

Mark Nexsen - Chair  
Buster Johnson – Vice Chairman  
Don Callahan – Secretary/Treasurer  
Donna Brister-McCoy – Board Member  
Deanna Beaver – Board Member



Lake Havasu City Police Facility  
Meeting Room  
2360 McCulloch Boulevard N.,  
Lake Havasu City, AZ 86403  
[www.LHMPO.org](http://www.LHMPO.org)

**LAKE HAVASU METROPOLITAN  
PLANNING ORGANIZATION (LHMPO)  
EXECUTIVE BOARD MEETING AGENDA  
Tuesday, May 10, 2016, 2:00 PM**

One or More Executive Board Members May Attend Telephonically

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CALL TO THE PUBLIC:** This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the LHMPO planning area that are not on the Agenda. Your comments SHALL be limited to five (5) minutes or less. Please be advised that Executive Board Members may not respond to comments or questions brought up during call to the public.
- 5. CONSENT AGENDA**
  - 5.1** Approve the Executive Board Meeting Minutes of March 8, 2016  
(Task #100)
  - 5.2** Call for Executive Session Pursuant To A.R.S. § 38-431.03(A) 2:00 P.M., Tuesday, June 21, 2016  
(Task #100)
- 6. ANNOUNCEMENTS, COMMUNICATIONS, UPDATE REPORTS**
  - 6.1** Rural Transportation Advocacy Council (RTAC)
  - 6.2** ADOT Northwest District Update Report
  - 6.3** LHMPO Manager Report
- 7. PUBLIC HEARINGS**
  - 7.1** Discussion and Possible Action to Approve Western Arizona Council of Government's (WACOG) Regional Transportation Coordination Plan  
*Justin Hembree, WACOG Transportation Program Manager*  
(Task #800)
  - 7.2** Discussion and Possible Action to Approve FY2017 Unified Planning Work Program (UPWP)  
(Task #101)

**8. FUTURE AGENDA ITEMS**

**9. UPCOMING MEETING SCHEDULE**

- LHMPO TAC Meeting: **May 24, 2016, 1:30 PM**, Lake Havasu City, AZ, 900 London Bridge Rd, Bldg. E, Lake Havasu City, AZ 86404
- State Transportation Board Meeting: **May 20, 2016**, Flagstaff, AZ
- Executive Board **Executive Session**: **June 21, 2016, TIME TO BE DETERMINED**, Lake Havasu City, AZ, Lake Havasu City Police Facility Meeting Room, 2360 McCulloch Boulevard N, Lake Havasu City, AZ 86403.
- Executive Board **Regular** Meeting: **June 21, 3:00 PM**, Lake Havasu City, AZ, Lake Havasu City Police Facility Meeting Room, 2360 McCulloch Boulevard N, Lake Havasu City, AZ 86403  
**PLEASE NOTE: THE JUNE MEETING HAS BEEN CHANGED FROM JUNE 14<sup>TH</sup> TO JUNE 21<sup>ST</sup> TIME TO BE DETERMINED.**

**10. ADJOURNMENT**

*Pursuant to the Americans with Disabilities Act (ADA), the Lake Havasu Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Jeanette Buckley, Lake Havasu MPO at (928) 453-2823 at least 48 hours prior to the meeting so that accommodations may be arranged.*

**LAKE HAVASU MPO  
REQUEST FOR ACTION  
MAY 10, 2016**

**SUBJECT:     ACTION TO APPROVE THE CONSENT AGENDA**

**SUBMITTED BY:**     Jean Knight, MPO Manager

**AGENDA TYPE:**     **CONSENT AGENDA**

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**ATTACHMENTS:**

Executive Board Meeting minutes of March 8, 2016

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**SUMMARY/BACKGROUND:**

Attached are the minutes from the Executive Board meeting held March 8, 2016

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**ACTION OPTION:**

Motion to approve the Consent Agenda

**OR**

Motion to approve the Consent Agenda, with the noted changes

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**RECOMMENDATION:**

Motion to approve the Consent Agenda

Mark Nexsen - Chair  
Buster Johnson – Vice Chairman  
Don Callahan – Secretary/Treasurer  
Donna Brister – Board Member  
Deanna Beaver – Board Member



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**LAKE HAVASU METROPOLITAN  
PLANNING ORGANIZATION (LHMPO)  
EXECUTIVE BOARD MEETING MINUTES  
Tuesday, March 8, 2016, 2:00 PM**

One or More Executive Board Members May Attend Telephonically

**1. CALL TO ORDER**

Chairman Nexsen called the meeting to order at 2:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Chairman Nexsen led the Pledge of Allegiance.

**3. ROLL CALL**

The roll call was performed by Jeanette Buckley:

Present: Mark Nexsen, Don Callahan, Donna Brister, Deanna Beaver, and calling in was Buster Johnson.

**4. CALL TO THE PUBLIC:**

Jean Knight introduced Karla Petty, Federal Highways Administration, Arizona Division, Division Administrator.

**5. CONSENT AGENDA**

**5.1 Approve the Executive Board Meeting Minutes of January 19, 2016**

**MOTION**

Secretary/Treasurer Callahan presented a motion to approve the Consent Agenda as presented. Motion was seconded by Member Brister.

**VOTE ON MOTION**

The vote on the motion was unanimous.

**6. PUBLIC HEARINGS**

**6.1 Discussion and Possible Action to approve the Lake Havasu MPO Operational Planning Activity Budget for Fiscal Year 2017**

Jean Knight advised the Executive Board that the LHMPO did get an additional \$5,800 in planning funds for fiscal year 2017. There will be some excess planning funds in the budget for fiscal year 2017; which will be set aside for a project that will be brought back to the Executive Board in May. The increases to the budget lines are: postage and printing which will be used for a study that can be done with extra planning funds.

Secretary/Treasurer Callahan asked about the category "New Hardware Equipment" for a new tablet or laptop. Jean Knight indicated that she will be getting a new tablet and that the amount indicated came directly from the IT Department.

### **MOTION**

Secretary/Treasurer Callahan presented a motion to approve the Lake Havasu MPO Operational Planning Activity Budget for Fiscal Year 2017. Motion was seconded by Member Brister

### **VOTE ON MOTION**

The vote on the motion was unanimous.

- 6.2** Presentation, Discussion and Possible Action to Adopt the 2040 Regional Transportation Plan and Approve the Regional Transportation Plan Executive Summary  
Jean Knight introduced Patricia Gonella with Jacobs, to give a presentation to the Executive Board of the 2040 Regional Transportation plan, up for adoption today. (Presentation available in Lake Havasu MPO Office for viewing)

Patrizia Gonella thanked the Executive Board, for giving her the opportunity to present the highlights of the 2040 Regional Transportation Plan which were:

- There were three Public Involvement Meetings
- Population is estimated to have a 26.6% growth by 2040
- Employment is estimated to have a 35.6% growth by 2040
- Transportation System Highlights for 2015 4% moderately congested
- Pavement in poor condition on parts of SR95
- In 2040 the estimate is there will be an increase in traffic by 27.2% if there are no changes
- By 2040 with no changes to the transportation system the estimate is that 23% of the roads will be moderately congested
- Alternate Modes of Transportation
  - There is 60.7 miles of sidewalks
  - There are 17 miles of designated trails
  - 12.1 % employees carpool to work
  - Havasu Mobility services: Seniors (60 +), Veterans, persons with disabilities and income qualified citizens
  - Service hours are 8 a.m. to 2 p.m. Monday through Friday
- Short Term 2015-2020 Funded Projects
  - Sign Project – Lake Havasu City
  - Intersection Improvements – SR95 and Kiowa Blvd N
  - LHMPPO Strategic Transportation Safety Plan
  - New Trail – Horizon Six Equestrian Trail
- Mid-Term 2021-2025 Recommended Projects
  - Pavement Preservation – SR95
  - Pavement Preservation - London Bridge Road
  - Widen to 4 lanes: Acoma Blvd S: Daytona Ave to Saratoga Ave
  - Widen to 4 lanes: Palo Verde Blvd S: Acoma Blvd N to Kiowa Blvd S
  - Traffic Study: Lake Havasu Ave (Mesquite Ave to Smoketree Ave or Mulberry)
  - Sidewalk Connectivity there are a lot of gaps by schools
  - New trail on the island
  - El Dorado Wash extension
  - Pedestrian Crossing Study: SR95 and Pima Wash Trail/Aquatic Center
  - Re-Stripe Road for Bicycle Lanes
  - Havasu Mobility Longer hours of service
  - Establish rideshare/vanpool service for commuters

- Identify potential regional routes
- Long-Term 2026-2040 Recommended Projects Long-Term
  - Widen to 4 lanes: Acoma Blvd S: Saratoga Ave to SR95
  - Widen to 4 lanes: Palo Verde Blvd S: SR95 to Acoma Blvd N
  - Widen to 4 lanes: Industrial Blvd: SR95 to Acoma Blvd N
  - Widen to 4 lanes: Lake Havasu Ave S/ Jamaica Blvd S: Chip Dr. to Chemehuevi Blvd
  - Widen to 4 lanes: Lake Havasu Ave: Palo Verde Blvd S to Industrial Blvd
  - Implement the traffic study findings
  - Study: Alternative bridge crossing to the island
  - Study: SR95 realignment/alternative emergency route
  - New trails (approximately 17 miles)
  - Implement pedestrian crossing study findings
  - Re-stripe roads for bicycle lanes various locations (approximately 24 miles)
- Revenue and Plan Cost Estimates
  - 2016-2020 Cost and Revenue are the same \$1,173,800
  - 2021-2025 Cost and Revenue have a \$5,444,150 shortfall
  - 2026-2040 Cost and Revenue have a \$11,403,450 shortfall
  - There is a 16.1 million funding gap over the cost of the plan
  - Flagstaff and Coconino County have passed 1/3 of a cent sales tax to pay for their transit/transportation projects

Member Brister inquired where the funding for the studies will come from. Jean Knight responded that Lake Havasu MPO can use SPR funding for studies. ADOT is involved when the study involves SR95, Lake Havasu MPO would reach out them for help with the funding on those projects.

Jean Knight advised the Executive Board that it was made clear in the public meetings that there would not be enough funding for all the projects. It was also stated in the public meetings that the items could be put in the plan but the City and Federal Government might not be able to fund the project; and somewhere the citizens will have to decide on how to get funding.

Member Beaver indicated that her understanding is the short term projects have a revenue source, and the mid-term/long-term are a wish list. Jean Knight advised her that was correct.

Secretary/Treasurer Callahan inquired over the next five year span the figures are going to be re-evaluated. Jean Knight indicated that was correct and she would expand on the next agenda item.

Jean Knight thanked the citizens of the community for their input, and Don Callahan for attending every meeting. Also Jean Knight thanked the Technical Advisory Committee and everyone that participated in the process, and thanked them for their support.

Chairman Nexsen opened the public hearing. There being no comments, he closed the public hearing.

## **MOTION**

Secretary/Treasurer Callahan presented a motion to adopt the 2040 Regional Transportation Plan and approve the Executive Summary. Motion was seconded by Member Beaver.

## **VOTE ON MOTION**

The vote on the motion was unanimous.

**7. DISCUSSION**

- 7.2** Review and Discussion of the Draft FY2016 - 2020 Transportation Improvement Program (TIP)  
Jean Knight advised the Board when the TAC prepares the Transportation Improvement Program (TIP), they will prioritize the projects. The first four years projects have to be fiscally restraint. The TAC takes the projects from the Regional Transportation Plan and prioritizes them for each section: Short-Term, Mid-Term, and Long-Term. The projects will also be prioritized by the availability of funding. The Transportation Improvement Program (TIP) will come to the Executive Board in May for their approval.

Member Beaver indicated that if a project is not in the plan, can it be added into the plan at a later date. Jean Knight indicated that the plan would have to be amended, and then brought back for official action.

**8. FUTURE AGENDA ITEMS**

Chairman Nexsen requested any suggestions for future agenda items. No suggestions given.

**9. ADOT NORTHWEST DISTRICT UPDATES**

Alvin Stump had no updates at this time for the Board. Secretary/Treasurer Callahan inquired if there was anything being budgeted for the Hwy 95 and Kiowa intersection. Chairman Nexsen responded that it was \$1,173,000.

**10. LHMPO MANAGER UPDATES**

- Unified Planning Work Program Review, FHWA/ADOT, April 6, 2016
- Strategic Transportation Safety Plan Stakeholder Meeting, April 27, 2016
- Roads and Streets Conference, Tucson, March 23-25th

**11. UPCOMING MEETING SCHEDULE**

- LHMPO TAC Meeting: **March 22, 2016, 1:30 PM**, Lake Havasu City, AZ, 900 London Bridge Rd, Bldg. E, Lake Havasu City, AZ 86404
- State Transportation Board Meeting: **March 18, 2016**, Oro Valley, AZ
- Executive Board Meeting: **May 10, 2:00 PM**, Lake Havasu City, AZ, Lake Havasu City Police Facility Meeting Room, 2360 McCulloch Boulevard N, Lake Havasu City, AZ 86403

**12. ADJOURNMENT**

Motion was presented by Member Beaver to adjourn and seconded by Secretary/Treasurer Callahan. Vote on the motion was unanimous. Meeting adjourned at 2:47 p.m.

**LAKE HAVASU MPO  
REQUEST FOR ACTION  
MAY 10, 2016**

**SUBJECT:** ANNOUNCEMENTS, COMMUNICATIONS, UPDATE REPORTS

**SUBMITTED BY:** Jean Knight, MPO Manager

**AGENDA TYPE:** ANNOUNCEMENTS, COMMUNICATIONS, UPDATE  
REPORTS

**ATTACHMENTS:**

**SUMMARY/BACKGROUND:**

**6.1** Rural Transportation Advocacy Council (RTAC) – Kevin Adam, RTAC Liaison, will call in to the meeting and provide Legislative Updates

**6.2** ADOT Northwest *may* provide ADOT District Updates

**6.3** MPO Manager *may* provide Updates

**ACTION OPTION:**

**RECOMMENDATION:**



**LAKE HAVASU MPO  
REQUEST FOR ACTION  
MAY 10, 2016**

**SUBJECT:** DISCUSSION AND POSSIBLE ACTION TO APPROVE WESTERN ARIZONA COUNCIL OF GOVERNMENTS (WACOG) REGIONAL TRANSPORTATION COORDINATION PLAN

**SUBMITTED BY:** Justin Hembree, WACOG Transportation Program Manager  
Felicia Mondragon, WACOG Mobility Manager

**AGENDA TYPE:** **PUBLIC HEARING**

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**ATTACHMENTS:**

FY 2016 Western AZ Regional Transportation Coordination Plan – **FORWARDED SEPARATELY DUE TO SIZE OF DOCUMENT** – **ADDITIONALLY:** Posted on the LHMPO web site

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**SUMMARY/BACKGROUND:**

The Coordination Plan was created to satisfy Federal requirement for a locally developed Coordination Human Services Transportation Plan. It serves as a framework to improve coordination among transportation providers and human service agencies in the WACOG region with an ultimate goal of improving transportation services for seniors and individuals with disabilities. The Plan covers all of Mohave County and La Paz Counties.

