

# Lake Havasu MPO

METROPOLITAN PLANNING ORGANIZATION

## Executive Board (EB) Meeting

Tuesday, August 08, 2023



900 N. London Bridge Rd., Bldg. B  
Lake Havasu, AZ 86404  
(928)-453-2824

Disclaimer: This is not a legal document. Although much care was taken to ensure the accuracy of the information presented in this document, The Lake Havasu Metropolitan Planning Organization does not guarantee the accuracy of this information.

Cal Sheehy, Chairman  
Buster Johnson, Vice Chairman  
Nancy Campbell, Secretary/Treasurer  
Jeni Coke, Board Member  
Gary Knight, Board Member



[www.LHMPO.org](http://www.LHMPO.org)  
Lake Havasu City Police Facility  
Meeting Room  
2360 McCulloch Blvd. N  
Lake Havasu Cit, AZ 86403

## **Lake Havasu Metropolitan Planning Organization (LHMPO)**

### **Executive Board Meeting Agenda**

**Tuesday, August 08, 2023, 10:00 A.M.**

All Action items highlighted in gray

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purpose of obtaining legal advice from an attorney for the Board on any matter listed on the agenda under A.R.S. § 38-431.03 (A)(3)

**1. Call to Order-** (Cal Sheehy)

**2. Pledge of Allegiance-** (Cal Sheehy)

**3. Roll Call-**(Sarah Lojewski)

**4. Call to the Public**

This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the LHMPO planning area that are not on the Agenda. Comments SHALL be limited to five (5) minutes or less.

**5. Meeting Minutes: June 13, 2023 & June 27, 2023**

*Cal Sheehy, EB Chairman*

**6. Traffic Signal Analysis & Modeling Study – RFP Timeline**

*Justin Hembree, LHMPO Director*

**7. Transportation Alternatives (TA) Call for Projects**

*Justin Hembree, LHMPO Director*

**8. RTAC Projects for Legislative Session 2024**

*Justin Hembree, LHMPO Director*

**9. Rural Transportation Advocacy Council (RTAC) Report (Information Only)**

*Kevin Adam, RTAC Executive Director*

**10. ADOT District Report (Information Only)**

*Todd Steinberger, ADOT NW District Engineer*

**11. Arizona Transportation Board Report (Information Only)**

*Gary Knight, District Representative*

**12. Future Agenda Items**

**13. Upcoming Meetings Schedule**

LHMPO TAC Meeting: **September 26, 2023, 10:00 AM**

LHMPO Executive Board Meeting: **October 10, 2023, 10:00 AM**

**Adjournment**

## Executive Board Meeting Agenda

August 08, 2023

Page 3 of 3

*Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, LHMPO does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact LHMPO's Title VI Coordinator at [hembreej@lhcaz.gov](mailto:hembreej@lhcaz.gov). Requests should be made as early as possible to ensure LHMPO has an opportunity to address the accommodation.*

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*El siguiente enlace proporciona acceso a una encuesta voluntaria pero muy importante; al completar esta encuesta, la MPO del lago Havasu podrá determinar quién asiste a nuestras reuniones públicas y cómo podemos mejorar la participación:*

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*Lake Havasu Metropolitan Planning Organization  
900 London Bridge Road, Building B  
Lake Havasu City, AZ 86404  
(928) 453-2823  
[www.lhmpo.org](http://www.lhmpo.org)*

# Item #5

## ***Meeting Minutes***

*Cal Sheehy, Chairman*

**LAKE HAVASU MPO  
REQUEST FOR ACTION  
August 08, 2023**

**SUBJECT:** Action to Approve the Consent Agenda

**SUBMITTED BY:** Justin Hembree, MPO Director

**AGENDA TYPE:** Public Hearing – Discussion / Possible Action

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**ATTACHMENTS:**

Executive Board meeting minutes of June 13, 2023, & June 27, 2023

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**SUMMARY/BACKGROUND:**

Approve the minutes from the Executive Board meeting held June 13, 2023 & June 27, 2023

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**ACTION OPTION:**

Motion to approve the Executive Board meeting minutes of June 13, 2023, & June 27, 2023

**OR**

Motion to approve the Executive Board meeting minutes of June 13, 2023, & June 27, 2023, with the noted changes

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**RECOMMENDATION:**

Motion to approve the Executive Board meeting minutes of June 13, 2023, & June 27, 2023.

