

Lake Havasu MPO

METROPOLITAN PLANNING ORGANIZATION

Executive Board (EB) Meeting

Tuesday, December 10, 2024



900 N. London Bridge Rd., Bldg. B
Lake Havasu, AZ 86404
(928)-453-2824

Disclaimer: This is not a legal document. Although much care was taken to ensure the accuracy of the information presented in this document, The Lake Havasu Metropolitan Planning Organization does not guarantee the accuracy of this information.

Cal Sheehy, Chairman

Buster Johnson, Vice Chairman

Nancy Campbell, Secretary/Treasurer

Jeni Coke, Board Member

Sam Elters, Board Member



www.LHMPO.org

Lake Havasu City

Council Chambers

92 Acoma Blvd. S.

Lake Havasu City, AZ 86403

Lake Havasu Metropolitan Planning Organization (LHMPO)

Executive Board Meeting Agenda

Tuesday, December 10, 2024, 2:00 P.M.

All Action items highlighted in gray

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purpose of obtaining legal advice from an attorney for the Board on any matter listed on the agenda under A.R.S. § 38-431.03 (A)(3)

1. Call to Order- (Cal Sheehy)

2. Pledge of Allegiance- (Cal Sheehy)

3. Roll Call-(Sarah Lojewski)

4. Call to the Public

This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the LHMPO planning area that are not on the Agenda. Comments SHALL be limited to five (5) minutes or less.

5. Meeting Minutes: October 8, 2024

Cal Sheehy, Executive Board Chairman

6. 2025 Officer Elections

Cal Sheehy, Executive Board Chairman

7. 2025 Meeting Schedule

Cal Sheehy, Executive Board Chairman

8. LHMPO Report (Informational Only)

Sarah Lojewski, LHMPO Director

9. Rural Transportation Advocacy Council (RTAC) Report (Information Only)

Kevin Adam, RTAC Executive Director

10. ADOT District Report (Information Only)

Todd Steinberger, ADOT NW District Engineer

11. Arizona Transportation Board Report (Information Only)

Sam Elters, District Representative

12. Call For Future Agenda Items- (Cal Sheehy)

13. Upcoming Meeting Schedule:

LHMPO TAC Meeting: **January 28, 2025, 10:00 AM**

LHMPO Executive Board Meeting: **February 11, 2025, 2:00 PM**

14. Adjourn

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, LHMPO does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact LHMPO's Title VI Coordinator at lojewskis@lhcaz.gov. Requests should be made as early as possible to ensure LHMPO has an opportunity to address the accommodation.

De acuerdo con el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés) y otras normas y leyes antidiscriminatorias, la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) no discrimina por motivos de raza, color, origen nacional, sexo, edad o discapacidad. Las personas que requieran asistencia (dentro de lo razonable) ya sea por el idioma o discapacidad deben ponerse en contacto con el Director Ejecutivo de la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) en lojewskis@lhcaz.gov. Las solicitudes deben hacerse lo antes posible para asegurar que la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) tenga la oportunidad de hacer los arreglos necesarios.

The following link provides access to a voluntary but highly important survey; by completing this survey, the Lake Havasu MPO will be able to determine who attends our public meetings and how we can improve participation:

https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF_So2QoPfOsfDZjqlBpbTwqsl6HLwFxL5Xy-Q/viewform

El siguiente enlace proporciona acceso a una encuesta voluntaria pero muy importante; al completar esta encuesta, la MPO del lago Havasu podrá determinar quién asiste a nuestras reuniones públicas y cómo podemos mejorar la participación:

<https://docs.google.com/forms/d/e/1FAIpQLSe6I7IM8eKfcf9mxiJcUmuLMbpLfnQ3vWCNKbigDMW4CQXb0q/viewform>

Lake Havasu Metropolitan Planning Organization

900 London Bridge Road, Building B

Lake Havasu City, AZ 86404

(928) 453-2823

www.lhmopo.org

Item #5

Action Item

Meeting Minutes

Cal Sheehy, Chairman

Agenda Item # 5

**LAKE HAVASU MPO
REQUEST FOR ACTION**

SUBJECT: Action to Approve the Consent Agenda

SUBMITTED BY: Sarah Lojewski, Lake Havasu MPO Director

AGENDA TYPE: Public Hearing – Discussion / Possible Action

ATTACHMENTS:

Executive Board meeting minutes of October 8, 2024.

SUMMARY/BACKGROUND:

Approve the minutes from the Executive Board October 8, 2024.

ACTION OPTION:

Motion to approve the Executive Board meeting minutes of October 8, 2024.

OR

Motion to approve the Executive Board meeting minutes of October 8, 2024. with the noted changes.