The FY2016 Coordination Plan has identified 16 agencies that are either planning on applying for FTA Section 5300 funds or have active 5300 grants in place. To apply for Section 5300 funding, an entity/organization must be included in the Coordination plan and participate in Coordination meetings.

The LHMPO TAC has recommended the Executive Board approve.

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**ACTION OPTION:**

Motion to approve the FY2016 Western AZ Regional Transportation Coordination Plan  
**OR**  
Motion to recommend the Executive Board approve the FY2016 Western AZ Regional Transportation Coordination Plan with the noted changes presented

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**RECOMMENDATION:**

Motion to recommend the Executive Board approve the FY2016 Western AZ Regional Transportation Coordination Plan



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## Transportation Planning Department



Western Arizona Regional  
**Transportation Coordination Plan**  
Serving Region IV  
La Paz, Mohave Counties &  
Lake Havasu Metropolitan Planning  
Organization  
**2016**

**WACOG**  
208 N. Fourth Street  
Kingman, AZ 86401  
928-753-1374  
[www.wacog.com](http://www.wacog.com)

**LHMPO**  
900 London Bridge Rd  
Lake Havasu City, AZ 86404  
928-453-2823  
[www.lhmpo.org](http://www.lhmpo.org)

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# 1. Introduction

Transportation is an important part of our lives that keeps us connected to our families and friends, employment, health care, education, shopping, recreation, community services, and many other services and activities outside of our homes. These connections are generally called “mobility” and “accessibility.” Mobility can broadly be defined as the ability to freely move within the transportation system, while accessibility is the ability to easily reach needed destinations and services. Considerable local, state, and federal resources are committed to our transportation infrastructure and systems to enhance mobility and accessibility. For a segment of the population, however, particularly individuals with disabilities, older adults, and people with low incomes, maintaining a basic level of mobility and accessibility can be a challenge.

Transportation services for disadvantaged populations are very often fragmented, underused, duplicative, costly, and difficult to navigate. In many cases and areas there are service gaps and transportation service providers are simply not available to meet existing needs. When services for disadvantage populations are coordinated, providers can then be more efficient, overall services can be improved, more of the disadvantaged population can utilize services, and mobility and accessibility for all residents can be enhanced.

WACOG is Arizona’s Region IV planning agency, providing various human service programs, including Transportation Planning. The WACOG planning region also includes the county of Yuma and the City of Lake Havasu. However, Yuma was designated a Metropolitan Planning Organization when their population hit 50,000, in 1982. The Yuma Metropolitan Planning Organization (YMPO) covers Yuma County and their communities for transportation and transit needs. Lake Havasu was designated a Metropolitan Planning Organization in 2013 when their population reached over 50,000 in the 2010 Census. Lake Havasu Metropolitan Planning Organization (LHMPO) and WACOG have mutually agreed to continue all coordination efforts for transit for the time being. Therefore, WACOG’s Transportation Planning Region covers La Paz, Mohave Counties, excluding the Lake Havasu MPO area, although WACOG continues to assist and provide Mobility Management transit planning for the Lake Havasu MPO area.

## **Purpose**

The Transportation Human Service Coordination Plan identifies the transportation needs of seniors and individuals with disabilities. The Coordination Plan is a prioritization of transportation services for funding and implementation through the available programs throughout the WACOG region within Mohave and La Paz Counties. The Coordination Plan serves two specific purposes:

First, it serves as a framework to improve coordination among transportation service providers and human service agencies in the WACOG region to enhance transportation services for seniors and individuals with disabilities.

Second, the plan satisfies Federal requirements for a “locally developed, Coordinated Human Services Transportation Plan” – or Coordination Plan - that includes the following elements:

- An assessment of available services that identify current transportation providers (public, private, and non-profit);
- An assessment of transportation needs for individuals with disabilities, older adults, and people with low incomes. This assessment can be based on the experiences and perceptions of the planning partners or on more sophisticated data collection efforts, and gaps in service;

- Strategies, activities, and/or projects to address the identified gaps between current services and needs, as well as opportunities to achieve efficiencies in service delivery; and
- Priorities for implementation based on resources, time, and feasibility for implementing specific strategies and/or activities that have been identified.

The Moving Ahead for Progress in the 21st Century Act (MAP-21) was effective October 2012 through December 2015, ensured that local communities are able to build and sustain multimodal transportation systems across highway, transit, and nonmotorized modes. MAP-21 also ensured that transportation planning processes are continued and enhanced to incorporate performance measures and goals. The Fixing America's Surface Transportation (FAST) Act was signed into law on December 4, 2015, and largely maintains current program structures and funding shares between highways and transit. This Transportation Human Service Coordination Plan will be continually reviewed to stay current with the performance-based processes which were identified by MAP-21 and remain the standard with the FAST Act. Public involvement in transportation planning remains a top priority, particularly when it comes to meeting the transportation needs of special population groups. A person with special transportation needs means those persons, including their personal attendants, who because of age and/or physical or mental disability may be unable to transport themselves or to purchase appropriate transportation.

In response to the previous federal legislation, MAP-21 and federal transit planning requirements, the Arizona Department of Transportation began its coordinated mobility program to administer 5310 grant programs and provide assistance and oversight for local coordination efforts.

Beginning in 2007, all Councils of Governments (COG's) in Arizona were required to adopt and annually update a Coordination Plan that inventories existing transportation services for elderly individuals, individuals with disabilities, and low-income individuals, identifies unmet transportation needs, and provides strategies for improving coordination to meet those needs.

The plan must be developed and approved through a process that includes seniors, people with disabilities, and transportation providers, among others. The plan must also be coordinated, to the maximum extent possible, with the transportation programs of other federal departments and agencies. All COGs in Arizona must have a Coordination Plan in place in order to be eligible for funding through the Section 5300 program (described below). In addition, the FAST Act requires that all funded projects are "included in" and "derived from" a coordinated human services transportation plan.

## 2. Regional Overview

Transportation Planning Area:



LA PAZ COUNTY

Parker

Quartzsite

MOHAVE COUNTY

Colorado City

Bullhead City

Kingman

Lake Havasu MPO



The WACOG Transportation Planning Region encompasses all of La Paz and Mohave Counties, covering a total of 18,100 square miles, with a combined population of 224,571. Providers of public transit are located in two major population centers in Mohave County; Bullhead City and Kingman. All other transit needs are provided primarily through private non-profit agencies who offer transportation services to those with special needs, in both the more densely populated and rural areas of both counties.

In 2013 Lake Havasu City's population reached over 50,000 and they were designated as a Metropolitan Planning Organization (MPO). Lake Havasu MPO is a recently-established agency providing transportation planning for a small urban area covering approximately 100 square miles in Mohave County. WACOG and LHMPO mutually agreed to continue coordination efforts by continuing to include transit programs located in the LHMPO region in the WACOG Human Service Transportation Coordination Plan, with WACOG developing the Plan.

In order to determine where the greatest needs are, WACOG hosts coordination meetings every other month. Coming together with human service agencies, and other providers, helps to identify gaps in transportation service, what collaboration can be done between communities and agencies and identify the needs in the tri-state area (the WACOG region borders parts of Nevada and California, with substantial cross-border travel) covering both counties and the newly formed Lake Havasu MPO.

### **Regional Planning Process**

This plan provides an overview of the transit activities, past and future, throughout the WACOG planning region. It is intended to educate communities, agencies, businesses, and other stakeholders on the availability of transit services within their community, or throughout the region. This plan lists all active or planned applicant agencies participating in the section 5310 or 5311 transportation/transit programs for the WACOG planning region.

The Plan is also instrumental in directing the activities of the Coordination Council in order to coordinate and better serve the rural areas of the WACOG planning region.



Information for this Coordination Plan was gathered through various methods which include data collection sheets, e-mails, correspondence and a collaborative meeting process with agencies throughout the WACOG planning region. The agencies are invited to participate in various workshops and bi-monthly coordination meetings. Below is a list of the Coordination meetings and ADOT workshops that helped provide information for this Plan from October 2014 through September 2015.

Meeting	Date	Outcome - Comments
<b>Coordination Meeting</b>	October 14, 2014	19 Attended (8 by phone)
<b>Coordination Meeting</b>	December 9, 2014	17 Attended (5 by phone)
5310 Application Workshop	January 20, 2015	ADOT Workshop
<b>Coordination Meeting</b>	February 10, 2015	13 Attended (4 by phone)
<b>Coordination Meeting</b>	April 14, 2015	10 Attended (2 by phone)
<b>Coordination Meeting</b>	June 10, 2015	Meeting Canceled
<b>Coordination Meeting</b>	August 11, 2015	19 Attended(8 by phone)

The first WACOG Human Service Coordination Plan was development in 2011, and was updated for the following four years. A new plan must be developed and approved every five years with an annual update the following four years to include projects eligible and prioritized for funding for the upcoming grant cycle year. This plan provides the most recent information, coordination efforts and unmet needs throughout the WACOG planning region.

### **Geographic Profile of the WACOG Transportation Planning Region**

The WACOG region is made up of two (2) counties, five (5) incorporated communities, seventeen (17) unincorporated communities and six (6) tribes:

#### ***Mohave County Incorporated Communities:***

- Bullhead City, Colorado City, Kingman, and Lake Havasu City

#### ***Mohave County Unincorporated Communities:***

- Dolan Springs, Chloride, Golden Valley, Fort Mohave, South Mohave Valley, Golden Shores , Yucca, Meadview, Peach Springs, Hackberry, and Truxton.

#### ***La Paz County Incorporated Communities:***

- Parker and Quartzsite

#### ***La Paz County Unincorporated Communities:***

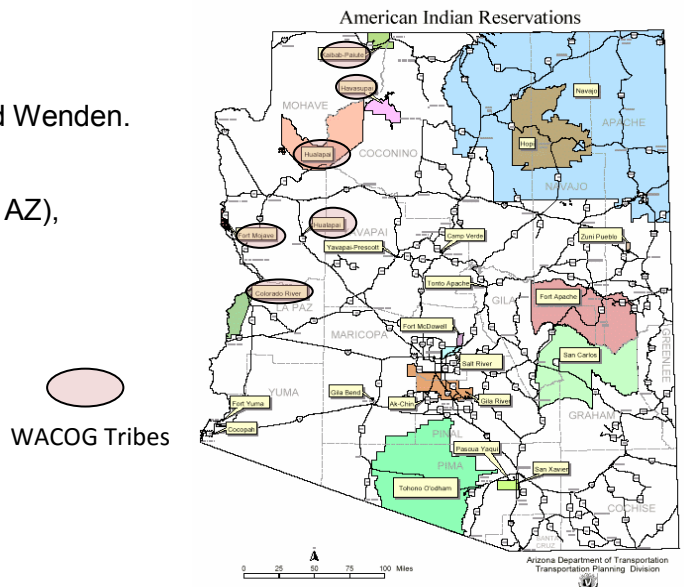
- Ehrenburg, Vicksburg, Salome, Bouse, and Wenden.

#### ***Mohave County Native American Tribes:***

- Chemehuevi Tribe (Lake Havasu - CA and AZ), Colorado River Indian Tribe, Fort Mohave Tribe, Hualapai Tribe, Havasupai, Kaibab Band of Paiute Indians.

#### ***La Paz County Native American Tribes:***

- Colorado River Indian Tribe

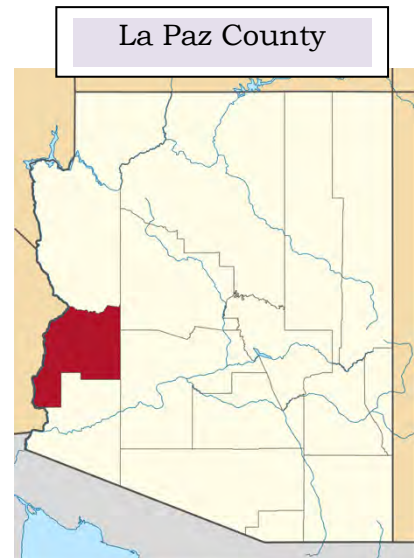


## La Paz County:

La Paz County is located in Western Arizona, covering 4,500 square miles of very rural desert. It was formed as a county in 1983 after voters approved separating the northern portion of Yuma County.

The Colorado River borders the west side of the county, which contributes substantially to the recreational and agricultural industries of the region. Tourism and agriculture have become the leaders in the county's economy. The main population centers are the Towns of Parker (County Seat) and Quartzsite. The Colorado River Indian Tribe (Reservation) is located in the western portion of the county.

<b>2010 Population for La Paz County</b>	
<b>20,979</b>	
<b>Incorporated Towns</b>	
<b>Quartzsite: 3,763</b>	<b>Parker: 3,168</b>
<b>Unincorporated Communities (*CDPs)</b>	
<b>Parker Strip: 3,302</b>	<b>Bluewater: 730</b>
<b>Salome: 1,690</b>	<b>Brenda: 676</b>
<b>Ehrenberg: 1,357</b>	<b>Bouse: 615</b>
<b>Wenden: 556</b>	<b>Poston: 389</b>
<b>Cibola: 172</b>	<b>Hope:</b>
<b>County Wide Demographics</b>	
<b>White: 70%</b>	<b>Native American 13%</b>
<b>Black: .6%</b>	<b>Hispanic: 24%</b>
<b>Asian: .5%</b>	<b>Other: 17%</b>
<b>*CDPs – Census Designated Places</b>	



### National protected areas:

- Bill Williams River Refuge
- Cibola Nat'l Wildlife Refuge
- Imperial Nat'l Wildlife Refuge
- Kofa Nat'l Wildlife Refuge



## Mohave County:

Mohave County is located in the northwestern corner of Arizona, and encompasses 13,500 square miles of mostly rural area, and small urban communities. It is the fifth (5) largest county in the United States, by land area.

