



**Lake Havasu Metropolitan Planning Organization (LHMPO)
Executive Board Meeting Minutes
Tuesday June 9, 2020, 2:00 P.M.**

**In-Person Attendance is Suspended for this Meeting.
This meeting will be held through technological means.**

Call in Information: 1-669-900-6833 Meeting ID: 240 624 4759

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purposes of obtaining legal advice from the Attorney on any matter listed on the agenda under A.R.S §38-431.03(A)(3)

1. Call to Order

Chairman Sheehy called the meeting to order at 2:00 p.m.

2. Roll Call

The roll call was performed by Jeanette Buckley.

Present: Cal Sheehy, Donna McCoy, David Lane, Garry Knight and Buster Johnson.

3. Title VI – Notice to the Public

The Title VI Notice to the public was read by Jeanette Buckley.

4. Call to the Public

No public comments were received prior to this virtual meeting.

5. Consent Agenda

The following items will be considered as one item by the Executive Board and will be enacted with one motion with no separate discussion unless a board member requests to so, in that event the item will be removed.

6.1 Approve the Executive Board Meeting Minutes of January 14, 2020

6.2 Approve the Executive Board Meeting Minutes of March 10, 2020

6.3 Call for Executive Session Pursuant to A.R.S. § 38-431.03(A), 1:00 p.m., Tuesday, August 11, 2020

Motion

Member Lane presented a motion to approve the Consent Agenda as presented.

Motion was seconded by Secretary/Treasurer McCoy.

Vote on Motion

Roll call vote taken. The vote on the motion was unanimous.

7. Announcements, Communications, Update Reports

7.1 LHMPO Director's Report (Information Only)

Vinny Gallegos advised the Executive board that attached to the agenda are the progress reports showing the activities of the MPO staff.

7.2 Agency Announcements and Updates (Information Only)

ADOT, Lake Havasu City, and Mohave County

Alvin Stump, ADOT Northwest District Engineer updated the Executive Board on the following:

- ADOT has completed the signal warrant study for the third driveway north of Kiowa
- The study shows that the intersection does meet warrants
- TSMO is currently reviewing the study to make a determination

Member Lane responded that now that the intersection project is completed that it looks good. In addition, Member Lane expressed gratitude for the hard work and for extending the pavement on this project.

8. Discussion / Possible Action

8.1 Discussion and Possible Action to Approve the 2045 Regional Transportation Plan (RTP) Professional Services Agreement with Kittleson & Associates.

Vinny Gallegos advised the Executive Board that there were three proposals for the 2045 Regional Transportation Plan. The review committee chose Kittleson & Associates proposal. Kittleson & Associates proposal is bringing on a team of other agencies Greenlight Traffic Engineering and Aecom. The Regional Transportation Plan needs to be done every five years. This plan will look at the transportation system for the next 25 years this includes road infrastructure, safety, transit, bicycle and pedestrians. The Professional Services agreement is in the agenda packet. The MPO will be moving forward with Kittleson & Associates, Phyllis Davis will be the Project Manager.

Chairman Sheehy asked Vinny Gallegos what process did the review committee go through to evaluate the three proposals. Vinny Gallegos responded that he opened up the committee to TAC members that were available there was representation from all the jurisdictions. The proposals were evaluated and scored by the quality of the proposal and how it relates to the needs of the region. Kittleson & Associates scored the highest and had the best proposal.

Chairman Sheehy asked what was the time frame for this plan. Vinny Gallegos responded that this was an eleven-month plan.

Chairman Sheehy asked if there was any public comment on this item. Jeanette Buckley responded that there was no public comments on this item.

Motion

Secretary/Treasurer McCoy presented a motion that the Executive Board approve the Professional Services Agreement for the 2045 Regional Transportation Plan. Motion was seconded by Member Lane.

Vote on Motion

Roll call vote taken. The vote on the motion was unanimous.

