

Jeff Thuneman, Lake Havasu City  
(Chairman)  
Steven Latoski, Mohave County  
(Vice Chairman)  
Will Randolph, ADOT  
Todd Steinberger, ADOT  
Roland Hulse, WACOG  
Jess Knudson, Lake Havasu City  
Ron Foggin, Lake Havasu City  
Tim Walsh, Mohave County



900 London Bridge Road, Bldg. B  
Meeting Room-A108  
Lake Havasu City, AZ 86404  
[www.LHMPO.org](http://www.LHMPO.org)

**TECHNICAL ADVISORY COMMITTEE (TAC)  
MEETING MINUTES**

**Tuesday, March 26, 2024, 10:00 AM.**

**In-person attendance is suspended for this Meeting.  
This meeting will be held through technological means.**

Zoom Meeting ID: **543 061 1521** Call-in Information: **1-669-900-9128**

**Shaded items are action items**

**1. CALL TO ORDER**

Chairman Jeff Thuneman called the meeting to order at 10:00 am

**2. ROLL CALL**

Sarah Lojewski performed the Roll Call

Present: Chairman Jeff Thuneman, Members Ron Foggin, Roland Hulse, and Will Randolph. Present after roll call : Jess Knudson and Todd Steinberger

**3. TITLE VI - NOTICE TO THE PUBLIC**

Sarah Lojewski performed Title VI Notice to the Public.

**4. Call to the Public**

There was no request from the public to address the TAC.

**5. Approve the TAC Meeting Minutes of January 23, 2024**

Ron Foggin motioned to approve the January 23, 2024, meeting minutes with the noted changes. Roland Hulse seconded the motion.

**6. Carbon Reduction Program (CRP)-Project Approval**

Justin Hembree shared with the group the project identified by the City. The project will have Upgrades that include improvements such as crack seal, chip seal, fog/top coat, and or any other upgrades to improve the longevity of the asphalt surface of the pathway. The identified project is the LHM-C25-101 "State Route 95 - Multi-Use Path Upgrade".

Roland Hulse motioned to approve the Carbon Reduction Program (CRP) Project Approval. Jess Knudson seconded the motion.

## **7. HSIP Call for Projects - Project List Approval**

Justin Hembree, described that the MPO has been working with Greenlight Traffic Engineering to analyze the traffic accident/crash data to identify potential safety projects eligible for competitive HSIP grant funding for fiscal years 2027 & 2028. Mike Blankenship, Greenlight TE presented potential application projects with open discussion from the TAC to move forward with the development of the applications.

Jess Knudson motioned to approve the HSIP Call for projects list approval with the noted changes. Roland Hulse seconded the motion.

## **8. FY2024 TIP Amendments**

Justin Hembree, LHMPO Director advised the TAC of the formal and administrative amendment updates to the FY2024 TIP. The updates are as followed:

### **❖ Projects added to the 5310 section of the TIP are:**

1. LHM-M23-101 - New Horizons Center Inc. - Preventative Maintenance
2. LHM-M23-102 - New Horizons Center Inc. - 4x4 SUV
3. LHM-M23-103 - New Horizons Center Inc. - Maxivan w/ lift (11 passenger)
4. LHM-M23-104 - New Horizons Center Inc. - Minivan - No Ramp
5. LHM-M23-105 - WACOG - Regional Mobility Management

### **❖ Projects removed/added or funding changed to the 5307 FTA section of the TIP are: Projects Removed**

1. LHT22-301D; Transit Hub with ADA Restrooms Design FY2022 5307 funding in the amount of \$125,000 remove this funding and line item.
2. LHT22-301D; Transit Hub with ADA Restrooms Design FY2020 STBG funding in the amount of \$38,896 remove this funding and line item.
3. LHT-25-302; Electric Charging Station, ADOT ID #103326 Remove project
4. LHT-27-303; FTA Vehicle, ADOT ID #103831 Remove project