It contains parts of the Grand Canyon National Park, Lake Mead National Recreation Area, and all of the Grand Canyon-Parashant National Monument.

2010 Population for Mohave County 203,592	
Incorporated Towns	
Lake Havasu: 52,908	Bullhead City: 39,495
Kingman: 28,476	Colorado City: 4,813
Unincorporated Communities & (CDPs)	
Arizona Village	Beaver Dam
Chloride	Desert Hills
Dolan Springs	Fort Mohave: 14,264
Golden Valley: 8,370	Hackberry
Kaibab	Littlefield
Meadview	Mesquite Creek
Mohave Valley	Mojave Ranch Estates
Kingman-Butler: 12,134	Nothing
Oatman	Peach Springs
Scenic	Topock
Valentine	Wikieup
Willow Valley	Yucca

County Wide Demographics	
White: 87%	Native American 2.2%
Black: .9%	Hispanic: 15%
Asian: 1.1%	Other: 5%

Mohave County



### National protected areas:

- Bill Williams River Refuge
- Grand Canyon Park
- GC Parshant Monument
- Kaibab National Forest
- Lake Mead Rec. Area
- Pipe Springs Nat. Monument



## Lake Havasu Metropolitan Planning Organization:



Lake Havasu City is located in Mohave County, Arizona, and encompasses 42 square miles while the MPO area covers 100 square miles in its planning region. Situated off of Arizona Highway 95, an 18-mile drive north leads to Interstate 40, and a 65-mile drive south leads to Interstate 10.

Lake Havasu City, Arizona, is located on the Colorado River on the eastern shore of Lake Havasu in the west central part of Arizona.

Lake Havasu City is the major population center of southern Mohave County. The U.S. Census Bureau recorded the following population trends for Lake Havasu City:

2010.....	52,527
2000.....	41,938
1990.....	24,363
1980.....	15,926

### National protected areas:

- Havasu Wildlife Refuge



### 3. Program Overview:

The Federal Transit Administration (FTA) Section 5300 Rural Public Transportation Programs provide funds for capital, administrative, operating and training assistance to local public bodies and nonprofit organizations for the operation of public transportation services in non-urbanized area.

#### **Transit/Transportation Programs**

##### **\*Section 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities**

Provides funding to assist with costs for mobility management activities, the purchase of capital equipment, and operating expenses to meet the mobility needs of seniors and individuals with disabilities of any age. It is intended to provide and strengthen the transportation services available to meet the mobility needs of these transit- dependent populations by providing funds for programs beyond traditional public transportation services and Americans with Disabilities Act (ADA) complementary paratransit services

##### **\*Mobility Management**

The WACOG Mobility Management program provides coordination and short-range planning throughout La Paz, Mohave Counties and LHMPO.

Coordination is the efficient and effective use of transportation resources for getting people to important destinations, such as jobs and medical appointments. Coordination means working with transit providers, human service agencies, private institutions, businesses, volunteers and political leaders to broaden transportation options for all users, particularly those in vulnerable populations or with special needs.

##### **\*Capital Equipment**

While many types of capital can be requested under the Section 5310 program, ADOT's primary prioritization is to replace or expand vehicle fleets that support coordinated regional efforts. Examples of eligible capital projects include: vehicles, fleet maintenance equipment, vehicle equipment/parts, vehicle rehabilitation or overhaul, operations and maintenance structures, radios and communication equipment, computer hardware/software, and dispatch systems.

##### **\*Operations**

Operating projects must be for public transportation services that address one of the following three purposes: exceed the minimum requirements of the ADA, improve access to fixed-route service and decrease reliance by individuals with disabilities on complementary ADA paratransit service, or provide alternative to public transportation that assist seniors and individuals with disabilities with transportation. Projects providing operating funds must be targeted toward meeting the transportation needs of seniors and individuals with disabilities, although they are encouraged to be open and used by the general public as a means of avoiding unnecessary segregation of services.

##### **\*Section 5311 – Rural Area Formula Grants**

Provides funding for capital, planning, and operating assistance to support public transportation and intercity bus projects serving rural areas. The purpose of this program is to address the mobility needs of Arizona's rural population. Sections 5311 funds are intended to provide access to employment, education, healthcare, shopping and recreation.

**\*Section 5300 – Training**

Provides funds for training needs including safety, operational, administrative, and program development. Training funds are made available to all 5300 fund programs on a reimbursement basis for pre-approved training events.

**\* Rural Transit Assistance Program (RTAP)**

The mission of the Arizona state RTAP is to enhance and develop the skills and abilities of the persons involved in providing passenger service in rural Arizona. The ADOT RTAP program offers training scholarships to ADOT transit grant recipients.

*Note* \*\*In order to be awarded any 5300 program funding, successful applicants must be included in the Regional Coordination Plan.

## 4. Assessment of Needs

### Summary of Needs:

- Stability

At its core, stability among transit providers is a way to make our communities more livable. As funding resources cannot always be counted on in today's fluctuating markets funding priorities become more difficult. It is generally agreed that all transit programs in the WACOG region are important, valued, and necessary in order to maintain stability and a better quality of life for those in the community who depend on these services. Continued funding of existing programs is a priority in the WACOG region. Support for new programs or expansion of services by existing programs will be considered for recommendation only if they fill identified gaps in service, and will aid in the continued stability of future transit service in the WACOG region.

- Coordination

The definition of coordination is the process of organizing people or groups so that they work together properly and well. Transit Coordination in recent years has been identified as not only a value among agencies but also a necessity in order to better serve the disadvantaged populations that are traditionally served. Agencies realize that through coordination they are better able to provide service to their clients and operate more efficiently as a whole. Agencies recognize that they can no longer operate in silos, and the need to work together to reach a more stable future. Coordination among agencies in the WACOG region has vastly improved in recent years but still remains a focus.

- Information

A need has been identified in the area of information and awareness not only among the residents served, but also among transit and human service agencies in the WACOG region. There is a need for an up-to-date easy to understand information resource reflecting all available transit options to include information on eligibility and contacts. Information sharing and promotion is a tool that can be used in the WACOG region to better serve clients across the region.

- Transit Connections

Providing the necessary transit service to clients in an area that is made up of a majority of rural communities, with a need to access services provided in the more populated areas of the region, can be a challenge. A need has been identified to provide more and better transit connections within the WACOG region. Transit connections will be used by riders to access necessary medical, social and economical resources that are otherwise not available in their immediate area. Special consideration is necessary to ensure that transit connections do not result in duplication of services but do provide service for identified gaps in service area.

**Needs by Population:**

- **Special needs populations**

General definitions of special needs populations include the following:

- **Elderly:** People 65 years of age or older.
- **Person with Disability:** The restriction in participation that results from a lack of fit between the individual's functional limitations and the characteristics of the physical and social environment. Developmentally disabled, persons with physical disabilities and persons addressing mental health issues.
- **Low Income:** The official poverty measurement has two components – poverty threshold (income levels) and the person's income that is compared with these thresholds. If a person's total income is less than the threshold, the person is considered poor. The poverty thresholds are not adjusted for regional, state or local variation in the cost of living.

Primary transportation needs for these special needs populations include:

- Health care
- Food & nutrition
- Access to jobs and job training
- Shopping
- Social
- Recreational
- Connections to other communities

Approximately 33 to 40 percent of residents of La Paz and Mohave Counties (76,000 to 86,000 WACOG Transportation Planning Region) fall into one or more of these categories. More than 76,000 residents are either over age 65, have a disability, or both, making them eligible consumers of 5310 program services. (American Community Survey, 2013) This is more than a third of the total 222,088 residents, meaning that coordinated transit is a potentially important social service for a significant portion of the population.

- **General Public**

General public includes all other persons requesting transportation service that do not qualify as part of the "special needs population."

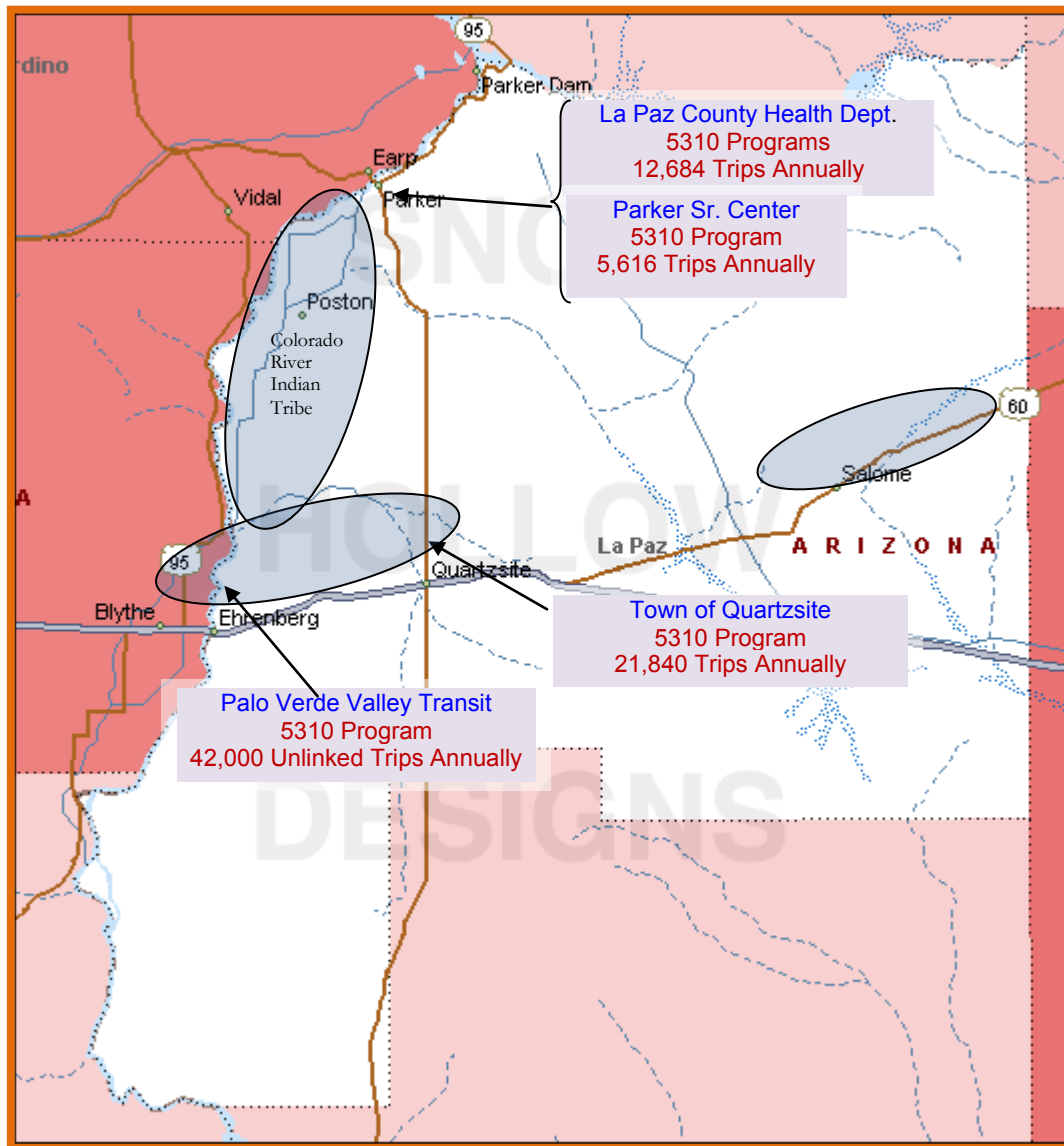
Primary transportation needs for these populations include:

- Access to jobs and job training
- Access to health and human services
- Education
- Shopping
- Social
- Recreational
- Connections to other communities



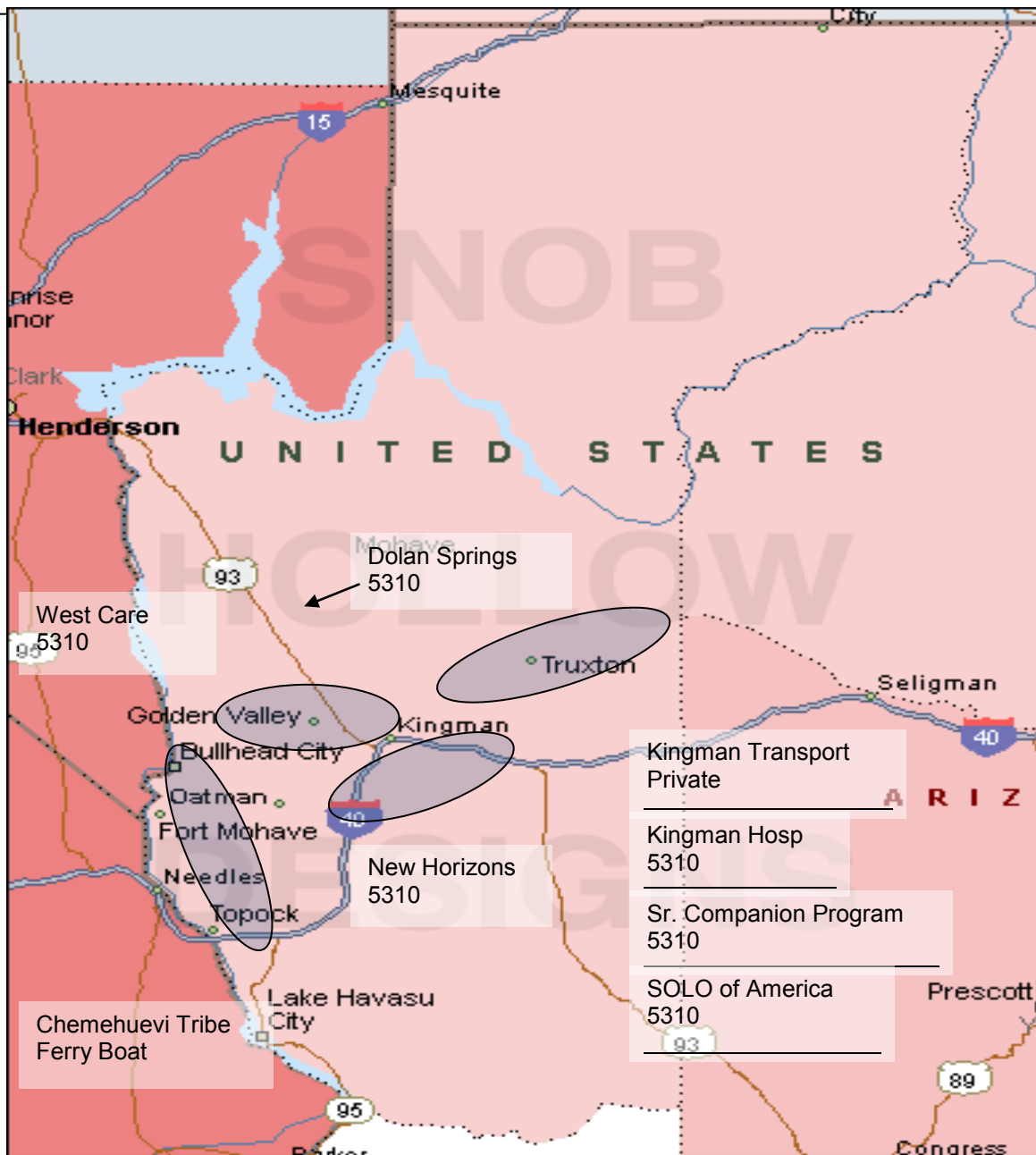
**Service Area Maps-physical gaps in service:**