RECOMMENDATION:

Motion to approve the Executive Board meeting minutes of October 8, 2024.

Cal Sheehy, Chairman

Buster Johnson, Vice Chairman

Nancy Campbell, Secretary/Treasurer

Jeni Coke, Board Member

Sam Elters, Board Member



www.LHMPO.org

Lake Havasu City

Council Chambers

92 Acoma Blvd. S.

Lake Havasu City, AZ 86403

Lake Havasu Metropolitan Planning Organization (LHMPO)

Executive Board Meeting Minutes

Tuesday, October 8, 2024, 10:00 A.M.

All Action items highlighted in gray

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purpose of obtaining legal advice from an attorney for the Board on any matter listed on the agenda under A.R.S. § 38-431.03 (A)(3)

1. Call to Order- (Cal Sheehy)

Chairman Sheehy called the meeting to order at 10:00 a.m.

2. Pledge of Allegiance- (Cal Sheehy)

Chairman Sheehy led in the Pledge of Allegiance

3. Roll Call-(Sarah Lojewski)

Sarah Lojewski performed the Roll Call

Present: Chairman; Cal Sheehy, Vice Chairman; Buster Johnson, and Secretary/Treasurer; Nancy Campbell, Sam Elters; board member. Jeni Coke; board member joined after roll call.

4. Call to the Public

There was no request from the public to address the Board.

5. Meeting Minutes: August 13, 2024, and September 13, 2024

Nancy Campbell motioned to approve the August 13, 2024, and September 13, 2024 Meeting Minutes. Buster Johnson seconded the motion.

6. LHMPO Report (Informational Only)

Sarah Lojewski provided an update on the Carbon Reduction Project (CRP). ADOT-LPA has informed Lake Havasu City and the LHMPO of adjustments to the initiation packet and LHMPO TIP for our Carbon Reduction Program (CRP) project. These adjustments include a cost modification and a renaming of the project, implemented in accordance with Federal Highway Administration (FHWA) guidelines.

*The Name has been changed to Multi-Use path upgrades, lake Havasu City

*The Cost adjustment added \$30, 000 for ADOT Review and PDA fees.

Please note that any modifications to the CRP section of the TIP are considered administrative changes.

7. Rural Transportation Advocacy Council (RTAC) Report (Information Only)

Kevin Adam, RTAC Executive Director, was absent, no report received.

8. ADOT District Report (Information Only)

Todd Steinberger, P.E. Northwest Assistant District Engineer advised the Board on the updates for the projects in the region.

9. Arizona Transportation Board Report (Information Only)

Sam Elters, District Representative, updated the board on the ADOT P2P meeting for FY 26-30 projects and on the State Transportation Board meeting.

10. Call For Future Agenda Items

Nancy Campbell inquired about the lighting connection between the City and the State and if it can be added to the RTAC appropriation bill as an additional item.

11. Upcoming Meeting Schedule:

LHMPO TAC Meeting: **November 19, 2024, 10:00 AM**

LHMPO Executive Board Meeting: **December 10, 2024, 10:00 AM**

12. Adjourn

Nancy Campbell motioned to adjourn

Lake Havasu Metropolitan Planning Organization

900 London Bridge Road, Building B

Lake Havasu City, AZ 86404

(928) 453-2823

www.lhmpo.org

Executive Board Meeting Minutes

October 8, 2024

Page 3 of 3

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, LHMPO does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact LHMPO's Title VI Coordinator at lojewskis@lhcaz.gov. Requests should be made as early as possible to ensure LHMPO has an opportunity to address the accommodation.

De acuerdo con el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés) y otras normas y leyes antidiscriminatorias, la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) no discrimina por motivos de raza, color, origen nacional, sexo, edad o discapacidad. Las personas que requieran asistencia (dentro de lo razonable) ya sea por el idioma o discapacidad deben ponerse en contacto con el Director Ejecutivo de la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) en lojewskis@lhcaz.gov. Las solicitudes deben hacerse lo antes posible para asegurar que la Organización de Planificación Metropolitana de Lake Havasu (LHMPO por sus siglas en inglés) tenga la oportunidad de hacer los arreglos necesarios.