**Lake Havasu Metropolitan Planning Organization (LHMPO)**  
**Executive Board Meeting Minutes**  
**Tuesday, June 13, 2023, 11:30 A.M.**

All Action items highlighted in gray

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purpose of obtaining legal advice from an attorney for the Board on any matter listed on the agenda under A.R.S. § 38-431.03 (A)(3)

**1. Call to Order-** (Cal Sheehy)

Chairman Sheehy called the meeting to order at 11:30 am.

**2. Pledge of Allegiance-** (Cal Sheehy)

Chairman Sheehy led in the Pledge of Allegiance.

**3. Roll Call-**(Sarah Lojewski)

The Roll Call was performed by Sarah Lojewski

Present: Chairman; Cal Sheehy, Vice Chairman; Buster Johnson, Secretary/Treasurer; Nancy Campbell, and Board members Jeni Coke and Gary Knight.

**4. Call to the Public**

There was no request to address the Board.

**5. Adjourn to Executive Session Pursuant to A.R.S. § 38-431.03(A)**

5.1 Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. (A.R.S. § 38-431(A)(7)); Discussion or consultation with an attorney for the Board in order to consider its position and instruct the attorney for the Board regarding the public body's position regarding contracts that are the subject of negotiations (A.R.S. § 38-431(A)(4)); and Discussion or consultation for legal advice with an attorney for the Board, if necessary (A.R.S. § 38-431(A)(3)).

**A. MPO Manager Performance Evaluation, Reappointment, and Employment Contract Negotiations**

Secretary/Treasurer Nancy Campbell motioned to adjourn to Executive Session to discuss MPO Manager Performance evaluation, reappointment, and employment contract. The motion was seconded by Board member Jeni Coke.

**\*Reconvene to Regular Meeting**

**6. Discussion and Possible Action, If Necessary, to Comply with Arizona Open Meeting Law Following the Executive Session Regarding MPO Manager Performance Evaluation, Reappointment, and Employment Contract Negotiations**



Secretary/Treasurer Nancy Campbell motioned for Lake Havasu MPO Attorney Kelly Garry to finalize the MPO Manager contract per negotiations and discussion held during Executive Session and present the final contract to the Executive Board for approval at a future date. The motion was seconded by Board member Jeni Coke.

**7. Meeting Minutes: April 11, 2023**

Board Member Buster Johnson motioned to approve the April 11, 2023, Meeting Minutes. The motion was seconded by Secretary/Treasurer Nancy Campbell.

**8. Lake Havasu MPO & Lake Havasu Transit Building Use Agreement**

Secretary/Treasurer Nancy Campbell motioned to approve the LHMPO & LHC Transit building use agreement. The motion was seconded by Vice Chairman Buster Johnson.

**9. Draft FY24-25 Unified Planning Work Program (UPWP)**

Board Member Jeni Coke motioned to approve the Draft FY24-25 Unified Work Program. The motion was seconded by Secretary/Treasurer Nancy Campbell.

**10. Title VI Training**

Sarah Lojewski, LHMPO Administrative Specialist I performed the Annual Title VI mandatory training to the Executive Board.

**11. Title VI Plan & Annual Goal Report**

Vice Chairman Buster Johnson motioned to approve the FY23 Title VI Plan & Annual Goal Report. The motion was seconded by Secretary/Treasurer Nancy Campbell.

**12. Rural Transportation Advocacy Council (RTAC) Report (Information Only)**

Kevin Adam, RTAC Executive Director – Mr. Adam provided state and federal legislative updates.

**13. ADOT District Report (Information Only)**

Todd Steinberger, ADOT NW District Engineer was absent

**14. Arizona Transportation Board Report (Information Only)**

Gary Knight, District Representative provided an update from the State Transportation Board meeting.