# LA PAZ COUNTY TRANSPORTATION PROGRAM SITES AND GAPS IN SERVICE



IDENTIFIED GAPS IN SERVICE

## MOHAVE COUNTY TRANSPORTATION PROGRAMS AND GAPS IN SERVICE





**Coordination goals and outcomes 2015:**

<b>GOAL</b>	<b>OUTCOME</b>
1. Regional Training Calendar	Delayed due to Mobility Manager Staff turnover, anticipated Quarter 3 FY2016
2. Driver Safety Tool Box	Delayed due to Mobility Manager Staff turnover, anticipated Quarter 3 FY2016
3. Phase II Marketing Plan	On going

**Coordination goals 2016:**

<b>GOAL</b>	<b>ACTION</b>	<b>COMMITTEE</b>	<b>Target Due</b>
1. Increase coordination efforts Use each other as resources, refer each other's programs	<ul style="list-style-type: none"> <li>Agencies working together referring to each other's programs and coordinating services.</li> <li>Agencies added to WACOG's website.</li> <li>User friendly transit guide provided to all agencies to better understand services across the region.</li> </ul>	Coordination Council, Mobility Manager	<ul style="list-style-type: none"> <li>Ongoing</li> <li>March 2016</li> <li>June 2016</li> </ul>
2. Complete a detailed presentation from each agency with complete services they provide one to two per meeting.	<ul style="list-style-type: none"> <li>This was identified as a great asset to continue as it helps agencies to better understand what is happening across the region, provides for opportunities for better coordination and opens the floor for discussion/education.</li> </ul>	Coordination Council	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
3. Partnered training opportunities	<ul style="list-style-type: none"> <li>Regional training opportunities will be created to enhance agencies training programs to better allow for compliance in training requirements</li> </ul>	Mobility Manager, Coordination Council Chair and Co-Chair, Agencies	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>

## 5. Mobility Management

Mobility Management is an innovative regional approach to managing transportation resources in a coordinated service network, to increase mobility options and access to services primarily for the core populations served by the Federal Transit Administration's (FTA) section 5310 program. The FTA section 5310 program, Enhanced Mobility of Seniors and Individuals with Disabilities, is designed to meet the mobility needs of these populations as it is recognized that these populations' transportation needs often are not met by conventional automobile or public transportation as they sometimes require specialized assistance in order to access services. Mobility Management leads in managing agency-specific transportation to achieve a more efficient and potentially cost effective service delivery system. The goal is a cooperative approach between local transit service providers and their communities resulting in better services provided to meet the needs of seniors and individuals with disabilities.

### WACOG's Mobility Management Program

WACOG's Mobility Manager focuses on updating all current programs and identifying new programs, working towards coordinating communities with services and providers in order to achieve a more efficient transportation service delivery system. The Mobility Manager works towards cultivating partnerships and multi-agency relationships to facilitate rides for seniors and persons with disabilities; coordinating community-wide networking and coordination meetings; managing the regional transportation coordination plan; and providing technical assistance and resources for partners in the WACOG region. La Paz and Mohave Counties encompass 18,100 square miles of rural western Arizona. Many of the very rural areas have little or no transportation services, which includes all six of our tribal reservations.

Through a coordinated effort, Mobility Management and transit agencies in the WACOG region seek to:

- Address movement of seniors and persons with disabilities
- Improve the effectiveness, efficiency, and quality of the travel services being delivered
- Designs and promotes transit-oriented development, livable and sustainable communities
- Collect and distribute information for available resources within the region
- Identify and address gaps in service

Coordination with the WACOG [Area Agency on Aging](#) (AAA) includes working with the AAA senior transportation program through supporting, enhancing and strengthening provider operational, technical and financial capabilities. The AAA program also collaborates with other non-contractual partners to identify, create, and implement services addressing the transportation needs of the growing senior population in various population centers.

## 6. WACOG's Transit Providers

This document serves to identify and describe each of the agencies and organizations in the WACOG Region IV planning region that receive Federal Transportation Authority (FTA) funding through the Arizona Department of Transportation (ADOT).

<b>Public Transit Agency: (5311)</b>	<b>Site Location</b>	<b>Page Number:</b>
Bullhead Area Transit (BATS)	Bullhead City, Mohave County	17
Kingman Area Regional Transit (KART)	Kingman, Mohave County	18
Kaibab Band of Paiute Indians	Fredonia-Colorado City, Mohave County	19
<b>Coordinated Mobility Providers (5310)</b>	<b>Site Location</b>	<b>Page Number:</b>
Senior Companion Program (NAU)	Kingman, Mohave County	20
Mohave County ARC	Kingman, Mohave County	21
Solo of America	Kingman, Mohave County	22
River Valley (Bullhead City) Senior Center	Bullhead City, Mohave County	23
WestCare AZ 1, Inc.	Bullhead City, Mohave County	24
Dolan Springs Transit	Dolan Springs, Mohave County	25
Hualapai Tribe-Health Department	Peach Springs, Mohave County	26
Camel Express - Town of Quartzsite	Quartzsite, La Paz County	27
La Paz Health Department	Parker, La Paz County	28
Parker Senior Center	Parker, La Paz County	29
Havasus Mobility	Lake Havasu City, LHMPO	30
ACHIEVE	Lake Havasu City, LHMPO	31
New Horizons	Lake Havasu City, LHMPO	32



## BULLHEAD AREA TRANSIT SYSTEM

Bullhead City, Mohave County

With guidance from the Transit Advisory Commission, Bullhead Area Transit provides essential public transportation services to the local community with a combination of paratransit service for the medically qualified and three fixed routes with 63 bus stops strategically located throughout Bullhead City.

Bullhead Area Transit is an integral component of the local economy since its services are utilized primarily to access jobs, shopping, medical services, recreation, and other activities within the service area.

Service is provided six days a week, Monday through Friday from 6AM to 8PM and Saturdays from 7:30AM to 3:30PM.

Fare and schedule information is available online at [www.bullheadcity.com](http://www.bullheadcity.com). Follow the "I want to ride the bus" Link

Bullhead Area Transit regularly participates in regional coordination efforts. Primary goals are to improve operating efficiencies, become the transportation of choice in the local community, and fill gaps in service by coordinating with other local transportation and human services agencies when possible.

For more information contact  
 Bullhead Area Transit System  
 2355 Trane Road, Bullhead City, Arizona 86442  
 928-704-2287 (dispatch)  
 928-763-0132 (supervisor)  
 928-763-0131 (fax)



### Mission Statement:

*To provide safe, efficient, and accessible transportation, enhancing the livability of the community, and serving as a vital component of the local economy.*

# Kingman Area Regional Transit

**Well KART you around!**

## WHO WE ARE & WHAT WE OFFER

Kingman Area Regional Transit (KART) is a 5311 federal grant and municipally funded rural public transit service in Kingman and the Greater Kingman-Butler area. We offer four deviated fixed routes that meet hourly at the Wal-Mart transfer center. There are several stops along each route to make it easier for residents and tourists to get where they want to go. These stops are conveniently located near various shopping centers, social service agencies, visitor's center, parks and recreation, senior center, doctor's offices, Kingman Regional Medical Center and Mohave Community College.

In addition to our fixed routes, KART offers Curb-to-Curb service. Curb-to-Curb service is provided as a deviation (up to ¾ mile) of the fixed route. Pre-registration is required. For more information or to download an application, visit our website, [City of Kingman \(KART\)](http://cityofkingman.gov) (cityofkingman.gov) or call us at (928) 681-7433.

## HOURS OF OPERATION

### Blue & Red Routes:

Monday – Friday, 6:00 AM to 6:00 PM

### Green & Yellow Routes:

Monday – Friday, 6:00 AM to 8:00 PM

**All routes operate Saturday, 9:00 AM to 4:00 PM**

## KART FARES

**One-Way Boarding:** \$1.50 or one coupon

**Curb-to Curb:** \$3.00 or two (2) coupons for seniors >60 and persons with certified disabilities

\$6.00 or four (4) coupons for general public

**Coupon Books:** \$45.00 for a book of 30 coupons

**All Day Pass:** \$5.00 for unlimited boarding from any stop

**Monthly Pass:** \$65.00 regular / \$55 seniors >60 or veterans

**Children Under 10:** Free – must be accompanied by an adult

## CONTACT INFORMATION

### KART Office:

Kingman Area Regional Transit  
3700 E. Andy Devine Ave., Kingman, AZ 86401,  
Ph: (928) 681-7433, Fax: (928) 692-3120  
E-mail: [kart@cityofkingman.gov](mailto:kart@cityofkingman.gov)

### Transit Superintendent:

Sheri Furr  
(928) 692-3103  
E-mail: [sfurr@cityofkingman.gov](mailto:sfurr@cityofkingman.gov)

Visit us on the web at:

<http://www.cityofkingman.gov/Departments/KART.aspx>

### Mission Statement:

*"To provide public transportation services which meet the needs of residents and visitors for mobility within the community"*



## **KAIBAB BAND OF PAIUTE INDIANS**

Pipe Spring, Mohave County

### **Services**

The Kaibab Band of Paiute Indians provides service to members of the tribe who live on the reservation and surrounding areas. The reservation is approximately 60 miles from St. George, Utah, which is the closest city to access shopping, dialysis, cancer, or other life-saving medical treatments.

Most of our special needs transportation is provided for medical purposes, with some appointments being as far away as Las Vegas, Nevada and Phoenix, Arizona.

We provide transportation to shopping, dental care, social activities, tribal ceremonies, and other activities to the elderly and disabled within our community.

### **Identified Needs**

The Tribe would like to expand their transit program to help area residents with job access. The goals are to increase access to employment, job training and services for members of all ages, including expanding the existing summer youth program.

Identified needs include: operational funds to continue providing our disabled members with quality transportation service, and to replace our aging fleet with accessible, newer, more efficient and cost effective vehicles.

For more information contact  
Dr. Dennis Day  
CHR Director  
928-643-7245

The Tribe's website is:

[www.kaibabpaiute-nsn.gov/](http://www.kaibabpaiute-nsn.gov/)

The Community Health Representative (CHR)

Department is:

[www.kaibabpaiute-nsn.gov/CHR.html](http://www.kaibabpaiute-nsn.gov/CHR.html)

#### **Mission Statement:**

*The Kaibab Band of Paiute Indians seeks to provide dependable, quality, and responsive transportation services to its members and the community to promote healthy living on the reservation.*



Civic Service Institute

## SENIOR COMPANION PROGRAM (NAU) KINGMAN, MOHAVE COUNTY

### Who We Are

The Senior Companion Program provides companionship services to homebound elderly and disabled individuals, bringing the world into their homes and providing assistance for them to get out and be a part of the community. Volunteers who are 55 and older serve as Senior Companions and are matched with individuals for ongoing service. The goal of the Senior Companion Program is to assist individuals in achieving and maintaining their highest level of independence. SCP is a national program, sponsored locally by the Civic Service Institute at Northern Arizona University, and celebrated 40 years of service in 2014.

### Services Offered

Our services include transportation, personal care, nutrition, social/recreational activities, home management, advocacy, general companionship, and respite care for caregivers.

### What We Do

We provide personalized door through door transportation and help individuals get to the doctor, pick up medication from the pharmacy, attend physical therapy, go to lunch, attend to personal care such as haircuts, help with grocery shopping and running other errands all through a trusted Senior Companion who provides ongoing support.

### Where We Serve

We provide services in Mohave County, specifically in Kingman, Bullhead City, Lake Havasu, and surrounding communities.

For more information contact:

**Nancy Rutherford**

Senior Corps Program

Coordinator

Civic Service Institute at NAU

928.715.2200

Nancy.Rutherford@nau.edu

Mission Statement:

*'Providing quality and caring companionship to homebound individuals'*





## **MOHAVE COUNTY ARC KINGMAN WORK ACTIVITY CENTER KINGMAN, ARIZONA**

### **WHO WE ARE**

Mohave County ARC/Kingman Work Activity Center is devoted to the standard that all developmentally disabled persons, regardless of disabilities, deserve the right to experience as quality and normal a life as possible. This entails offering to all clients a variety and continuum of educational, vocational, and recreational community based opportunities.

### **WHAT WE OFFER**

Services provided are a work program and a Day Treatment Program. We have a shelter workshop where disabled people are able to work. We also provide a Day Treatment Program where we go out into the community and do different activities.

### **WHEN**

Mohave County ARC/Kingman Work Activity Center provides services Monday through Friday, 9am to 3pm.

### **WHERE**

Mohave County ARC/Kingman Work Activity Center services Kingman and Golden Valley, Arizona. The program and services are very community based and the agency strives for full integration.

