

**Lake Havasu Metropolitan Planning Organization (LHMPO)**  
**Executive Board Meeting Minutes**  
**Tuesday, June 13, 2023, 11:30 A.M.**

All Action items highlighted in gray

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purpose of obtaining legal advice from an attorney for the Board on any matter listed on the agenda under A.R.S. § 38-431.03 (A)(3)

**1. Call to Order-** (Cal Sheehy)

Chairman Sheehy called the meeting to order at 11:30 am.

**2. Pledge of Allegiance-** (Cal Sheehy)

Chairman Sheehy led in the Pledge of Allegiance.

**3. Roll Call-**(Sarah Lojewski)

The Roll Call was performed by Sarah Lojewski

Present: Chairman; Cal Sheehy, Vice Chairman; Buster Johnson, Secretary/Treasurer; Nancy Campbell, and Board members Jeni Coke and Gary Knight.

**4. Call to the Public**

There was no request to address the Board.

**5. Adjourn to Executive Session Pursuant to A.R.S. § 38-431.03(A)**

5.1 Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. (A.R.S. § 38-431(A)(7)); Discussion or consultation with an attorney for the Board in order to consider its position and instruct the attorney for the Board regarding the public body's position regarding contracts that are the subject of negotiations (A.R.S. § 38-431(A)(4)); and Discussion or consultation for legal advice with an attorney for the Board, if necessary (A.R.S. § 38-431(A)(3)).

**A. MPO Manager Performance Evaluation, Reappointment, and Employment Contract Negotiations**

Secretary/Treasurer Nancy Campbell motioned to adjourn to Executive Session to discuss MPO Manager Performance evaluation, reappointment, and employment contract. The motion was seconded by Board member Jeni Coke.

**\*Reconvene to Regular Meeting**

**6. Discussion and Possible Action, If Necessary, to Comply with Arizona Open Meeting Law Following the Executive Session Regarding MPO Manager Performance Evaluation, Reappointment, and Employment Contract Negotiations**

Secretary/Treasurer Nancy Campbell motioned for Lake Havasu MPO Attorney Kelly Garry to finalize the MPO Manager contract per negotiations and discussion held during Executive Session and present the final contract to the Executive Board for approval at a future date. The motion was seconded by Board member Jeni Coke.

**7. Meeting Minutes: April 11, 2023**

Board Member Buster Johnson motioned to approve the April 11, 2023, Meeting Minutes. The motion was seconded by Secretary/Treasurer Nancy Campbell.

**8. Lake Havasu MPO & Lake Havasu Transit Building Use Agreement**

Secretary/Treasurer Nancy Campbell motioned to approve the LHMPO & LHC Transit building use agreement. The motion was seconded by Vice Chairman Buster Johnson.

**9. Draft FY24-25 Unified Planning Work Program (UPWP)**

Board Member Jeni Coke motioned to approve the Draft FY24-25 Unified Work Program. The motion was seconded by Secretary/Treasurer Nancy Campbell.

**10. Title VI Training**

Sarah Lojewski, LHMPO Administrative Specialist I performed the Annual Title VI mandatory training to the Executive Board.

**11. Title VI Plan & Annual Goal Report**

Vice Chairman Buster Johnson motioned to approve the FY23 Title VI Plan & Annual Goal Report. The motion was seconded by Secretary/Treasurer Nancy Campbell.

**12. Rural Transportation Advocacy Council (RTAC) Report (Information Only)**

Kevin Adam, RTAC Executive Director – Mr. Adam provided state and federal legislative updates.

**13. ADOT District Report (Information Only)**

Todd Steinberger, ADOT NW District Engineer was absent

**14. Arizona Transportation Board Report (Information Only)**

Gary Knight, District Representative provided an update from the State Transportation Board meeting.

**15. Future Agenda Items**

No future agenda items were discussed

**16. Upcoming Meetings Schedule**

LHMPO TAC Meeting: **July 25, 2023, 10:00 AM**

*Lake Havasu Metropolitan Planning Organization  
900 London Bridge Road, Building B  
Lake Havasu City, AZ 86404  
(928) 453-2823  
[www.lhmpo.org](http://www.lhmpo.org)*

LHMPO Executive Board Meeting: **August 8, 2023, 10:00 AM**

## **Adjournment**

**Adjourned at 12:26 pm**

*Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, LHMPO does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact LHMPO's Title VI Coordinator at [hembreej@lhcaz.gov](mailto:hembreej@lhcaz.gov). Requests should be made as early as possible to ensure LHMPO has an opportunity to address the accommodation.*

*De acuerdo con el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés) y otras normas y leyes antidiscriminatorias, la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) no discrimina por motivos de raza, color, origen nacional, sexo, edad o discapacidad. Las personas que requieran asistencia (dentro de lo razonable) ya sea por el idioma o discapacidad deben ponerse en contacto con el Director Ejecutivo de la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) en [hembreej@lhcaz.gov](mailto:hembreej@lhcaz.gov). Las solicitudes deben hacerse lo antes posible para asegurar que la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) tenga la oportunidad de hacer los arreglos necesarios.*

*The following link provides access to a voluntary but highly important survey; by completing this survey, the Lake Havasu MPO will be able to determine who attends our public meetings and how we can improve participation:*

[https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF\\_So2QoPfOsfDZjqlBpbTwqsl6HLwFxl5Xy-Q/viewform](https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF_So2QoPfOsfDZjqlBpbTwqsl6HLwFxl5Xy-Q/viewform)

*El siguiente enlace proporciona acceso a una encuesta voluntaria pero muy importante; al completar esta encuesta, la MPO del lago Havasu podrá determinar quién asiste a nuestras reuniones públicas y cómo podemos mejorar la participación:*

<https://docs.google.com/forms/d/e/1FAIpQLSe6I7IM8eKfcf9mxiJcUmuLMbpLfnQ3vWCNKbigDMW4CQXb0g/viewform>