- 8.2** Discussion and Update: MPO Involvement with Transit Implementation / CARES Act
Vinny Gallegos advised the Executive Board that since the completion of the Transit Implementation Plan Lake Havasu City is now a direct recipient for FTA funds since the transit plan was completed. There are one-time CARES Act funds available to Lake Havasu City for \$2,329,937. These funds are to help with economic recovery for transit agencies. Casa Grande and Prescott-Prescott Valley are looking for partnership with a direct recipient. The MPO can support Lake Havasu City with the federal process since this is an activity that MPO does on a daily basis. Collaborating with another agency would take discussions with all parties involved and would possibly bring more funding or administrative costs to Lake Havasu City. In the intern, Lake Havasu MPO is willing to collaborate with Lake Havasu City to find a solution but there would need to be a long-term solution. Vinny Gallegos indicated that he just wanted to the Executive Board to be aware in case there had to be more discussions how the MPO can be of assistance.

Chairman Sheehy asked Vinny Gallegos if the CARES Act funding was guaranteed or is Lake Havasu City going to have to apply for the funding. Vinny Gallegos responded that these funds are allocated and has to be applied for but the \$2,329,937 is set aside for Lake Havasu City. Chairman Sheehy asked Vinny Gallegos if the application has to be submitted to the State or the Federal Government. Vinny Gallegos replied that this application would be with the Federal Government.

Member Lane asked Vinny Gallegos on the CARES Act funding if there was a timeline to use the funding. Vinny Gallegos responded that as of right now there is no expiration of the funding. There have been a couple of recovery acts in the past that have not had expiration dates on them and then the Federal Government did put an expiration date on them. Vinny Gallegos also advised the Executive Board that this funding has no match required.

Member Lane indicated that why Casa Grande and Prescott have reached out to Lake Havasu City is because they are now a direct recipient. Member Lane asked has Casa Grande and Prescott told us what they would want from Lake Havasu City, and why would they be giving us their funds if there is no match and expiration date. Vinny Gallegos answered that these areas are cautious they are not sure what transit will look like for their areas and how they will sustain a transit system. Casa Grande is looking at only using \$500,000 at this time. The MPO Manager for Casa Grande stated they have a lack of confidence of where transit will be in their region and they do not want to over commit themselves. Casa Grande is looking for Lake Havasu City to lead the application process and there would need to be an agreement with Lake Havasu City and Casa Grande.

Jess Knudson, Lake Havasu City Manager, advised the Executive Board that he wanted to thank the MPO and the ADOT Transit Manager for advising Lake Havasu City of this opportunity. Jess Knudson will be reaching out to the Casa Grande City Manager Larry

Rains to see what kind of assistance they need. Casa Grande has a different history than Lake Havasu City regarding transit. Jess Knudson is under the understanding that they are looking for these funds to do an updated Transit Study for their area.

Chairman Sheehy asked if there were any public comments regarding this item. Jeanette Buckley responded that there were no public comment received.

8.3 Discussion and Update from Rural Transportation Advocacy Council (RTAC)

Kevin Adam, RTAC Executive Director gave the Executive Board an update:

- The most recent reports from Washington and the State has not been as bad as predicted.
- The Bureau of Labor statistics predicted a higher unemployment rate that what has been reported
- It looks like the economy is getting back on track
- The impact of COVIG wasn't as bad as expected
- ADOT has to submit their 5 year construction program by July 1st
- ADOT last scheduled meeting is June 19th
- ADOT is required to submit a fiscally restrained plan
- The ADOT financial team was estimating a \$711 million dollar loss of revenue in the next 3 years
- This will cause a drastic cut of construction projects
- There is a good chance that ADOT could amend the projects back into the plan in September or August if the revenue comes up
- There is still a lot of debate in Washington of a another relief package and hopefully if there is one that road infrastructure will get addressed

Chairman Sheehy asked if there were any public comments regarding this item. Jeanette Buckley responded that there were no public comment received.

9. Future Agenda Items

Chairman Sheehy asked if there were any future agenda items. No future items were given.

10. Upcoming Meetings Schedule

- State Transportation Board Meeting: **June 19, 2020, 9:00 AM**
- LHMPPO Executive Board Meeting: **August 11, 2020 2:00 PM**, 2360 McCulloch Boulevard, Police Facility Meeting Room, Lake Havasu City, AZ 86403
- LHMPPO Technical Advisory Committee Meeting: **August 25, 2020, 1:30 PM**, 900 London Bridge Road, Building B, Lake Havasu City, AZ 86403

11. Adjournment

Motion to adjourn was presented by Member Lane, seconded by Secretary/Treasurer McCoy.

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Vote on the motion was unanimous. Meeting adjourned at 2:45 p.m.