For more information, please contact:

**Helen Gilgen, Executive Director**  
or  
**Deanna Nelson, Office Manager**  
2050 Airway Ave  
Kingman, AZ 86409  
mohavecountyarcs@yahoo.com

**928-757-1758**





## **SOLO OF AMERICA**

### KINGMAN, MOHAVE COUNTY

#### **WHO WE ARE**

SOLO of America has been delivering supports for persons with Intellectual Challenges and their families in Mohave County since 2002. Currently we offer Home and Community Supports, Respite for Care Providers, Day Programs for Adults and Children as well as Employment Supports.

#### **SERVICES**

Transportation is a key element to making these programs successful. We provide door to door safe expedient and comfortable transportation, as the need dictates.

We provide transportation to and from:

- Hospitals, doctors visits, pharmacies
- To pay bills, such as utilities
- To go to department stores, grocery stores, and shopping of all kinds
- Transportation to and from jobs
- Transportation to and from our center

Our transportation budget is funded by the Division of Developmental Disabilities, donations, and through grants administered by ADOT 5310 for vehicles and operations.

For more information contact

Steven Neidlinger Executive Director

Office (928) 681-2891

Fax (928) 681-3430

Email [soloofamerica@gmail.com](mailto:soloofamerica@gmail.com)

#### Mission Statement:

*'Providing quality and caring services to enhance quality of life for all our clients'*



## Bullhead City Senior Center

### River Valley Seniors Association

#### WHO WE ARE

The City of Bullhead City and the River Valley Seniors Association (program coordinators for senior activities at the Bullhead City Senior Center) recognize that the elderly and disabled often have transportation needs that are often not met by conventional automobile or public transportation programs. That is why the City has partnered with the River Valley Seniors since 1997 to provide beyond the curb service within the 110-square miles service area in west-central Mohave County.

#### SERVICES

Transportation services are provided by a number of qualified volunteer drivers Monday through Friday from 8AM to 1PM. Approximately 15 percent of our passengers are disabled. The elderly and disabled passengers generally require assistance with mobility.

Primary destinations for the 5310 program include dialysis, physician offices, hospital and other medical facilities, pharmacies, post office, shopping, and the senior nutrition center for congregate meals.



For more information contact

Bullhead City Senior Transportation Program

2355 Trane Road  
Bullhead City, Arizona 86442

928-704-2287 (Dispatch)

#### Mission Statement:

*To provide safe and accessible transportation services designed to encourage independence, enhanced quality of life, and social interaction for the elderly and disabled.*



## **WestCare Arizona I, Inc.**

### **BULLHEAD CITY, MOHAVE COUNTY**

#### **WHO WE ARE**

Since 1992, WestCare Arizona has been providing a full continuum of community-based, family-oriented social service and behavioral health programming to youth; adults and families in Arizona.

WestCare Arizona provides a wide spectrum of health and human services in both residential and outpatient environments. That spectrum includes outpatient substance abuse prevention, education and treatment, domestic violence intervention services, DUI screening, transportation services, system advocacy, sober living homes, a community Thrift Store, transitional living, and domestic violence shelter.

#### **TRANSPORTATION SERVICES**

WC-AZ provides transportation services in the rural and small urban areas of La Paz and Mohave counties. Our primary origination and destination service areas are; Bullhead City, Kingman, Lake Havasu City and Parker. We provide transportation for elderly and/or disabled clients to and from medical appointments, social services and facilities, employment related, rehabilitation services, shopping, and recreational and social activities.

Normal hours of operations are Monday-Friday 7am-8pm – weekend and after hour upon request and driver availability. Upon request and availability WestCare will travel outside our normal service area(s).

For more information contact  
 Janet Tomlin  
 821 Hancock Rd #2  
 Bullhead City, AZ 86442  
 928-763-1945 ext. 62103  
 928-444-3794  
[www.westcare.com](http://www.westcare.com)

#### **Mission Statement:**

*'WestCare empowers everyone with whom we come into contact to engage in a process of healing, growth and change benefiting themselves, their families, coworkers and communities'*



## ***DOLAN SPRINGS TRANSIT***

DOLAN SPRINGS, MOHAVE COUNTY

### ***WHO WE ARE***

Dolan Springs is a small unincorporated rural community in the northwest portion of Mohave County. It has a combined population from all the community clusters, of an estimated 3,000 full time residents.

### ***SERVICES***

Dolan Springs Community Council Transit provides safe, clean, reliable and affordable curb-to-curb service to senior citizens, persons with disabilities, and other special needs individuals, regardless of age, from Dolan Springs; Meadview; Chloride, and So-Hi, to Kingman and other cities in the region.

The purpose of our 5310 program service is to transport individuals to medical appointments; social events, business appointments, shopping, banking, meals, and other social activities.

We also provide transportation to special clients who need dialysis and/or cancer treatments to their appointments, ensuring they receive consistent and life saving treatments.

We travel an estimated 145 miles six days a week, from the Dolan Springs area to Kingman, which is our commerce center. Most of the roads in along our routes are un-maintained dirt roads.

We regularly participate in our bi-monthly Coordinated Council meetings.

For more information contact

Kathy Dodson-Long  
928-767-4872

Mission Statement:  
*'Providing safe, reliable and affordable transportation to enhance the quality of life for our community members'*



## **HUALAPAI INDIAN TRIBE**

### PEACH SPRINGS, MOHAVE COUNTY

#### **WHO WE ARE**

The Hualapai Tribe is located in Northwestern Arizona and encompasses about one million acres along 108 miles of the Grand Canyon and Colorado River. The total population of the Hualapai Reservation is about 1,621 of whom 1,353 are tribal members (2000 U.S. Census). Total tribal membership, including members not residing on the reservation, is approximately 2,300. The closest full-service community is Kingman, Arizona located 55 miles west of Peach Springs on historic Route 66.

#### **SERVICES**

Transportation for the Elderly has been in place since the 1980's. Non-emergency medical transportation has been in place since 2004 and both are sustained by the Hualapai Tribe, grants and AHCCCS. The service area is within the Hualapai Indian Reservation. Clients are taken anywhere in Arizona or Las Vegas, Nevada depending on the need. Service is available from 3am to 8pm, Monday-Saturday, depending on the appointment. There are a total of seven to ten drivers for medical transportation. Transportation schedules are based on the need of each individual and are primarily on demand. However, the dialysis transports are usually fixed on day and time unless a request is made by the client or provider.

As resources allow, transports are done for shopping and other human resource needs. A fee of \$10/100 miles per client is charged for these transports which is sometimes a hardship for some clients.

Identified unmet needs include transportation for non-medical transports such as for shopping, food and nutrition, job training, social, recreational, human services, education and job training.

For more information contact

The Hualapai Health Education and Wellness's  
Transportation Program at  
928-769-2207

#### **Mission Statement:**

*To provide transportation services for the Hualapai community members in a comfortable, reliable and safe manner.*



## CAMEL EXPRESS QUARTZSITE, AZ La Paz COUNTY

Camel Express is a service of the Town of Quartzsite providing transportation to seniors and persons with disabilities operating an on demand curb to curb local service, as well as traveling to the surrounding towns and cities of Parker, Blythe, Lake Havasu City & Yuma.

Camel Express operates Monday thru Friday 8:30am-3:00pm locally and 8:30am-4:00pm for our regional trips.

Camel Express is a vital link in providing our seniors and persons with disabilities with the ability to remain as independent as possible with the potential to meet many of their daily needs, with medical appointments having priority.

Our rural location makes the transit service crucial, as the nearest hospital and medical specialty services are located 35 miles from Quartzsite, along with shopping opportunities that fit within their budgets.

Camel Express is currently coordinating with La Paz County Health Department to provide service between Quartzsite and Parker every Wednesday. WACOG Area Agency on Aging continues to provide tickets for seniors to access medical appointments.

The Town of Quartzsite is working to transition Camel Express from senior/persons with disabilities transit program into a general public transit program using FTA Section 5311 funds. A Short Range Transit Plan and Transit Feasibility Study was completed in November 2015 with the following recommendations:

Expand local area Dial-a-Ride to include general public.

Implement seasonal weekend general public Dial-a-Ride service within Quartzsite on a trial basis.

Increase service to Blythe and Ehrenberg.

Continue service to Lake Havasu City, Parker and Yuma

The new service is anticipated to start in summer of 2016.

Contact: Janet Collier 465 N. Plymouth Ave. or PO Box 2812 Quartzsite, AZ 85346  
928-927-4333 or email [jcollier@quartzsiteaz.org](mailto:jcollier@quartzsiteaz.org)

Or visit us on the web at: <http://www.ci.quartzsite.az.us>

### Mission Statement:

*'Providing safe, clean, convenient and caring transportation services for our community residents'*



## **LA PAZ COUNTY HEALTH DEPARTMENT PARKER, La Paz COUNTY**

The La Paz County Health Department administers the operation of La Paz County Transit, a program that was developed to provide low or no cost accessible transportation to the elderly and disabled population.

La Paz County Transit is located in Parker, and serves the majority of the County, including areas over 60 miles away from our facility. We service communities such as Wenden, Salome, and Ehrenberg, which are extremely rural.

Based on the transportation needs of our elderly clients, coupled with our extreme climate in the summer, we are a door to door service.

Most of our clients use our services for trips for banking, grocery shopping, medical appointments, pharmacy, food bank and social activities. We have some special needs clients that we transport to dialysis treatments.

We operate Monday through Thursday from 7am to 4pm. Other hours occasionally, based on need. Reservations must be made at least 24 hours in advance to ensure a ride.

For more information contact

La Paz County Health Department Transit  
Karen Turk  
1112 Joshua Avenue #206  
Parker AZ 85344

(928) 669-6155  
Fax (928) 669-6703

Or visit us at:

<http://www.lpchd.com/transit.html>

### **Mission Statement:**

*'La Paz County Transit is dedicated to providing safe, affordable and convenient transportation, focusing on the transportation needs of our elderly and disabled residents'*





## **PARKER COMMUNITY SENIOR CENTER**

### Parker, La Paz County

#### **WHO WE ARE**

Parker Community Senior Center (PCSC) provides nutritious congregate meals, Meals on Wheels, transportation, and other social and educational services to elderly residents throughout La Paz County. Annually, PCSC transportation service provides over 5,600 passenger trips to elderly riders, most of whom are low-income, and approximately 15% of whom are disabled. The service provides them with access to medical appointments, shopping, social opportunities, social services, and other needs.

#### **SERVICES**

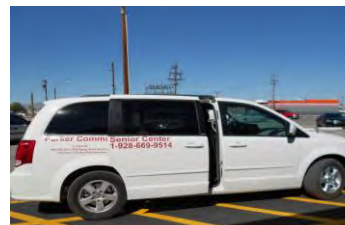
We presently have four trained drivers and 108 unduplicated passengers whom we transport to various services. Our vehicles are based in Parker, but we provide transportation to elderly riders throughout all of La Paz County. We provide transportation to all towns within the primary service area of the County; however, we also offer rides as far away as Yuma, Lake Havasu City, and even Phoenix as needed, particularly for medical appointments and social opportunities.

Our identified unmet needs are: To replace aging minivans that have high mileage and are becoming a maintenance burden; and in future to replace our lift-equipped van to ensure reliable service for our patrons who use wheelchairs and other mobility devices.

For more information contact

Darla Tilley  
(928) 669-9514

Or visit us at  
<http://www.parkerseniors.com>



#### **Mission Statement:**

*'Striving to improve quality of life for our senior population through nutrition programs, healthy physical activities, education, recreation, transportation services, and social networking'*



## ***HAVASU MOBILITY***



**Lake Havasu City, Mohave County**

### ***WHO WE ARE***

***Havasu Mobility*** is the recently enhanced 5310 program provided by the City of Lake Havasu to transport the elderly, disabled, Military Veterans and the income qualified of our community. Persons who are over the age of 60 or those who are disabled qualify for our service by completing an application and providing proof of age or a Doctor's verification of disability. Reservations are required at least one day in advance of travel but same day appointments will be taken if there is room in the schedule. Our demand response service operates Monday thru Friday from 8:00 a.m. to 2:00 p.m. and only within the City. We are closed for all City holidays.

### ***SERVICES***

The seniors of our community are provided with a free ride to the Senior Center for the noon meal Monday thru Thursday in one of two manners. Volunteer drivers operate the senior bus and pick up all ambulatory passengers to drop them as a group at the Senior Center. Seniors who use a mobility device and wish to go to the Senior Center for the noon meal are also transported for no charge by our trained, paid drivers using an ADA accessible vehicle. Reservations are required as seats are limited and may be made the day before travel up to one (1) week in advance.

Reservations can be made with ***Havasu Mobility*** to provide transportation for grocery shopping, doctor, dentist or therapy appointments, as well as work related trips. This demand response service is provided for a \$2.00 fare each way using ADA accessible vehicles. Reservations are required at least one day in advance of travel and may be made up to two (2) weeks in advance between the hours of 8:00 a.m. and 2:00 p.m. Monday thru Friday. Same day appointments will be taken if there is room in the schedule. Drivers will offer assistance with packages and with aid from the vehicle to the door but will not enter buildings to assist as they cannot leave sight of their vehicle.

For more information contact:

Patrick Cipres  
***Havasu Mobility***  
 900 London Bridge Rd  
 Lake Havasu City, AZ 86404

(928) 453-7600

#### **Mission Statement:**

*"Our mission is to provide safe and professional transportation to the citizens of our community to allow them an enhanced quality of life through mobility and independence"*



## **Achieve Human Services** **Yuma, La Paz, Gila, Pinal and** **Mohave Counties**

**Achieve**  
***Changing One Life at a Time***

### **Who We Are**

Achieve Human Services is a non-profit organization that provides employment services to individuals with documented disabilities. We lead in the development and delivery of innovative programs designed to strengthen individuals and build stronger communities.

### **What We Offer**

Achieve Human Services offers employment opportunities for individuals with disabilities that include: Center Based Employment, Group Supported Employment, Individual Supported Employment/Support Aide, Work Adjustment Training, Job Development and Placement, and other supported employment programs.

### **When**

Achieve Human Services Provides services Monday-Friday 8 a.m. to 5 p.m. Services may also be offered after hours or on weekends depending upon employer and consumer needs.

### **Where**

Achieve serves the Yuma, La Paz, Pinal, Gila and Mohave Counties. We uphold the highest standards in all we do. We develop and deliver unique programs that provide exceptional quality service.