### **Projects Added**

5. LHT-24-308 - Maintenance for Vehicle/Building Maintenance \$60,000 with a \$12,000 match
6. LHT-26-305 - Maintenance for Vehicle/Building Maintenance \$60,000 with a \$12,000 match
7. LHT-26-306 - Operating Expenses \$300,000 with a local match of \$150,000
8. LHT-28-301 - Operating Expenses \$500,000 with a local match of \$250,000
9. LHT-28-302- Maintenance for Vehicle/Building Maintenance \$60,000 with a \$12,000 match

### **Project Funding Decrease/ Increase**

10. LHT-23-303 ADOT ID 103321 Vehicle Wireless Camera Technology change funding from \$77,792 with a Local match of \$2,351 to \$38,896.00 with a local match of \$2,351.00 Federal funding year changed to FFY2020
11. LHT-24-303 ADOT ID #103322 changed funding to \$180,000 with a local match of \$31,765

12. LHT-24-304 ADOT ID #103323 Federal Funding changed to \$200,000 with a local match of \$35,294 project moved from FY2024 to FY2025 Fed Aid Funding Year changed to FFY2021
13. LHT25-301 ADOT ID #103325 changed funding to \$458,000 with a local match of \$229,000
14. LHT-25-303 ADOT ID #103327 changed funding to \$200,000 with a match of \$35,294
15. LHT-26-301 ADOT ID #103328 changed funding to \$440,000 local match to \$220,000.
16. LHT-27-301 ADOT ID #103829 changed funding amount to \$500,000 and local match to \$250,000
17. LHT-27-302 ADOT ID #103830 changed funding amount to \$200,000 with a local match of \$35,294
18. LHT-27-304 ADOT ID #103832 changed funding amount to \$60,000 with a local match of \$12,000

### **Project Schedule Change**

19. LHT-23-302 ADOT ID 102344 moving from FY2023 to FY2025 funding amount changed to \$200,000 with a local Match of \$35,294
20. LHT-24-307 ADOT ID #103828 Federal Funding year changed from FFY2019 to FFY2020
21. LHT-26-302 Electric Charging Station move to FY2028 project year

### **Other / Misc:**

22. LHT-21-305 ADOT ID 102325 Change project name to Shade Cover for Vehicles
23. LHT-22-301C ADOT ID 102320 changed project name from Transit Hub with ADA Restrooms to Transit Facility Yard local funding is incorrect on LHT22-301C should only be \$100,000 was at \$180,000 this project needs to be moved to FFY2027 from FFY2023 and Funding Year FY2026.

### **❖ Project schedule/cost changes to the HSIP section of the TIP are:**

#### **Project Schedule/Cost Changes**

##### **LHM H25-101 – State Route 95 Raised Median Project**

- Rescheduled - Construction phase advanced from FY26 to FY25
- Cost adjustment – Total project cost increased from \$3,491,630 to \$4,050,032 (Federal: \$3,819,180; State Match 230,852).

##### **LHM H25-103 – Horizon 6 Gold Springs Rd and Blue Canyon Rd.**

- Revised the Name of the project to remove the description/scope of work performed to road names only.
- Rescheduled – Construction phase pushed back from FY26 to FY27

### **❖ Projects added/revised to the TA section of the TIP are:**

#### **Project Added/Revised**

##### **1. Lake Havasu MPO Safe Routes to School Scoping Project:**

- TIP ID - LHM-TA24-101
- Various School Locations; ½ Radius around School Zones – 8 total sites, 6 Elementary, 1 Middle, 1 High School Total Awarded Funding: \$ 433,370 - \$ 408,668 Federal, \$ 24,702 Local In-Kind Match Scoping/Study: FY24 Sponsor: Lake Havasu MPO

### **❖ Projects added to the CRP section of the TIP are:**

Lake Havasu Metropolitan Planning Organization  
900 London Bridge Road, Bldg. B  
Lake Havasu City, AZ 86404  
(928) 453-2823

## New Project Added

### LHC-C25-101 - State Route 95 - Multi-Use Path Upgrades

- Total Funding \$ 483,675.50 - Federal \$456,106, Local Match \$27,569.50  
Upgrades include improvements such as crack seal, chip seal, fog/top coat, and or any other upgrades to improve the longevity of the asphalt surface of the pathway.