The following link provides access to a voluntary but highly important survey; by completing this survey, the Lake Havasu MPO will be able to determine who attends our public meetings and how we can improve participation:

https://docs.google.com/forms/d/e/1FAIpQLSfcVaS6fU1kTF_So2QoPfOsfDZjqlBpbTwqsl6HLwFxl5Xy-Q/viewform

El siguiente enlace proporciona acceso a una encuesta voluntaria pero muy importante; al completar esta encuesta, la MPO del lago Havasu podrá determinar quién asiste a nuestras reuniones públicas y cómo podemos mejorar la participación:

<https://docs.google.com/forms/d/e/1FAIpQLSe6l7IM8eKfcf9mxiJcUmuLMbpLfnQ3vWCNKbigDMW4CQXb0g/viewform>

Lake Havasu Metropolitan Planning Organization

900 London Bridge Road, Building B

Lake Havasu City, AZ 86404

(928) 453-2823

www.lhmpo.org

Item #6

Action Item

2025 Officer Elections

Cal Sheehy, Chairman

**LAKE HAVASU MPO
REQUEST FOR ACTION
December 10, 2024**

SUBJECT: Discussion Possible Action to Hold Elections or Make
Appointments of Chair, Vice-Chair, and Secretary/Treasurer

SUBMITTED BY: Sarah Lojewski, MPO Director

AGENDA TYPE: Public Hearing

ATTACHMENTS: Board Roster

SUMMARY/BACKGROUND:

Executive Board elections or appointments are performed annually, unless a need arises due to personnel changes. This action would be effective through the calendar year 2025.

ACTION OPTION:

Motion to move forward with appointments or elections of Chair, Vice-Chair and Secretary/Treasurer, individually or as a slate

OR

Action as a result of the discussion of the Board

RECOMMENDATION:

Motion to move forward with appointments or elections of Chair, Vice-Chair and Secretary/Treasurer, individually or as a slate



Executive Board 2025 Roster

Cal Sheehy, Chairman

Lake Havasu City – Mayor

Office: (928) 453-4152

SheehyC@lhcaz.gov

Sonny Borrelli, Vice-Chairman

Mohave County, Supervisor District 3

Office: (928) 453-0724

Sborrelli@azleg.gov

Nancy Campbell, Secretary/Treasurer

Lake Havasu City, Councilmember

Office: (928) 453-4140

campbelln@lhcaz.gov

Jeni Coke, Member

Lake Havasu City, Councilmember

Office: (928) 453-4152

cokeJ@lhcaz.gov

Sam Elters, Member

State Transportation Board

elters@mohave.gov

Item #7

Action Item

2025 Meeting Schedule

Cal Sheehy, Chairman

**LAKE HAVASU MPO
REQUEST FOR ACTION
December 10, 2024**

SUBJECT: Discussion and Possible Action to Approve the 2024 Executive Board Meeting Schedule

SUBMITTED BY: Sarah Lojewski, MPO Director

AGENDA TYPE: Public Hearing

ATTACHMENTS:

2025 MPO Executive Meeting Schedule

SUMMARY/BACKGROUND:

The 2025 Executive Board meeting schedule will hold six meetings per year on the second Tuesday of every other month. The MPO would like to recommend that all meetings now be held at 2:00 PM. If a meeting needs to be canceled, rescheduled, or added to the 2025 schedule, the Executive Board and others will be notified.

ACTION OPTION:

Motion to approve the 2025 Executive Board Meeting Schedule with six Meetings per year held at 2:00 PM.

OR

Motion to approve the 2025 Executive Board Meeting Schedule with six meeting start times per year that **would remain at 10:00 AM.**

RECOMMENDATION:

Motion to approve the 2025 Executive Board Meeting Schedule with six Meetings per year held at 2:00 PM.

**LAKE HAVASU METROPOLITAN
PLANNING ORGANIZATION (LHMPO)
EXECUTIVE BOARD
2025 MEETING SCHEDULE**

**The following is the 2025 meeting schedule for the Lake Havasu Metropolitan
Planning Organization (LHMPO) Executive Board**

MEETINGS –SECOND (2ND) TUESDAY EVERY OTHER MONTH

February 11	August 12
April 8	October 14
June 10	December 9

LOCATION OF MEETING: Lake Havasu City Police Facility Meeting Room
2360 McCulloch Boulevard N, Lake Havasu City, AZ 86403

TIME: 2:00 PM

All meeting times and locations are subject to change with adequate notice given

Adequate notice will be provided if a scheduled meeting is canceled

LHMPO endeavors to make all public meetings accessible to persons with disabilities. Please call (928) 453-2823 or e-mail lojewskis@lhcaz.gov, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

**** Meeting date changed from the regular schedule due to a conflict.**

Item #8

LHMPO Report ***(Information Only)***

Sarah Lojewski, LHMPO Director

Item #9

Rural Transportation Advocacy Council (RTAC) Report *(Information Only)*

Kevin Adam, RTAC Executive Director

Item #10

ADOT District Report ***(Information Only)***

Todd Steinberger, ADOT NW District Engineer

Item #11

AZ Transportation Board Report

Sam Elters, Chairman of AZ State Board