For more information contact:

Kelly Thomas, Employment Services  
Regional Manager  
1979 McCulloch Boulevard, #101  
Lake Havasu City, AZ 86403  
KThomas@achievehs.org

928-854-3232

### **Mission Statement:**

***Empower the individuals that we serve to live their  
Lives to their greatest potential***



## New Horizons

### *Providing Community Integration for over 40 Years!*

### Who We Are

New Horizons is a non-profit organization that provides service to people with developmental disabilities (includes: Autism, Epilepsy and Cerebral Palsy in addition to cognitive disabilities) of all ages.

### What We Offer

Services provided include residential options (group homes and semi-independent apartment living), activity programs with **transportation**, job support.

### When

New Horizons provides needed services 7 days a week / 24 hours per day.

### Where

New Horizons serves the Lake Havasu City community including Kingman, Parker and surrounding areas. The program and services are community based and the agency strives for full integration.

**For more information contact**

**Terry Delia, CEO**  
**2045 Moyo Dr.**  
**Lake Havasu City, AZ**  
[tdelia@newhorizonsaz.org](mailto:tdelia@newhorizonsaz.org)

**928-855-9392**

**Transportation**  
**Teddy's**  
**first**  
**time in**  
**the front**  
**seat!**



#### Mission Statement:

*It is our mission to provide support systems to consumers and their families that empower each individual to make as many choices as possible without jeopardizing his/her health and safety, and to live with the least possible amount of intrusion and regulation.*

## 7. New Programs

The Agencies and Tribes listed below have indicated they would like to participate in the regional transportation coordination efforts, and will be applying for funding, in either 5310 or/and 5311 programs in 2016. Each program or agency has attended at least one Coordinated Council meeting in 2015-16.

<b><i>New Potential Providers</i></b>	<b><i>Location</i></b>	<b><i>Comments</i></b>
Hualapai Indian Tribe (5311)	Peach Springs	Applying for 5311 funding Operating, Administration & Capital
Town of Quartzsite (5311)	Quartzsite	Applying for 5311 funding Operating, Administration & Capital (Transition of 5310 program to 5311)

## 8. Regional Operating Statistics

<b>AGENCY</b>	<b># VEHICLES</b>	<b>ANNUAL MILEAGE</b>	<b>ANNUAL TRIPS</b>	<b>ANNUAL HOURS</b>	<b>ANNUAL RIDERSHIP</b>
Bullhead Transit	10	290,919	186,354	17,379	N/A
Kingman Area Transit	10	190,000	125,000	14,500	N/A
Kaibab Band of Paiute Indians	9	94,405	4,661	9,440	94
<b>Total (5311 Programs)</b>	<b>29</b>	<b>575,324</b>	<b>316,015</b>	<b>41,319</b>	<b>94</b>
Senior Companion Program (NAU)	0	42,500	5,350	N/P	2,000
Mohave County ARC	4	255,505	6,201	1,674	3,214
Solo of America	N/P	N/P	N/P	N/P	N/P
River Valley Senior Center	1	19,218	1,851	1,368	924
WestCare AZ 1, Inc.	8	245,933	3,511	7,117	1,855
Dolan Springs Transit	2	27,373	4,390	1,965	557
Hualapai Tribe-Health Department	10	239,346	2,963	24,112	379
Town of Quartzsite	3	20,978	6,300	1,612	2,182
La Paz Health Department	5	59,792	14,516	4,165	232
Parker Senior Center	4	N/P	N/P	N/P	N/P
Havasu Mobility	7	40,984	8,378	3,901	4,633
ACHIEVE	6	14,547	4,832	1,477	1,952
New Horizons	18	273,949	76,971	39,880	2,492
<b>Total (5310 Programs)</b>	<b>68</b>	<b>1,240,125</b>	<b>135,263</b>	<b>87,271</b>	<b>20,420</b>
<b>REGIONAL TOTAL</b>	<b>97</b>	<b>1,815,449</b>	<b>451,278</b>	<b>128,590</b>	<b>20,514</b>

Note: These numbers reported by service providers and were not verified by WACOG.

N/A – Not applicable, N/P – Information not provided

## 9. Federal Mandate Discussion

During our regularly scheduled bi-monthly Coordinated Council meetings, communications from the WACOG Mobility Manager, and our grant writing/management workshops, eligibility requirements for agencies to receive federal funding through ADOTs 5300 programs were presented and discussed.

Eligibility requirements are:

- Provided service to seniors (65 years and over) and/or persons with disabilities or all ages.
  - Agencies may transport to a broader range of clientele, but the focus of the program is transporting seniors and/or individuals who have disabilities.
- Participate in creation/update WACOG's Coordination Plan
- Provide the required information:
  - Five year planning documents
  - Overview of agency's program and activities
  - Vehicle Inventory
  - Data Collection Sheets
- Participate in Coordinated Council meetings:
  - February, April, June, August, October, December
    - Agendas and Minutes are available at: [www.wacog.com](http://www.wacog.com)

## 10. Proposed Regional Projects

Applicant	Priority	Category	Project	Description of Project	FTA Share	Local Share	Total Project Cost
NAU	1	Operations	Existing	Continuation of Services	\$37,000.00	\$37,000.00	\$74,000.00
Total					\$37,000.00	\$37,000.00	\$74,000.00
Applicant	Priority	Category	Project	Description of Project	FTA Share	Local Share	Total Project Cost
Mohave ARC	1	Capital	Replacement	Replacement of aging fleet vehicle	\$32,000.00	\$8,000.00	\$40,000.00
Mohave ARC	2	Capital	Replacement	Replacement of aging fleet vehicle	\$22,400.00	\$5,600.00	\$28,000.00
Total					\$54,400.00	\$13,600.00	\$68,000.00
Applicant	Priority	Category	Project	Description of Project	FTA Share	Local Share	Total Project Cost
WestCare AZ 1, Inc	1	Capital	Replacement	Replacement of aging fleet vehicle	\$19,200.00	\$4,800.00	\$24,000.00
WestCare AZ 1, Inc	2	Capital	Replacement	Replacement of aging fleet vehicle	\$19,200.00	\$4,800.00	\$24,000.00
WestCare AZ 1, Inc	3	Capital	Expansion	Vehicle to provide services in gap area	\$32,000.00	\$8,000.00	\$40,000.00
WestCare AZ 1, Inc	4	Capital	Expansion	Scheduling/Communication	\$32,192.00	\$8,048.00	\$40,240.00
WestCare AZ 1, Inc	5	Operations	Expansion	Expansion of current program	\$25,000.00	\$25,000.00	\$50,000.00
Total					\$127,592.00	\$50,648.00	\$178,240.00
Applicant	Priority	Category	Project	Description of Project	FTA Share	Local Share	Total Project Cost
Dolan Springs	1	Operations	Existing	Continuation of Services	\$20,000.00	\$20,000.00	\$40,000.00
Total					\$20,000.00	\$20,000.00	\$40,000.00
Applicant	Priority	Category	Project	Description of Project	FTA Share	Local Share	Total Project Cost
Hualapai - HEW	1	Capital	Replacement	Replacement of aging fleet vehicle	\$53,600.00	\$13,400.00	\$67,000.00
Hualapai - HEW	2	Operations	Existing	Continuation of Services	\$25,000.00	\$25,000.00	\$50,000.00
Total					\$78,600.00	\$38,400.00	\$117,000.00
Applicant	Priority	Category	Project	Description of Project	FTA Share	Local Share	Total Project Cost
La Paz County Health	1	Operations	Existing	Continuation of Services	\$20,000.00	\$20,000.00	\$40,000.00
Total					\$20,000.00	\$20,000.00	\$40,000.00
Applicant	Priority	Category	Project	Description of Project	FTA Share	Local Share	Total Project Cost
Havasu Mobility	1	Capital	Replacement	Replacement of aging fleet vehicle	\$32,000.00	\$8,000.00	\$40,000.00
Havasu Mobility	2	Operations	Expansion	Expansion of current program	\$25,000.00	\$25,000.00	\$50,000.00
Total					\$57,000.00	\$33,000.00	\$90,000.00
Applicant	Priority	Category	Project	Description of Project	FTA Share	Local Share	Total Project Cost
Achieve	1	Capital	Expansion	ADA compliant vehicle	\$25,600.00	\$6,400.00	\$32,000.00
Achieve	2	Capital	Replacement	Replacement of aging fleet vehicle	\$15,360.00	\$3,840.00	\$19,200.00
Total					\$40,960.00	\$10,240.00	\$51,200.00
Applicant	Priority	Category	Project	Description of Project	FTA Share	Local Share	Total Project Cost
New Horizons	1	Capital	Replacement	Replacement of aging fleet vehicle	\$32,000.00	\$8,000.00	\$40,000.00
New Horizons	2	Capital	Replacement	Replacement of aging fleet vehicle	\$40,320.00	\$10,080.00	\$50,400.00
New Horizons	3	Capital	Replacement	Replacement of aging fleet vehicle	\$32,000.00	\$8,000.00	\$40,000.00
New Horizons	4	Capital	Replacement	Replacement of aging fleet vehicle	\$40,320.00	\$10,080.00	\$50,400.00
Total					\$144,640.00	\$36,160.00	\$180,800.00
Applicant	Priority	Category	Project	Description of Project	FTA Share	Local Share	Total Project Cost
WACOG	1	Mobility	Mobility	WACOG Mobility Manager	\$94,500.00	\$10,500.00	\$105,000.00
Total					\$94,500.00	\$10,500.00	\$105,000.00
Region Total					\$674,692.00	\$269,548.00	\$944,240.00



## 11. Explanation of Prioritization Process

Prioritization of projects in the WACOG region is done using a system developed by the WACOG Transportation Program staff. This system uses the weights and evaluation focus that the ADOT Coordinated Mobility Program guide book explains under Project Evaluation Criteria. The three main categories are:

- Project Management Criteria – 20%
- Coordination Criteria – 40%
- Project Specific Criteria – 40%

The following is a general list of the evaluation categories and subcategories with weights and the evaluation focus for each category.

- Project Management Criteria = 20% of overall score or 20 points total
  - Programs applying that are a current 5310 program will receive points based on submittal of the required quarterly reports to the WACOG Mobility Manager at 5 points per quarter total up to 20 points.
    - Quarterly submitted on time = 5 points
    - Quarterly submitted late, up to 15 days past deadline = 2.5 points
    - Quarterly not submitted = 0 points
  - Programs applying as a new 5310 applicant will receive the full 20 points if they have attended the required Coordinated Council meetings and have provided the necessary data to be included in the Coordination Plan
- Coordination Criteria = 40% of overall score or 40 points total
  - Programs will receive points based participation in Coordinated Council meetings either in person or by phone at 2 points per meeting with 6 meetings a year totaling 12 points possible.
  - Programs will receive points up to 16 points based on submission of annual Coordination Plan Specific Data to the WACOG Mobility Manager. Examples of annual documents requested are operations data, vehicle inventory, vehicle availability, five year planning documents, project requests and any other documents needed for creation/update of the Coordination Plan.
    - Data submitted on time = 16 points
    - Data submitted late, up to 15 days past deadline = 8 points
    - Data not submitted = 0 points
  - Programs will receive up to 12 points for coordination with other programs and Human Service Providers.
    - Coordination such as meetings with other providers for MOU's, referring clients to each other's programs, shared trainings, discussions for covering local area gaps through agency to agency services, referring and sharing other providers information, education to other human service providers on transit operations/options = 10 points
    - Sharing of program equipment such as dispatching or software (i.e. training software) = 1 point
    - Sharing of program vehicles with other 5310 programs or for local community events = 1 point

- Project Specific Criteria = 40% of overall score or 40 points total
  - Programs applying for Replacement Capital will receive up to 40 points based on current capital weights.
    - Age of vehicle replacing up to 10 points - 2 points per year up to 5 years.
    - Current mileage of vehicle up to 10 points - 1 point per 10,000 miles up to 100,000 miles
    - Condition of vehicle/need based up to 10 points - this will be determined by if the program is complying with the annual EQS inspection requirement for the vehicle that is to be replaced. If program is in compliance with EQS inspection they will receive 5 points and then they can receive points based on the self reported condition of the vehicle to be replaced;
      - Excellent condition = 1 point (*Relatively new, no mechanical problems*)
      - Good condition = 2 points (*well-maintained, no ongoing mechanical problem, shows minor wear.*)
      - Fair condition = 3 points (*Near midpoint of useful life, obvious signs of wear, regular maintenance keeps it safe and operable, but costs exceed norm.*)
      - Poor condition = 4 points (*Becoming unsafe/unreliable to operate*)
      - Failure condition = 5 points (*Impossible or unsafe to use*)

The condition reported by the program must be supported by the EQS summary report or some other certified documentation of condition.

      - ✓ Note: If program is not in compliance with EQS inspection requirement they will receive 0 points regardless of the reported condition of vehicle unless proof can be provided as to why it is impossible to comply with EQS inspection, such as vehicle is inoperable certification provided by a certified mechanic.
    - Regional resource utilization of capital equipment up to 10 points
      - 5310 Agency to agency shared use of vehicles = 10 points
      - 5310 agency to agency shared use of equipment = 5 points
        - ✓ If both vehicles and equipment are being shared total points awarded will = 10 points.
  - Programs applying for New/Expansion Capital will receive up to 40 points
    - If new/expansion capital will be used to provide coverage in a geographic area that has been identified as a gap in service in the WACOG region they will receive 20 points
    - Need for new/expansion capital based on existing fleet capacity to be determined by average of current capital usage based on hours of operation up to 10 points.
    - Regional resource utilization (*planned for new applicants*) of capital equipment up to 10 points
      - 5310 Agency to agency shared use of vehicles = 10 points
      - 5310 agency to agency shared use of equipment = 5 points
        - ✓ If both vehicles and equipment are being shared total points awarded will = 10 points.