**15. Future Agenda Items**

No future agenda items were discussed

**16. Upcoming Meetings Schedule**

LHMPO TAC Meeting: **July 25, 2023, 10:00 AM**

*Lake Havasu Metropolitan Planning Organization  
900 London Bridge Road, Building B  
Lake Havasu City, AZ 86404  
(928) 453-2823  
[www.lhmpo.org](http://www.lhmpo.org)*



LHMPO Executive Board Meeting: **August 8, 2023, 10:00 AM**

## Adjournment

**Adjourned at 12:26 pm**

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## Lake Havasu Metropolitan Planning Organization (LHMPO)

### Executive Board Meeting Agenda

**Tuesday, June 27, 2023, 10:00 A.M.**

All Action items highlighted in gray

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purpose of obtaining legal advice from an attorney for the Board on any matter listed on the agenda under A.R.S. § 38-431.03 (A)(3)

**1. Call to Order-** (Cal Sheehy)

Chairman Sheehy called the meeting to order at 10:05 am.

**2. Roll Call-**(Sarah Lojewski)

The Roll Call was performed by Sarah Lojewski

Present: Chairman; Cal Sheehy, Vice Chairman; Buster Johnson, Secretary/Treasurer; Nancy Campbell, and Board members Jeni Coke.

**3. Call to the Public**

There was no request to address the Board.

**4. Public Hearings**

**4.1 Approve MPO Employment Contract with Justin Hembree**

Buster Johnson motioned to approve the MPO Manager Employment contract. The motion was seconded by Secretary/Treasurer Nancy Campbell.

**5. Upcoming Meetings Schedule**

- LHMPO TAC Meeting: **July 25, 2023, 10:00 AM**
- LHMPO Executive Board Meeting: **August 8, 2023, 10:00 AM**

**6. Adjournment**

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## Item #6

### **Traffic Signal Analysis & Modeling Study-RFP Timeline**

*Justin Hembree, LHMPO Director*

# Traffic Signal Analysis & Modeling Study

Lake Havasu MPO – Request for Proposals (RFP) Timeline	
Due Dates:	Description:
December - January	LHMPO to Draft Scope of Work
January - March, 2023	Distribute Draft Scope to TAC, Executive Board, and ADOT MPD for Review & Comment
March 10, 2023	Scope Comments Due to LHMPO
March 21, 2023	TAC Meeting – Scope/RFP Approval
April 11, 2023	Executive Board Meeting – RFP Approval (Executive Board approval to advertise the RFP, authority for Selection Committee and LHMPO Director to select top candidate, and authority for LHMPO Director and Executive Board Chair (LHMPO Purchasing Agent) to Award Contract (Notice to Proceed and Professional Service Agreement).
July 10, 2023	Official Procurement/Advertisement Date *Send the request to publish the notice/announcement to the Newspaper 1-2 weeks prior. Post to Website and Social Media Sites.
July 17, 2023	Questions Deadline (5 business days after official advertisement date, consultants to submit all questions regarding the RFP to the LHMPO)
July 24, 2023	Questions Response (5 business days after consultant questions deadline, the LHMPO will respond, in writing (and posted to the LHMPO website), to all questions regarding the RFP)
September 8, 2023	<b>Proposal Submittal Deadline</b> (While not required, and in order to ensure comprehensive responses, the LHMPO will set a 45-60 day timeframe in which bidders have to respond to RFP)
September 26, 2023	<b>TAC Meeting - Proposal Ranking &amp; Approval</b> (Each proposal will be reviewed & ranked/scored by selection committee members per the RFP evaluation criteria. Final ranking to be completed 10 business days after the proposal submittal deadline)
October 2 - 13, 2023	<b>Interviews – If Necessary</b> (Interviews may be scheduled if needed, Interviews will be conducted per the RFP interview evaluation criteria. Locations for Interviews may be conducted in-person or virtually (e.g., Zoom, GoToMeeting, or Teams) pending availability and or other factors.
October 10 or December 12, 2023	<b>Executive Board – Final Approval</b>
October – December, 2023	<b>Professional Service Agreement – Contract &amp; Negotiations.</b> (Once a top firm has been selected, the LHMPO and that Consulting firm will finalize the Professional Service Agreement (Contract) and make any necessary revisions to the Scope of Work (Budget, Tasks, and or Timeline).
October – December, 2023	<b>Notice to Top Firm</b> (Notify the top-ranked firm/selected bidder within 5 business days of last interview or proposal ranking of the selection committee's final decision).
January 2024 – June 2025	<b>Study timeframe – 12 to 18 Months</b>

Please note that many of these dates are estimates. The timeline may proceed more quickly or slowly depending on how certain events unfold.