Jess Knudson motioned to approve the FY2024 TIP Amendments with the noted changes.  
Roland Hulse seconded the motion.

## 9. FY2024 Loan

Justin Hembree, LHMPO Director explained the FY24 Loan out of all lapsing funds (expected \$288,529.22 in STBG; and \$336,703.92 in CRP; all totaling \$625,233.14 - amounts subject to change before June 30, 2024), with REPAYMENT in FY 2025 (OA -STBG/CRP/PL) - Loan will aid in maintaining a fiscally constraint TIP and is necessary to fund the, future Traffic Signal ITS HURF Exchange and CRP Projects.

Roland Hulse motioned to approve the FY2024 Loan. Bill Young seconded the motion.  
**The action was void because it was seconded by a non-member.**

## 10. FY2024 Work Program Budget Amendment

Justin Hembree, LHMPO Director The LHMPO will purchase Radar traffic counters for Lake Havasu City to aid in the data collection efforts for the HPMS/TCDS traffic count program. The new counters/units will improve the efficiency of the traffic counting operation by systematically replacing outdated & damaged equipment and supporting increased counting requirements resulting from the expansion of Functional Classifications (The list of classified roads that require counts was expanded circa 2020). In addition, the new units will support the ongoing traffic counting operations at long-duration count site locations. The allocated budget for this purchase would be \$40,000 (SPR funds).

Bill Young motioned to approve the FY2024 Work Program Budget Amendment. Jess Knudson seconded the motion. **The action was void because it was motioned by a non-member.**

## 11. Project Status Update (Informational Only)

Lake Havasu Metropolitan Planning Organization  
900 London Bridge Road, Bldg. B  
Lake Havasu City, AZ 86404  
(928) 453-2823

Justin Hembree presented the project status update for the upcoming projects in the region.

- A draft IGA is in progress for the Lake Havasu MPO safe routes to school scoping project.
- Advertisement has been scheduled for the McCulloch Blvd & Jamacia Blvd Traffic Signal.
- Projects were advertised and Stanley Consultants was selected for both the Swanson Ave intersection and the Systemic Speed feedback sign projects.
- IGA was executed for the Gold Springs Road & blue Canyon rd shoulder widening.

#### **12. Traffic Count Presentation (Informational Only)**

Anita Johari, PM & Sage Donaldson presented a PowerPoint on Traffic Data Coordination and Federal Report updates.

#### **13. ADOT District Engineer's Report**

Todd Steinberger, P.E. Northwest Assistant District Engineer advised the TAC on the pavement preservation projects in the region.

#### **14. ADOT Planner's Report**

Will Randolph, Regional Transportation Planner: ADOT MPD Report

1. FY25-29 Five Year Construction Program: The Draft FY25-29 Five Year Construction Program was presented to the Arizona State Transportation Board on 2/16/24. STB comments were incorporated, and the public comment period has begun that will conclude on May 24th, 2024. The public hearing for the STB will be on May 17th, which will then go to the board for adoption on June 21st.

2. TA Program: TA project initiation work has begun with identifying planning types of studies and projects that are more suited for design and following the typical ADOT LPA authorization process. The LHMPO Safe Routes to School Project was determined to move for further design. Some planning TA studies will be administered by ADOT with other MPOS managing the studies themselves and having their own procurement. Please continue to visit the program website for needed information: <https://activetransportation.az.gov/transportation-alternatives-program>.

3. HSIP Call for projects SFY27/28: The HSIP call for projects was released on January 4th, 2024. An information webinar occurred January 18th, and

applications will be due on May 3rd. If you have questions please contact Mona Aglan-Swick ([maglan-swick@azdot.gov](mailto:maglan-swick@azdot.gov)) at 602-712-7374 or Larry Talley ([ltalley@azdot.gov](mailto:ltalley@azdot.gov)) at 602-712-7709.