- Programs applying for Operating funding either Existing or New will receive up to 40 points
  - Services provided with priority to seniors and individuals with disabilities but also open to general public will receive 10 points.
    - 5 points can be awarded if plans are in place for current year to begin providing services to the general public with priority to seniors and individual with disabilities.
  - Programs applying for operating funds must have a board/council approved budget = 10 points
  - Programs applying for operating funds must have ability to provide local match in approved budget or proper in-kind match plan = 10 points
  - Programs applying for operating funds must have/follow a procurement code that meets at a minimum FTA procurement requirements = 5 points
  - New programs applying for operating funds must have a implementation plan = 5 points
  - Existing programs applying for continued operating funds must currently be effective and meeting ADOT performance indicators = 5 points

## 12. Proposed Regional Projects – Prioritization List

### WACOG Regional 5310 Project Prioritization List - FY2016

Capital Replacement						
Applicant	FTA Share	Local Share	Total Project Cost	Prioritization Score	COG Prioritization	Agency Priority
New Horizon	\$32,000.00	\$8,000.00	\$40,000.00	82.5	1	1
New Horizon	\$40,320.00	\$10,080.00	\$50,400.00	81.47	2	2
New Horizon	\$32,000.00	\$8,000.00	\$40,000.00	79.14	3	3
New Horizon	\$40,320.00	\$10,080.00	\$50,400.00	75.42	4	4
Achieve	\$15,360.00	\$3,840.00	\$19,200.00	71.5	5	1
WestCare	\$19,200.00	\$4,800.00	\$24,000.00	70.5	6	2
WestCare	\$19,200.00	\$4,800.00	\$24,000.00	68.5	7	1
Havasu Mobility	\$32,000.00	\$8,000.00	\$40,000.00	64.44	8	1
Mohave ARC	\$50,400.00	\$12,600.00	\$63,000.00	61	9	1
Mohave ARC	\$22,400.00	\$5,600.00	\$28,000.00	56	10	2
Hualapai HEW	\$53,600.00	\$13,400.00	\$67,000.00	53	11	1
Total	\$356,800.00	\$89,200.00	\$446,000.00			
Capital Expansion						
Applicant	FTA Share	Local Share	Total Project Cost	Prioritization Score	COG Prioritization	Agency Priority
Achieve	\$25,600.00	\$6,400.00	\$32,000.00	72.5	1	1
WestCare	\$32,000.00	\$8,000.00	\$40,000.00	69.29	2	3
WestCare	\$32,192.00	\$8,048.00	\$40,240.00	52.5	3	4
Total	\$89,792.00	\$22,448.00	\$112,240.00			
Operating Existing						
Applicant	FTA Share	Local Share	Total Project Cost	Prioritization Score	COG Prioritization	Agency Priority
La Paz County Health	\$20,000.00	\$20,000.00	\$40,000.00	81	1	1
NAU	\$37,000.00	\$37,000.00	\$74,000.00	79	2	1
Dolan Springs	\$20,000.00	\$20,000.00	\$40,000.00	69	3	1
Hualapai HEW	\$25,000.00	\$25,000.00	\$50,000.00	59	4	2
Total	\$102,000.00	\$102,000.00	\$204,000.00			
Operating New						
Applicant	FTA Share	Local Share	Total Project Cost	Prioritization Score	COG Prioritization	Agency Priority
WestCare	\$25,000.00	\$25,000.00	\$50,000.00	82.5	1	5
Havasu Mobility	\$25,000.00	\$25,000.00	\$50,000.00	73	2	2
Total	\$50,000.00	\$50,000.00	\$100,000.00			
Mobility Management						
Applicant	FTA Share	Local Share	Total Project Cost	Prioritization Score	COG Prioritization	Agency Priority
WACOG	\$94,500.00	\$10,500.00	\$105,000.00	N/A	1	1
Total	\$94,500.00	\$10,500.00	\$105,000.00			

### 13. Regional Inventory of Providers

<u>Agency</u>	<u>Service Area</u>	<u>Who can access</u>	<u>Fee</u>	<u>Contact #</u>	<u>Website</u>	<u>Funding type</u>
Kingman Area Regional Transit-KART	Kingman	General Public	Y	928-681-7433	<a href="http://www.cityofkingman.gov/">http://www.cityofkingman.gov/</a>	5311
NAU - Senior Companion Program	Kingman, LHC, BHC	Senior and Disabled	N	928-715-2200	<a href="http://www.NationalService.gov/SeniorCorps">www.NationalService.gov/SeniorCorps</a>	5310
Mohave county ARC	Kingman	Client	N	928-757-1758	<a href="http://www.thearc.org/what-we-do">http://www.thearc.org/what-we-do</a>	5310
Solo of America	Kingman	Client	N	928-715-4256	<a href="http://www.soloofamerica.org/home">http://www.soloofamerica.org/home</a>	5310
Havasu Mobility	Lake Havasu	General Public	Y	928-453-7600	<a href="http://www.lhcaz.gov/operations/mobility.html">http://www.lhcaz.gov/operations/mobility.html</a>	5310
New Horizons	Lake Havasu	Client/limited general public	N	928-855-9392	<a href="http://newhorizonslhc.org/">http://newhorizonslhc.org/</a>	5310
ACHIEVE Human Services	Lake Havasu City, Yuma, La Paz, Pinal, Gila & Mohave County	Client/DES DDD assigned	Y	928-920-7399	<a href="http://www.achievehs.org/">http://www.achievehs.org/</a>	5310
Bullhead Area Transit System -BATS	Bullhead	General Public	Y	928-704-2287	<a href="http://bullheadcity.com/departments/human-services-transit/transportation">http://bullheadcity.com/departments/human-services-transit/transportation</a>	5311
River Valley Seniors	Bullhead	Senior and Disabled	N	928-704-2287	<a href="http://bullheadcity.com/departments/human-services-transit/transportation">http://bullheadcity.com/departments/human-services-transit/transportation</a>	5310
WestCare AZ I, Inc	Bullhead City, Kingman, Lake Havasu City, and Parker	Client/limited general public	N	928-444-3794	<a href="http://www.westcare.com">http://www.westcare.com</a>	5310
Dolan Springs Community Council	Dolan Springs, Meadview, Chloride & So-Hi	General Public/Senior and Disabled	Y	928-767-4872	none	5310
La Paz County Health Department	La Paz County	General Public/Senior and Disabled	Y	928-669-1100	<a href="http://www.lpchd.com/transit.html">http://www.lpchd.com/transit.html</a>	5310
Town of Quartzsite	Quartzsite, Parker, Blythe, LHC & Yuma	General Public/Senior and Disabled	Y	928-927-4333	<a href="http://www.ci.quartzsite.az.us/index.php/2013-01-08-06-19-36/public-transit2">http://www.ci.quartzsite.az.us/index.php/2013-01-08-06-19-36/public-transit2</a>	5310
Parker Senior Center	Parker, La Paz County	Senior and Disabled	Y	928-669-9514	<a href="http://www.parkerseniors.com/">http://www.parkerseniors.com/</a>	5310
Hualapai Indian Health Education & Wellness	Peach Springs, AZ & NV	Hualapai tribe members	Y	928-769-4188	<a href="http://www.hualapaihew.com/">http://www.hualapaihew.com/</a>	5310
Kaibab Band of Paiute Indians	Pipe Spring, AZ, UT & NV	Kaibab Band of Paiute Indians tribe members	N	928-643-7245	<a href="http://kaibabpaiute-nsn.gov/">http://kaibabpaiute-nsn.gov/</a>	5310

## 14. Agencies' Five-Year Planning Documents

Each year WACOG provides a five year planning form that each of our transportation and transit programs complete to provide an estimate of their future needs within the region. Below is the list of programs that have elected to participate in the five year planning process:

BATS - Bullhead City	5311 – 5310
KART - Kingman	5311
Kaibab Band of Paiute Indians	5311c
NAU – Senior Companion Program	5310 – Voucher reimbursement program
Mohave County ARC	5310
WestCare Arizona 1,Inc.	5310
Dolan Springs	5310
Hualapai Tribe – Health, Education and Wellness Department	5310
Camel Express - Town of Quartzsite	5310 possible 5311
La Paz County Health Department	5310
Parker Senior Center - Town of Parker	5310
Havasu Mobility	5310
Achieve Human Services	5310
New Horizons	5310
WACOG	Mobility Management – Regional





# REGIONAL TRANSPORTATION COORDINATION PLAN FIVE YEAR PROJECT PLANNING WORKSHEET

2016-2020

AGENCY:	Bullhead City	CONTACT PERSON:	Michael Peluso	PHONE:	(928) 763-0132		
ADDRESS:	2355 Trane Rd. Bullhead City AZ, 86442		E-Mail:	<a href="mailto:mpeluso@bullheadcity.com">mpeluso@bullheadcity.com</a>			
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5311	Operations	Operating Funds	\$821,620	\$846,268	\$871,656	\$897,806	\$924,740
5311	Capital	Replacement Vehicles	\$145,000	\$195,250	\$45,900	\$298,700	\$149,350
5311	Capital	Capital Requests	\$15,200	\$20,000	\$27,000	\$30,000	\$30,000
<b>TOTAL FOR FIVE YEAR PLAN</b>			<b>\$981,820</b>	<b>\$1,061,518</b>	<b>\$944,556</b>	<b>\$1,226,506</b>	<b>\$1,104,090</b>
<b>COMMENTS AND JUSTIFICATIONS FOR NEED:</b>							
Support for operations is needed to maintain current service levels and implement the recommendations contained in the 2014 Bullhead City Short Range Transit Plan. Vehicle replacements are planned based on useful life of the vehicles needed to maintain current service levels. Other capital items include bus head signs, capitalized preventive maintenance, dispatch software, replacement surveillance and security system on buses, replacement engine and transmission for fleet vehicles, and a covered vehicle maintenance structure.							

AGENCY:	City of Kingman - KART	CONTACT PERSON:	Sheri Furr	PHONE:	928-692-3103		
ADDRESS:	3700 E. Andy Devine Ave. Kingman, AZ 86401		E-Mail:	<a href="mailto:sfurr@cityofkingman.gov">sfurr@cityofkingman.gov</a>			
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5311	Capital	Two cut-away vehicles with ramp	\$280,000	\$280,000			
5311	Capital	Two larger buses over 30'			\$400,000		\$410,000
5311	Capital	One larger bus over 30'				\$205,000	
<b>TOTAL FOR FIVE YEAR PLAN</b>			<b>\$280,000</b>	<b>\$280,000</b>	<b>\$400,000</b>	<b>\$205,000</b>	<b>\$410,000</b>
<b>COMMENTS AND JUSTIFICATIONS FOR NEED:</b>							
Existing vehicles will have exceeded their useful life. Cut-aways on our two busiest routes are often at capacity.							

*\*-Continued on next page-\**



AGENCY:	Kaibab Band of Paiute	CONTACT PERSON:	Laura Savala		PHONE:	928-643-7245	
ADDRESS:	HC 65 Box 2 Fredonia, AZ 86022			E-Mail:	<a href="mailto:lsavala@kaibabpaiute-nsn.gov">lsavala@kaibabpaiute-nsn.gov</a>		
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
5311c	Operating	Operating Funds	\$78,000	\$78,000	\$78,000	\$78,000	\$78,000
5311c	Capital	Minivan no ramp	\$24,000				
5311c	Capital	(2) Minivans no ramp		\$48,000			
5311c	Capital	Sedan				\$22,000	
5311c	Capital	Minivan no ramp			\$24,000		
5311c	Capital	Minivan no ramp			\$28,000		
5311c	Capital	Minivan no ramp					\$28,000
5311c	Capital	Minivan no ramp					\$24,000
5311c	Capital	Minivan w/ramp					\$40,000
TOTAL FOR FIVE YEAR PLAN			\$102,000	\$126,000	\$130,000	\$100,000	\$170,000
COMMENTS AND JUSTIFICATIONS FOR NEED:							
The Kaibab Paiute Tribe was awarded three vehicles and operation funds through FTA for 2015. With current usage, our fleet will need replacement vehicles in the years forecasted. The Tribe does not currently have a stand alone transit program. it is combined with our Community Health Representative program. We are trying to establish the staff and program guidelines to meet the 5311c Rural Transit Program requirements.							

AGENCY:	Arizona Board of Regents - NAU	CONTACT PERSON:	Erin Kruse		PHONE:	928.523.6585	
ADDRESS:	PO Box 5063 Flagstaff, AZ 86011		E-Mail:	<a href="mailto:Erin.Kruse@nau.edu">Erin.Kruse@nau.edu</a>			
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Operating	Volunteer mileage	\$60,000	\$70,000	\$70,000	\$70,000	\$70,000
TOTAL FOR FIVE YEAR PLAN			\$60,000	\$70,000	\$70,000	\$70,000	\$70,000
COMMENTS AND JUSTIFICATIONS FOR NEED:							

AGENCY:	MOHAVE COUNTY ARC	CONTACT PERSON:	DEANNA NELSON	PHONE:	928-757-1758		
ADDRESS:	2050 AIRWAY AVE KINGMAN, AZ 86409		E-Mail:	<a href="mailto:mohavecountyarcc@yahoo.com">mohavecountyarcc@yahoo.com</a>			
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Capital	Replacement of Passenger	\$28,000				
5310	Capital	Replacement of Lift Van	\$40,000				
5310	Capital	Replacement of Passenger		\$28,000			
5310	Capital	Replacement of Lift Van		\$40,000			
TOTAL FOR FIVE YEAR PLAN			\$68,000	\$68,000	\$0	\$0	\$0
COMMENTS AND JUSTIFICATIONS FOR NEED:							
Replacing high mileage/aging vehicles.							

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AGENCY:	WestCare Arizona 1, Inc.	CONTACT PERSON:	Cheryl DeBatt	PHONE:	928-763-1945		
ADDRESS:	821 Hancock Rd Suite # 2 Bullhead City, Az 86442		E-Mail:	<a href="mailto:cheryl.debatt@westcare.com">cheryl.debatt@westcare.com</a>			
	Address	City, State, Zip					
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Capital	scheduling and communication equipment	\$40,240	\$15,000	\$15,000	\$15,000	\$20,000
5310	Capital	Replace Minivan no ramp	\$24,000	\$12,000	\$12,000	\$24,000	\$12,000
5310	Capital	Replace Minivan no ramp	\$24,000	\$12,000	\$12,000	\$24,000	\$12,000
5310	Capital	Mini van w/ramp	\$40,000	\$40,000			\$40,000
5310	Operations	Operational	\$50,000	\$60,000	\$70,000	\$80,000	\$90,000
TOTAL FOR FIVE YEAR PLAN			\$178,240	\$139,000	\$109,000	\$143,000	\$174,000
COMMENTS AND JUSTIFICATIONS FOR NEED:							
Additional equipment needed to effectively schedule client trips and communicate with the drivers. This scheduling software is 5310 compliant and will provide us with accurate reporting, real time information, and will help with client pick up and drop off timeliness. Vehicle replacements are needed to continue to meet the current level of transportation services as high mileage is making vehicle maintenance expensive and we need reliable vehicles for client transport. The enhancement vehicle and operational support funding will allow us to meet the growing need to provide transportation to those in need other than only our clients.							