## Item #7

### **Transportation Alternatives (TA) Call for Projects**

*Justin Hembree, LHMPO Director*

# ADOT Transportation Alternatives Program Project Eligibility Checklist

## Eligibility

*Review the checklist below to ensure your application/project is eligible for the ADOT TA Program. You must check at least one box in each section.*

### Eligible Location

AZ TA Program projects must be located outside of the Maricopa Association of Governments (MAG) and Pima Association of Governments (PAG) MPO planning area boundaries. See **Appendix I** for a map of Arizona's MPO and COG regions.

For Tribal Governments with boundaries that fall both within and outside of the MAG and PAG MPO planning area boundaries, any project located within MAG or PAG boundaries would not be eligible for ADOT TA Program funds, but projects outside of MAG or PAG boundaries would be eligible. See **Appendix II** for map Tribal Governments in Arizona.

*Where is the project location?*

- ☐ Outside of the Maricopa Association of Governments (MAG) and Pima Association of Governments (PAG) MPO planning area boundaries

### Eligible Project Sponsor

*What type of entity is the project sponsor?*

- ☐ Local government
- ☐ Tribal government
- ☐ Regional transportation authority
- ☐ Transit agency
- ☐ Natural resource or public land agency
  - ☐ Federal
  - ☐ State
  - ☐ Local
- ☐ School district, local education agency, or school
- ☐ MPOs that serve an urbanized area with a population of 200,000 or fewer
- ☐ Non-profit organizations (who is partnering with an eligible public entity who sponsors the project on the behalf of the non-profit organization)
- ☐ Any other local or regional governmental entity with responsibility for or oversight of transportation or recreational trails (other than a metropolitan planning organization that serves an urbanized area with a population of over 200,000 or a State agency) that the State determines to be eligible
- ☐ State of Arizona (if requested by an eligible public entity and agreed to by ADOT)

## Eligible Projects

*Which category or categories does your project type fall under?*

- ☐ Archaeological activities relating to impacts from implementation of a transportation project
- ☐ Boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways
- ☐ Construction of turnouts, overlooks, and viewing areas
- ☐ Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation, including sidewalks, bicycle infrastructure-related projects and systems that will provide safe routes for non-drivers
- ☐ Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other nonmotorized transportation users
- ☐ Education Programs (transportation related)
- ☐ Electric bicycle infrastructure
- ☐ Environmental mitigation for stormwater management (related to highway construction or runoff), wildlife mortality, or habitat connectivity
- ☐ Historic preservation and rehabilitation of historic transportation facilities
- ☐ Inventory, control, or removal of outdoor advertising
- ☐ Planning Studies (Scoping)
- ☐ Recreational trail projects (including maintenance and restoration)
- ☐ Safe routes to school projects
  - ☐ Infrastructure
  - ☐ Non-infrastructure
- ☐ Safety Assessments
- ☐ Shared micro-mobility systems (not operational costs)
- ☐ Transit projects
- ☐ Vegetation management

## Eligible Project Costs

*Does the project/application include any of the following eligible project costs?*

- ☐ Eligible non-infrastructure activities (e.g., educational programming)
- ☐ Planning/Scoping
- ☐ Design
- ☐ Construction
- ☐ Other items unavoidably required for the primary purpose of the project, which is to improve the efficiency and safety of travel, may be considered part of the eligible costs. These items may include utility relocation, sidewalks, ADA ramps and safety features.
- ☐ ADOT administrative fees

## Ineligible Project Costs

*Does the project/application include any of the following ineligible project costs?*

- ☐ Right-of-Way acquisition
- ☐ Routine maintenance and operations or unscheduled work that is performed to preserve existing infrastructure, in reaction to an event (crash) or season (potholes), or for reoccurring attention (e.g., fence repair, culvert cleanouts, etc.)