4. ADOT SMART Program: Please continue to work with your local agencies to submit any applications for the SMART program. The website continues to be host of useful information found at <https://azdot.gov/planning/grant-coordination/az-smart-fund>.

5. Federal Discretionary Grants: Please continue to visit USDOT's website or the ADOT grant coordination page <https://azdot.gov/planning/adot-grant-coordination-group> for the NOFOs and deadlines.

#### Status of ADOT studies:

1. Electric Vehicle Infrastructure Plan: ADOT is conducting RFPs to construct chargers along the interstate freeways; it is anticipated for awards to occur in early summer of 2024. ADOT held a virtual pre-proposal conference during the week of February 23rd, and this recorded webinar can be found on the NEVI site. The proposal's due date will be April 19th, 2024. We are aiming to release a RFP for the next round of corridors at the end of 2024. ADOT is currently evaluating additional NHS corridors for this year's NEVI plan update. For more information visit our EV plan website, and feel free to sign up to the mailing list to receive study updates by email and opportunities to provide input.

<https://azdot.gov/planning/transportation-studies/arizona-electric-vehicle-program>

2. The Statewide Truck Parking Plan: The Statewide truck parking plan completed last year has top priority truck parking projects (I-10 Burnt Well Rest Area and I-40 Meteor Crater Rest Area) programmed for design-build in the current ADOT Five-Yea Construction Program.

4. Statewide ITS Architecture Update: Mid-tier deliverables have been received from the consultant regarding inventories and technical information, and comments have been provided by the stakeholders. We are moving forward with final deliverables and aiming to complete the project in May. The last stakeholder meeting occurred January 11th.

5. Many other studies are also occurring including freight, State Highway-Rail Grade Crossing Action Plan, PHX-TUC FRA Rail Corridor Identification and development, district corridor studies, and numerous transportation alternative studies.

## 15. WACOG Transportation Report

Roland Hulse, WACOG Transportation Manager provided an update on the final Regional Transit Implementation Plan.

## 16. UPCOMING MEETING SCHEDULE

- LHMPO Executive Board Meeting: **April 09, 2024, 10:00 AM**
- LHMPO TAC Meeting: **May 28, 2024, 10:00 AM**

## 13. ADJOURN

*Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, LHMPO does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact LHMPO's Title VI Coordinator at [hembreej@lhcaz.gov](mailto:hembreej@lhcaz.gov). Requests should be made as early as possible to ensure LHMPO has an opportunity to address the accommodation.*

*De acuerdo con el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés) y otras normas y leyes antidiscriminatorias, la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) no discrimina por motivos de raza, color, origen nacional, sexo, edad o discapacidad. Las personas que requieran asistencia (dentro de lo razonable) ya sea por el idioma o discapacidad deben ponerse en contacto con el Director Ejecutivo de la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) en [hembreej@lhcaz.gov](mailto:hembreej@lhcaz.gov). Las solicitudes deben hacerse lo antes posible para asegurar que la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) tenga la oportunidad de hacer los arreglos necesarios.*

*In an effort to determine who attends our meetings and to improve participation in the planning process, the LHMPO ask that you please fill out the following voluntary survey:*

[https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF\\_So2QoPfosfDZjqIBpbTwqsI6HLwFxL5Xy-Q/viewform](https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF_So2QoPfosfDZjqIBpbTwqsI6HLwFxL5Xy-Q/viewform)

*En un esfuerzo por determinar quién asiste a nuestras reuniones y mejorar la participación en el proceso de planificación, la LHMPO le pide que complete la siguiente encuesta voluntaria:*

<https://docs.google.com/forms/d/e/1FAIpQLSe6I7IM8eKfcf9mxiJcUmuLMBpLfnQ3vWCNKbigDMW4CQXb0g/viewform>