

Greg Froslic -- Chairman
Steven Latoski – Vice Chairman
Jason Bottjen
Todd Steinberger
Stuart Schmeling
Jess Knudson
Justin Hembree
Tim Walsh



2360 McCulloch Blvd., N
Lake Havasu City Police Facility
Meeting Room
Lake Havasu City, AZ 86403
www.LHMPO.org

**TECHNICAL ADVISORY COMMITTEE (TAC) WORK SESSION
WITH EXECUTIVE BOARD AND STAFF
MEETING MINUTES**

Tuesday, January 14, 2020, 12:30 p.m.

***One or More TAC Members May Attend and Vote Telephonically
Call in information - Phone Number: 1-888-240-2560 Meeting ID: 358 435 940***

1. CALL TO ORDER/ROLL CALL

Greg Froslic called the meeting to order at 12:30 p.m.

The roll call was performed by Jeanette Buckley.

Present: Greg Froslic, Justin Hembree, Jason Bottjen, Stuart Schmeling, Jess Knudson, and Scott Holtry.

Absent: Steven Latoski and Todd Steinberger.

2. TITLE VI – NOTICE TO THE PUBLIC

Jeanette Buckley read the Title VI – Notice to the Public.

3. CONSENT AGENDA

The following items will be considered as one item by the Technical Advisory Committee and will be enacted with one motion with no separate discussion unless a board members requests to so, in that event the item will be removed.

3.1 Approve the TAC meeting minutes of September 24, 2019

3.2 Approve the TAC meeting minutes of October 22, 2019

Motion

Jess Knudson presented a motion to approve the consent agenda. Motion was seconded by Justin Hembree.

Vote on Motion

The vote on the motion was unanimous.

4. DISCUSSION/POSSIBLE ACTION

4.1 Discussion and Update of the design of SR95/Kiowa third driveway traffic signal
Vinny Gallegos advised the TAC that the traffic signal was originally programmed with the SR95/Kiowa project but after consideration, it did not meet the warrants for highway safety funding so it was removed from the project. Lake Havasu MPO has set aside money for the traffic signal at the third driveway.

Alvin Stump met with the Traffic Engineer to discuss this driveway the TSMO staff wanted more traffic counts so they will be collecting traffic counts.

David Lane asked Alvin Stump when they will start the traffic counts. Alvin Stump responded that they will be here this week sometime but did not see them today.

Vinny Gallegos asked Alvin Stump if ADOT still wants a meeting with Lake Havasu City and Lake Havasu MPO. Alvin Stump responded that there would only need a meeting if ADOT does not want to go through with the traffic signal.

David Lane asked if the traffic counts are high enough would ADOT pay for the traffic signal so that Lake Havasu MPO does not have to pay for the signal. Alvin Stump responded that he does not have the support from ADOT for the signal.

Vinny Gallegos asked if the micro sealing would still be done in March when the weather warms up. Alvin Stump responded that it still is scheduled for March.

Greg Froslic asked if any treatments have been done to the median he has heard that it is difficult to see at night. Alvin Stump stated that he could see if the caps of the median could be painted.

Vinny Gallegos stated that if Lake Havasu MPO would pay for the traffic signal now rather than later that ADOT recognized that there could be future project collaboration down the road.

4.2 Discussion and Update of traffic signal at Swanson / Acoma

Vinny Gallegos advised the TAC that the Swanson & Acoma intersection was identified by ADOT as the #1 unsignalized intersection in Arizona for needing improvements from crash data. Lake Havasu MPO and the TAC had Greenlight Traffic Engineering put together a Highway Safety Improvement application to address this intersection. In the original application, it was a traffic signal and surrounding projects. At this time, the only part of the original application left is the traffic signal. Lake Havasu City has been talking to ADOT about the project cost the original project was around \$700,000 now the project is approaching \$1 million. Lake Havasu City does not have any additional funds for this signal. After conversations with ADOT, Lake Havasu MPO is willing to pay for a scoping and a more accurate cost estimate for \$12,000.00. ADOT has given us a verbal agreement to work with the project up to \$1 million adding another \$250,000 in highway safety funds.

Jason Bottjen checked and a scoping project cannot be done with HURF funds but SPR funding could be used. This Request for Quotes will need to go out to three consultants.

Greg Froslic asked what is missing and why does there have to be more scoping on this project. Vinny Gallegos responded that it is part of the process when doing a Highway Safety project that after the project is awarded then the engineers look at the project closer, this causes items to come up that were missed, and it brings up the cost of the project.

Justin Hembree stated to the TAC that every project that WACOG has submitted comes in over the original application award. This can be because of the timing of the projects or cost of materials going up by the time the project is implemented. Justin Hembree is looking at doing a more in depth scoping before submitting future project applications.

Greg Froslic stated that he supports the scoping but the original \$700,000 was based on some factor already.

Alvin Stump stated that spending a little more up front saves the project in the long run.

Vinny Gallegos indicated that the cost of HSIP projects keeps going up is an issue and that there still needs to be conversations with ADOT regarding these issues to resolve them in the future.

4.3 Discussion and Possible Action to Approve Regional Transit Implementation Plan
Greg Froslic stated that this is an action item and after the presentation, there will be voting on this item.

Vinny Gallegos stated this is the last meeting for the Regional Transit Implementation Plan it has been a very productive year.