- ☐ General recreation and park facilities, playground equipment, sports fields, campgrounds, picnic areas, pavilions, or other facilities that do not serve an eligible cost, costs incurred prior to date of finance authorization
- ☐ Utility relocation which is not directly and unavoidably caused by the TA Program project
- ☐ Promotional activities except as permitted under the Safe Routes To School (SRTS) (2 CFR 200.421(e)(3))
- ☐ None of the above

## Right-of-Way

*Does your project require a right-of-way acquisition?*

- ☐ No, this project does not require right-of-way acquisition or right-of-way acquisition is already complete

## Local Match

*How will the project sponsor meet the federally required local match requirement?*

- ☐ The project sponsor is able to provide the 5.7% required local match
- ☐ The project sponsor is able to exceed the 5.7% required local match should project costs exceed the most recently submitted project cost estimate

## MPO/COG Coordination

*Which of the following MPOs or COGs has the project sponsor coordinated with and received a letter of support from?*

- ☐ Central Arizona Association of Governments (CAG)
- ☐ Central Yavapai Metropolitan Planning Organization (CYMPO)
- ☐ Lake Havasu Metropolitan Planning Organization (LHMPO)
- ☐ Flagstaff Metropolitan Planning Organization (FMPO)
- ☐ Northern Arizona Council of Governments (NACOG)
- ☐ Sierra Vista Metropolitan Planning Organization (SVMPO)
- ☐ South Eastern Arizona Governments Organization (SEAGO)
- ☐ Sun Corridor Metropolitan Planning Organization (SCMPO)
- ☐ Western Arizona Association of Governments (WACOG)
- ☐ Yuma Metropolitan Planning Organization (YMPO)
- ☐ Tribal Governments are encouraged to coordinate with the MPO/COGs, but the required letter of support will come from the route/facility owner:
  - ☐ Letter of support from the route/facility owner
  - ☐ Self-certifying letter that the project has no external jurisdictional coordination impacts.

## Application Content

*If your application contains each of the following, it is complete and ready to be submitted.*

- ☐ Designated Project Sponsor contact person and contact information
- ☐ Project Title
- ☐ Project Description
- ☐ Project Type
- ☐ Project Location

- ☐ Project Schedule
- ☐ TA Funding Request amount
- ☐ Local match amount
- ☐ Total project cost
- ☐ Organization(s) providing local match
- ☐ Project Budget (Cost Estimate)

## Justin Hembree

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**From:** Justin Hembree  
**Sent:** Thursday, July 20, 2023 2:26 PM  
**Subject:** IMPORTANT! - Call for Projects - ADOT Transportation Alternatives Program  
**Attachments:** TA-Program-Eligibility-Checklist.pdf; ADOT-TA-Program-Guidebook\_July-2023.pdf

Tracking:	Recipient	Read
	Greg Froslic	
	Jeff Thuneman	
	Jess Knudson	
	Matt Gunderson (GundeM@mohave.gov)	
	Roland Hulse	
	Steven Latoski (latoss@mohave.gov)	
	Todd Steinberger	
	William Randolph	
	'Sarah Lojewski'	
	Sarah Lojewski	Read: 7/20/2023 2:30 PM

Good Afternoon, TAC Members,

ADOT has officially announced the “**Transportation Alternatives (TA) Program**” call for projects.

The following link will take you to ADOT’s website: <https://activetransportation.az.gov/transportation-alternatives-program>

ADOT’s website provides further guidance and resources regarding the application process. In addition, please see attached TA eligibility checklist and program guidebook.

### **Due Date For Prescreening Application: August 18**

We will discuss the application timeline and various resources at the upcoming July 25 TAC meeting.

Take care,

*Justin Hembree*

Executive Director | Lake Havasu MPO

**Phone:** (928) 453-2824

**Mobile:** (928) 279-0638

**Email:** [hembreej@lhcaz.gov](mailto:hembreej@lhcaz.gov)

**Web:** [www.lhmpo.org](http://www.lhmpo.org)

900 London Bridge Rd. Bldg. B | Lake Havasu City, AZ 86404

----- Forwarded message -----

From: **Nancy Becerra** <[NGBecerra@azdot.gov](mailto:NGBecerra@azdot.gov)>

Date: Thu, Jul 20, 2023 at 9:40 AM

Subject: Apply now for ADOT's Transportation Alternatives Program

To: Nancy Becerra <[NGBecerra@azdot.gov](mailto:NGBecerra@azdot.gov)>

Hello,

The Arizona Department of Transportation (ADOT) invites cities, towns and other interested parties to partner with their regional planning organizations to apply for \$16 million in grants available this year through the Transportation Alternatives (TA) Program.

These federal grant dollars support projects that, among other eligible purposes:

- Enhance safety and mobility for pedestrians, bicyclists and transit riders,
- Provide scenic views, preserve history
- Create recreational trails
- Support habitat connectivity and stormwater mitigation
- Enhance safe routes to schools and
- Conduct safety assessments for vulnerable road users.

