Las solicitudes deben hacerse lo antes posible para asegurar que la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) tenga la oportunidad de hacer los arreglos necesarios.

The following link provides access to a voluntary but highly important survey; by completing this survey, the Lake Havasu MPO will be able to determine who attends our public meetings and how we can improve participation:

https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF_So2QoPfOsFDZjqlBpbTwqsl6HLwFxl5Xy-Q/viewform

El siguiente enlace proporciona acceso a una encuesta voluntaria pero muy importante; al completar esta encuesta, la MPO del lago Havasu podrá determinar quién asiste a nuestras reuniones públicas y cómo podemos mejorar la participación:

<https://docs.google.com/forms/d/e/1FAIpQLSe6l7IM8eKfc9mxiJcUmuLMbpLfnQ3vWCNKbigDMW4CQXb0g/viewform>