Phyllis Davis, Kittleson & Associates presented a PowerPoint presentation available at the Lake Havasu MPO office. Phyllis Davis presented the TAC the Final Transit Implementation Plan with the following items:

- The study identified the need/demand for transit service
- Determined local and regional needs
- Evaluated alternative service scenarios
- Created a realistic and sustainable short and long-term plan
- Study Process addressed the following:
 - Goals/Objectives
 - Understand current transit services available
 - Assess previous system
 - Community Profile
 - Determine transit demand
 - Community survey
 - Future conditions
 - Multimodal assessment
 - Identify and evaluate service options
 - Ground truth preferred service
 - Community Survey
 - Phased Implementation Plan
- Feasibility Study Findings
 - Phased implementation – start small, use data to re-evaluate routes/stops
 - Downtown fixed route service
 - Leverage technology to reduce first/last-mile connections
 - Initiate vanpool programs for key employment/education centers
- Implementation Plan Recommendations
 - Service Goals
 - Build a safe, effective, efficient and accessible transit service for residents and visitors
 - Increase/address the mobility needs of residents and visitors
 - Identify reliable, sustainable, and adequate funding for continued transit operations
 - Short-Term Service Plan

- Pre-Kickoff (0-6 months)
 - Phase I Pilot Phase (7-12 months)
 - Phase II Adjustment Phase (13-18 months)
 - Phase III Enhancement Phase (19-24 months)
 - Develop Service and Stakeholder Partnerships
 - Fare Structure (Electronic fare payment system)
- Mid-Term (3-5 Years)
 - Continue Fixed-Route Service
 - Build partnerships with local businesses and stakeholders
 - Continue and expand vanpool programs
 - Implement a Southern Express Service Route
 - Implement a Microtransit Pilot Project
 - Evaluate Microtransit Pilot Project
- Long-Term (5+ Years)
 - Re-evaluate and update the transit service plan
 - Evaluate potential need for transit Tri-City connections
- Roles and Responsibility
 - Lake Havasu City
 - Internal City Transit Department
 - Transit Working Group (TWG)
 - Lake Havasu MPO
- Marketing Plan
 - System name and branding
 - Grand opening campaign
 - Rider guide
 - Website / Social Media
 - Community outreach
 - Advertising
- Partnership Opportunities
 - Mohave Community College
 - Go Havasu
 - Shops at Lake Havasu
 - Havasu Regional Medical Center
 - Arizona State University
 - Chemehuevi Indian Tribe
 - Mohave County
 - Local 5310 Service Providers

Jeanette Buckley asked how long the Downtown Circulator takes to run route. Phyllis Davis responded that it is typically 50 minutes with flag stops.

Patrick Cipres explained that Paratransit service is a complimentary service that follows the circulator route $\frac{3}{4}$ miles out.

Phyllis Davis advised the TAC that ADOT has given suggestions concerning vanpool service by selling extra seats if available.

Justin Hembree advised the TAC that in the next six months he would doing a Request for Proposals for an Inter-City Connection Plan this will be an 18-24 month project.

Patrick Cipres advised the TAC that NAIPTA uses Microtransit as a pilot for a future route typically they run the Microtransit for a year in an area.

David Lane asked Patrick Cipres if Uber and Lyft would share ridership data with Lake Havasu City if they are using the transit application. Patrick Cipres indicated that he would check with NAIPTA on how they obtain that data from Uber and Lyft.

Jess Knudson asked if the comments from Jill Dusenberry were added to the Transit Plan. Phyllis Davis advised that Patrick and she have reached out to Jill Dusenberry concerning her comments to make sure they added them to the plan.

Cal Sheehy asked about what happens to Havasu Mobility with this plan. Patrick Cipres stated that Havasu Mobility would keep running for the first 12 to 18 months with partnership from New Horizons. Patrick Cipres talked to New Horizons and they are agreement and want to collaborate with Lake Havasu City.

Vinny Gallegos thanked the TAC, Executive Board, Lake Havasu City and the MPO looks forward to being a partner with Lake Havasu City.

Motion

Jess Knudson presented a motion to approve the Regional Transit Feasibility and Implementation Plan. Motion was seconded by Stuart Schmeling.

Vote on Motion

The vote on the motion was unanimous.

5. AGENCY AND LHMPO UPDATES

Greg Froslic asked for agency updates no updates were given.

6. FUTURE AGENDA ITEMS

Greg Froslic asked for any future agenda items none were given.

7. UPCOMING MEETING SCHEDULE

- State Transportation Board Meeting: **January 17, 2020, 9:00 AM**, Yuma, AZ
- LHMPO Technical Advisory Committee Meeting: **January 28, 2020, 1:30 PM, CANCELLED** 900 London Bridge Road, Building B, Lake Havasu City, AZ 86403
- LHMPO Executive Board Meeting: **February 11, 2020 2:00 PM**, 2360 McCulloch Boulevard, Police Facility Meeting Room, Lake Havasu City, AZ 86403
- LHMPO Technical Advisory Committee Meeting: **February 25, 2020, 1:30 PM**, 900 London Bridge Road, Building B, Lake Havasu City, AZ 86403

8. CALL TO PUBLIC

There were no public comments

9. ADJOURN

Greg Froslic adjourned the meeting at 1:53 p.m.