Projects can encompass planning, design and/or educational activities. Successful projects will demonstrate they are feasible, have the support of the community and will provide a benefit to the community. Projects must be for areas outside Maricopa and Pima counties.

A complete list of eligible projects is available through [the Federal Highway Administration's guidance for the Transportation Alternative Program](#).

**Applications must be received by Aug. 18.** Eligible project sponsors who have an idea for a Transportation Alternatives Program project are encouraged to apply.

Those interested in applying for funding through the Transportation Alternatives Program should contact the Metropolitan Planning Organization (MPO) or Council of Government (COG) in which the project is located. MPOs and COGs can provide guidance to project sponsors as they develop their application. A list of MPO and COG contacts is available on ADOT's planning [webpage](#). A map of Arizona's MPOs and COGs is also available [here](#).

Planning is an eligible Program activity and can help communities turn project ideas into feasible projects with a clear purpose and need, scope, schedule and cost estimate. Once planning is complete, projects can seek design and construction funding in future Transportation Alternatives Program cycles.

Projects will be screened to ensure they meet federal requirements, and a Transportation Alternative Program Technical Advisory Committee will evaluate and rank projects found to be eligible.

**To see if your project would meet the program eligibility requirements, please review the TA Program checklist.** The checklist, application, instructional webinar and presentation slides are available on the program website at <https://azdot.gov/TA>.

Nancy Becerra  
Community Relations Project Manager  
1655 W. Jackson St.  
Phoenix, AZ 85007  
623.695.7411  
[azdot.gov](https://azdot.gov)

# Item #8

## **Rural Transportation Advocacy Council Projects for Legislative Session 2024**

*Justin Hembree, LHMPO Director*



**Lake Havasu Metropolitan  
Planning Organization**

900 London Bridge Road, Bldg. B  
Lake Havasu City, AZ 86404  
(928) 453-2823

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June 18, 2023

To: Lake Havasu MPO Member Agencies

Regarding: **Lake Havasu MPO - Call-for-Projects - Greater Arizona Legislative Set-Aside Funding**

To whom it may concern:

This letter serves as Lake Havasu Metropolitan Planning Organization's (LHMPO), in coordination with the Rural Transportation Advocacy Council (RTAC) formal call for **"Greater Arizona Legislative Set-Aside Funding"** projects for consideration during the Arizona **2024** legislative session.

**Funding Background:**

The State Legislature is increasingly demonstrating a growing interest in infrastructure investment. However, that support level has not yet risen to the point of supporting a fuel tax or fee increase to pay for it. Legislators would rather prioritize earmarking surplus general fund revenues for infrastructure projects. This is popular as they get to support the infrastructure without raising taxes.

As earmarking appears to be the most viable option for securing additional infrastructure funding, the **RTAC Advisory Committee**, consisting of the Greater AZ COG/MPO directors, developed a compromise approach. The proposal is to develop a list of regional priorities consisting of the top projects put forward by all of the COG/MPOs in Greater AZ.

The Directors have had several discussions regarding the most equitable and viable approach to compiling this list and recommend these initial guidelines:

1. The total list value will include \$400 million in project funding requests.
2. Each Greater AZ COG/MPO would be allocated an amount proportional to their population.
3. No COG/MPO or local jurisdiction would be precluded from pursuing separate earmarks for other projects; i.e. legislators would still submit their list of transportation projects/bills in conjunction with the RTAC Greater Arizona project lists.



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Under the following scenario, each COG/MPO would have funding totals based on population figures for the inclusion of projects on each list:

COG/MPO	Population*	Percentage	Proposed Funding Request
<b>CAG</b>	84,510	5.01%	\$ 20,031,930.68
<b>CYMPO</b>	141,784	8.40%	\$ 33,607,943.63
<b>LHMPO</b>	60,257	3.57%	\$ 14,283,157.95
<b>METROPLAN</b>	279,975	16.59%	\$ 66,364,432.04
<b>NACOG</b>	94,647	5.61%	\$ 22,434,763.07
<b>PINAL (MAG)</b>	317,618	18.82%	\$ 75,287,111.77
<b>SCMPO</b>	152,306	9.03%	\$ 36,102,142.58
<b>SEAGO</b>	114,051	6.76%	\$ 27,034,325.62
<b>SVMPO</b>	68,906	4.08%	\$ 16,333,263.38
<b>WACOG</b>	169,567	10.05%	\$ 40,193,609.77
<b>YMPO</b>	203,881	12.08%	\$ 48,327,319.51
<b>Total</b>	<b>1,687,501</b>		<b>\$ 400,000,000.00</b>

\*2020 Population Estimates Provided by ADOT

The list comprised of projects for Greater AZ totaling \$400 million will be introduced to the state legislators as a **single** piece of legislation (bill) or may simply be included in the Governor's budget.





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**Funding Availability and Eligible Projects:**

Based on the table and figures provided by the **Rural Transportation Advocacy Council (RTAC)** above, the overall anticipated funding available to the LHMPO region is estimated at **\$14,283,157.95**

LHMPO has created a new section in the Transportation Improvement Program (TIP) specifically for the state legislative side-aside funding. Projects programmed in the TIP for this specific funding source will be considered in ***“Parking-Lot”*** status (pending) until the funding is awarded by the state legislators.

In order for LHMPO member agencies' project requests to be included in the legislative section of the LHMPO TIP, agencies are required to fill out the attached project applications and return to LHMPO by the submittal deadline outlined under the ***“Due Dates and Timeline”*** portion of this letter below.

Project eligibility for legislative set-aside funding is similar to that of the STBG funded categories (Perseveration, Modernization, and Expansion) with the added bonus of “local” streets being included and considered an eligible road-way classification.

Attached to this letter is an example of typical projects, that list and the following additions are eligible projects:

- Transit capital/infrastructure is an eligible expense
- Drainage improvements can be included in projects.
- Recommend funding the project with 100% state general funds, federalizing the project subjects it to additional regulations and compliance.
- The funding source is State General Surplus Funds - No Match required, but HIGHLY recommended.
- Administered Locally - NOT by ADOT

LHMPO asks that local agency staff please fill out applications and submit by the due date indicated below.

The local agency may submit one project per application or a list of projects per application (i.e. a single project or multiple projects that total the amount allocated under each scenario).

**Due Dates and Timeline:**

LHMPO member agency project requests and applications for the anticipated funding of the **2024** Arizona legislative session are due by **September 8, 2023 (second Friday of Septemeber).**

Projects and funding will be discussed at the LHMPO Transportation Advisory Committee (TAC) meeting on **July 25, 2023 & September 26, 2023** and the Executive Board meeting on **October 10, 2023**.



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## Greater Arizona Legislative Set-Aside Funding Call-for-Projects Timeline 2024 Session

Due Date	Action Required	Responsible Member
July	<b>Call for Projects</b> - To be added as an agenda item on the July 18, 2023, TAC agenda. (Letter, Application, Timeline sent out via email)	LHMPO
July-September 2023	Local Agencies identify projects of interest, develop project scope & cost estimates, and fill out LHMPO project application.	Local Agencies
July 25, 2023	TAC Meeting - Project and Funding Discussion	TAC
<b>September 8, 2023</b>	<b>Applications Due to LHMPO</b>	<b>Local Agencies</b>
September 26, 2023	TAC Meeting - Project Approval	TAC
October 1, 2023	LHMPO regional project fact sheets due to RTAC	LHMPO Director
October 10, 2023	Executive Board Meeting – Project Approval	Executive Board
October 18-20 2023	Rural Transportation Summit – Project Proposal Presentation to State Legislators & multiple RTAC presentations/meetings with the legislators leading up to the 2024 Legislative Session	RTAC and Lake Havasu City Representative (Either the Executive Board Chair or RTAC Representative for Lake Havasu)

LHMPO member agencies and other eligible recipients are to submit applications & supporting documents for funding via email to:

Justin Hembree  
Lake Havasu MPO - Executive Director  
[Hembreej@lhcaz.gov](mailto:Hembreej@lhcaz.gov)

Should you have any questions or corrections, please feel free to give me a call.

Sincerely,

Justin Hembree  
LHMPO Executive Director

# McCulloch Blvd. Improvements



## Project Overview

McCulloch Boulevard is a major arterial for Lake Havasu City, and the main roadway that forms the McCulloch downtown corridor (Mesquite Ave., McCulloch Blvd., and Swanson Ave., handling well over 40,000 vehicles per day). McCulloch Boulevard itself averages between 18,000 and 30,000 vehicles per day and serves the Post Office, two major grocery stores, connects with State Route 95, and serves as a major connector between the major north-south routes in the community (Acoma Blvd., Lake Havasu Ave., and SR 95). The entire route is lined with businesses, parks, and City facilities. This portion of McCulloch Blvd. (Lake Havasu Ave. to Smoketree Ave., 0.8 miles), and a majority of the roadways in this area, were last reconstructed in the early 1990s.

The roadway has severe underlying cracking, rutting, and raveling.

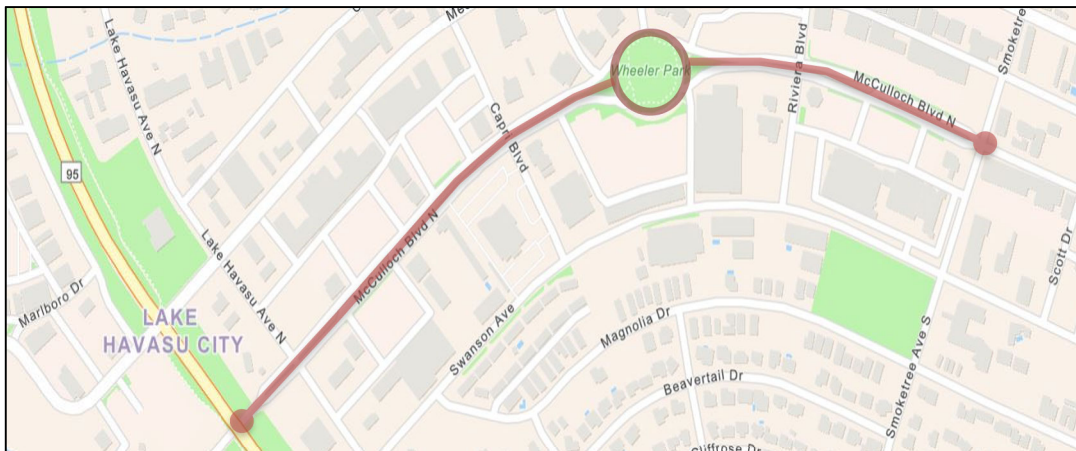
This project is already fully designed and shovel-ready, and requests \$1,992,698 to pair with a 20% local match fund of \$498,175 to complete the project. This project was voted as a regional priority by local elected officials who comprise Lake Havasu MPO's Executive Board on August 9, 2022.

The State Surplus request of \$1,992,698 equates to seven (7) years' worth of funding for the Lake Havasu MPO compared to our standard federal apportionment. The Project is programmed in the Lake Havasu MPO 2045 Long Range Transportation Plan.

### Recommendation:

The recommended pavement rehabilitation is a 2 1/2" mill and 3" overlay (2 1/2" at the curb line) with fog seal. ADA ramps will be replaced as needed to bring the road up to current standards.

## Vicinity Map & Site Photo



McCulloch Blvd. (Lake Havasu Ave. to Smoketree Ave.)



### Project Lead

City of Lake Havasu, Arizona



### Project Schedule

Construction in 2023



### Project Cost

Total Project Cost: \$2,490,873

State Surplus Request: \$1,992,698

Local Contribution: \$498,175 (20%)



### Contact Info

Greg Froslic

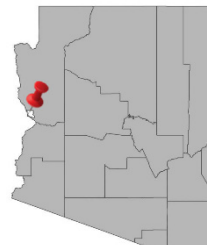
City Engineer, Lake Havasu

928-854-0776

[FroslicG@lhcaz.gov](mailto:FroslicG@lhcaz.gov)



### Location



City of Lake Havasu  
Mohave County  
AZ Legislative District 5  
**Lake Havasu MPO**



# Item #9

## **Rural Transportation Advocacy Council (RTAC) Report *(Information Only)***

*Kevin Adam, RTAC Executive Director*

# Item #10

## **ADOT District Report** ***(Information Only)***

*Todd Steinberger, ADOT NW District Engineer*

# Item #11

## ***Discussion and Update of the Arizona State Transportation Board Activities.***

*Gary Knight, District Representative*