AGENCY:	Dolan Springs Community Council Transit	CONTACT PERSON:	Kathy Dodson-Long	PHONE:	928-767-4872		
ADDRESS:	PO Box 201 Dolan Springs, AZ 86441		E-Mail:	<a href="mailto:kadlong98@yahoo.com">kadlong98@yahoo.com</a>			
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Operations	Operational Funds	\$45,000	\$46,000	\$46,000	\$47,000	\$47,000
5310	Capital	Van( 8-12 Passengers)		\$28,000			
5310	Capital	mini van w ramp (6-7				\$40,000	
TOTAL FOR FIVE YEAR PLAN			\$45,000	\$74,000	\$46,000	\$87,000	\$47,000

AGENCY:	Hualapai Tribe	CONTACT PERSON:	Ruby Steele	PHONE:	(928) 769-4188		
ADDRESS:	488 Hualapai Way Peach Springs, AZ 86434		E-Mail:	<a href="mailto:Rsteele@hualapai-nsn.gov">Rsteele@hualapai-nsn.gov</a>			
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Operating	Continuation of services	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
5310	Capital	Cutaway w/lift 14 pass	\$67,000				
5310	Capital	Cutaway w/lift 9 pass		\$63,000			
5310	Capital	Mini van w/ramp		\$40,000	\$40,000	\$40,000	\$40,000
5310	Capital	Mini van no ramp			\$24,000	\$24,000	\$24,000
TOTAL FOR FIVE YEAR PLAN			\$117,000	\$153,000	\$114,000	\$114,000	\$114,000
COMMENTS AND JUSTIFICATIONS FOR NEED:							

Replacement of aging vehicle and an increase in disabled clients, and dialysis patients and need to replace 2015 vehicle due to high mileage. Operation costs is continuation of existing service.

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WACOG 2016 TRANSPORTATION PLAN

AGENCY:	Camel Express	CONTACT PERSON:	Janet Collier	PHONE:	928-927-4333		
ADDRESS:	465 N Plymouth Quartzsite, AZ 85346		E-Mail:	<a href="mailto:townhall@ci.quartzsite.az.us">townhall@ci.quartzsite.az.us</a>			
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Capital	scheduling & maintenance software	\$5,300				
5311	Capital	scheduling & maintenance	\$2,300				
5311	Capital	dedicated computer for		\$1,000			
5311	Capitol	replace 14 passanger bus				\$67,000	
5310	Capitol	replace 14 passanger bus			\$63,000		
TOTAL FOR FIVE YEAR PLAN			\$7,600	\$1,000	\$63,000	\$67,000	\$0
COMMENTS AND JUSTIFICATIONS FOR NEED:							
The Town of Quartzsite would like to install scheduling & maintenance software in each vehicle with TSO mobile. We would like a dedicated Transit work station for Scheduling and dispatching. If we go to 5311 we will receive a 14 passanger vehicle in 2016 we would like to replace it in 2019. We would like to replace our oldest 5310 vehicle which is a 2009 in 2018.							

AGENCY:	La Paz County Transit	CONTACT PERSON:	Connie Mathewson	PHONE:	928-669-1100		
ADDRESS:	1112 Joshua Ave #206 Parker, AZ 85344		E-Mail:	<a href="mailto:cmathewson@co.la-paz.az.us">cmathewson@co.la-paz.az.us</a>			
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Capitol	Cutaway w/lift 9 passenger		\$63,000			
5310	Capitol	Mini van with ramp	\$40,000				
5310	Operations	Operating funds	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5310	Capitol	Mini van with no ramp			\$24,000	\$24,000	
TOTAL FOR FIVE YEAR PLAN			\$80,000	\$103,000	\$64,000	\$64,000	\$40,000
COMMENTS AND JUSTIFICATIONS FOR NEED:							
We have a 9 passenger van we service outlying areas with that is a 2006. We could use a mini van with ramp for local							

AGENCY:	Parker Community Senior	CONTACT PERSON:	Darla K Tilley	PHONE:	(928) 669-9514		
ADDRESS:	1115 12th St.Parker, Arizona 85344			E-Mail:	<a href="mailto:seniors@townofparkeraz.us">seniors@townofparkeraz.us</a>		
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Capital	Mini van no ramp		\$19,200	\$19,200		
5310	Operating	Operating and Mobility	\$12,000	\$20,000	\$20,000	\$20,000	\$20,000
5310	Capital	Cutaway with lift 9				\$50,400	
5310	Capital	Mini van with ramp					\$32,000
TOTAL FOR FIVE YEAR PLAN			\$12,000	\$39,200	\$39,200	\$70,400	\$52,000
COMMENTS AND JUSTIFICATIONS FOR NEED:							

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AGENCY:	Havasus Mobility	CONTACT PERSON:	Patrick Cipres	PHONE:	(928) 453-5479		
ADDRESS:	900 London Bridge Rd. Lake Havasu City, AZ 86404		E-Mail:	<a href="mailto:cipresp@lhcaz.gov">cipresp@lhcaz.gov</a>			
	Address	City, State, Zip					
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Operations	Operating Funds	\$50,000	\$100,000	\$100,000	\$110,000	\$125,000
5310	Capital	Replacement Vehicle			\$63,000		
5310	Capital	Replacement Vehicle		\$40,000			
5310	Capital	Replacement Vehicle	\$40,000				
5310	Capital	Replacement Vehicle					\$63,000
TOTAL FOR FIVE YEAR PLAN			\$90,000	\$140,000	\$163,000	\$110,000	\$188,000
COMMENTS AND JUSTIFICATIONS FOR NEED:							
<p>The oldest vehicle in the fleet is 10 years old and is no longer reliable to transport senior riders to medical, pharmacy and grocery store trips. The van is not equipped to service riders with wheelchairs. Second minivan vehicle will be 9 years old in 2017 and currently is becoming unsafe and unreliable to operate, frequent breakdowns, excessive repair costs.</p> <p>Currently Havasu Mobility offers a Senior program Monday through Thursday supplying transportation to and from the Senior Center. Due to loss of funds from Havasu Area Transit closing operating capitol is being requested. Scheduling and dispatch functions are currently coordinated through the Havasu Mobility business and drivers are all volunteers receiving no pay.</p>							

AGENCY:	Achieve Human Services	CONTACT PERSON:	Kelly Thomas	PHONE:	928-854-3232		
ADDRESS:	1979 McCulloch #101 Lake Havasu City, AZ 86403		E-Mail:	<a href="mailto:Kthomas@achievehs.org">Kthomas@achievehs.org</a>			
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Capital	Mini van w/ramp	\$40,000				
5310	Capital	Mini van no ramp		\$56,000			
5310	Capital	Mini van no ramp			\$28,000		
5310	Capital	Mini van no ramp				\$28,000	
5310	Capital	Mini van no ramp					\$28,000
TOTAL FOR FIVE YEAR PLAN			\$40,000	\$56,000	\$28,000	\$28,000	\$28,000
COMMENTS AND JUSTIFICATIONS FOR NEED:							
We transport disabled individuals to their place of employment. Parker has no current public transportation nor accessible shuttles in the community. Public transportation services in Mohave County are limited which is not always conducive to an individual's employment schedule.							

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AGENCY:	New Horizons	CONTACT PERSON:	Stephanie Leonard	PHONE:	928-855-9392		
ADDRESS:	2045 Moyo Dr. Lake Havasu City, AZ 86403		E-Mail:	<a href="mailto:Sleonard@newhorizonsaz.org">Sleonard@newhorizonsaz.org</a>			
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Capital	Replacement	\$63,000	\$63,000	\$63,000		
5310	Capital	Replacement	\$63,000	\$63,000	\$63,000		
5310	Capital	Replacement	\$40,000	\$40,000	\$40,000		
5310	Capital	Expansion	\$40,000	\$40,000	\$40,000	\$80,000	\$80,000
5310	Capital	Replacement				\$48,000	\$48,000
TOTAL FOR FIVE YEAR PLAN			\$206,000	\$206,000	\$206,000	\$80,000	\$80,000
COMMENTS AND JUSTIFICATIONS FOR NEED:							
Replacment vehicles for high milage and consistant use. Expansion vehicles for increase in population served and lack of local resources.							

AGENCY:	WACOG	CONTACT PERSON:	Felicia Mondragon	PHONE:	928-753-1374		
ADDRESS:	208 N. 4th Street Kingman, AZ 86401	E-Mail:	<a href="mailto:feliciam@wacog.com">feliciam@wacog.com</a>				
Federal Program Type	Type of Request	Description of Need	Anticipated Total Cost				
			2016	2017	2018	2019	2020
5310	Capital	Mobility Manager	\$100,000	\$105,000	\$110,000	\$115,000	\$115,000
TOTAL FOR FIVE YEAR PLAN			\$100,000	\$105,000	\$110,000	\$115,000	\$115,000
COMMENTS AND JUSTIFICATIONS FOR NEED:							
Continued funding for a Regional Mobility Manager in the WACOG region.							

***\*-End 5 year planning documents-\****

## 15. Regional Vehicle Inventory & Availability

Provider Name	Vehicle Location (Provide the city the vehicle is located in)	Year	Make	Model	Mileage	If used weekly, mark each day vehicle is used. Mark STBY if required as a standby vehicle								Hours in Which the Vehicle is Typically in Service and Highest Passenger Load per Vehicle During Hour																						
														Morning (AM)											Afternoon (PM)											
						M	T	W	T	F	Sa	Su	STBY	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11			
River Valley Senior	Bullhead	2013	Eldorado	Van	51,460	x	x	x	x	x										2	3	2	1	3	1											
BATS	Bullhead	2010	ARBOC	Bus	167,698																															
BATS	Bullhead	2010	ARBOC	Bus	176,133																															
BATS	Bullhead	2009	Dodge	Van	197,483																															
BATS	Bullhead	2012	ARBOC	Bus	117,909	x	x	x	x	x							4	5	19	18	25	14	24	25	13	24	19	1								
BATS	Bullhead	2012	ARBOC	Bus	120,857						x								7	7	4	4	4	5	2											
BATS	Bullhead	2014	ARBOC	Bus	51,695	x	x	x	x	x	x						1	1	3	10	5	3	1				3	4	4	4						
BATS	Bullhead	2014	Eldorado	Van	69,160	x	x	x	x	x							3	2	2	3	3	3	3	4	3	4	3	2	1	1						
BATS	Bullhead	2015	ARBOC	Bus	4,031	x	x	x	x	x	x						8	11	17	30	24	37	16	25	21	28	16	16	16	3						
BATS	Bullhead	2015	ARBOC	Bus	5,612	x	x	x	x	x	x						16	12	19	42	18	35	39	7	26	24	20	17	19	11						
K4RT	Kingman	2003	Ford		246,783	X																X	X													
K4RT	Kingman	2006	Ford		176,564		X															X	X													
K4RT	Kingman	2006	Ford		174,766			X														X	X													
K4RT	Kingman	2008	Ford		186,646				X													X	X													
K4RT	Kingman	2008	Ford		210,658					X												X	X													
K4RT	Kingman	2010	ARBOC	SOM	177,314	X	X	X	X	X	X						X	X	X	X	X	X	X	X	X	X	X	X	X							
K4RT	Kingman	2010	ARBOC	SOM	186,899	X	X	X	X	X	X						X	X	X	X	X	X	X	X	X	X	X	X	X	X						
K4RT	Kingman	2010	ARBOC	SOM	235,197	X	X	X	X	X	X						X	X	X	X	X	X	X	X	X	X	X	X	X	X						
K4RT	Kingman	2013	ARBOC	SOM	100,188	X	X	X	X	X	X						X	X	X	X	X	X	X	X	X	X	X	X	X							
K4RT	Kingman	2015	ARBOC	SOF	34,942	X	X	X	X	X	X						X	X	X	X	X	X	X	X	X	X	X	X	X							

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Provider Name	Vehicle Location (Provide the city the vehicle is located in)	Year	Make	Model	Mileage																		Hours in Which the Vehicle is Typically in Service										
						If used weekly, mark each day vehicle is used. Mark STBY if required as a standby vehicle																	and Highest Passenger Load per Vehicle During Hour										
																							Morning (AM)										
						M	T	W	T	F	Sa	Su	STBY	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11
Kaibab Band of Paiute Indians	Fredonia	2004	Toyota	Sienna	145,356		X		X										0	1	0	0	0	1	0	0	0	0					
Kaibab Band of Paiute Indians	Fredonia	2011	Nissan	Quest	32,301	X	X	X	X	X									3	0	3	0	0	3	0	3	0	3					
Kaibab Band of Paiute Indians	Fredonia	2012	Dodge	Caravan	86,729	X	X	X	X	X									5	3	3	5	3	3	3	5	3	5					
Kaibab Band of Paiute Indians	Fredonia	2012	Dodge	Journey	81,065	X	X	X	X	X									0	0	0	0	0	1	1	1	1	1					
Kaibab Band of Paiute Indians	Fredonia	2013	Kia	Optima	8,811	X	X	X	X	X									0	1	0	0	0	1	0	0	0	0					
Kaibab Band of Paiute Indians	Fredonia	2008	Chevy	Express	54,868														#	#	15	9	0	0	9	#	#	#					
Kaibab Band of Paiute Indians	Fredonia	2015	Chevy	Express	5,729														8	8	0	0	0	0	0	0	8	8					
Kaibab Band of Paiute Indians	Fredonia	2015	Dodge	Amerivan	2371														0	0	3	3	3	0	0	3	3	3					
Kaibab Band of Paiute Indians	Fredonia	2014	Toyota	Sienna	12,433	X	X	X	X	X									0	1	0	0	0	1	0	0	0	0					

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Provider Name	Vehicle Location (Provide the city the vehicle is located in)	Year	Make	Model	Mileage								Hours in Which the Vehicle is Typically in Service																					
						If used weekly, mark each day vehicle is used. Mark STBY if required as a standby vehicle							and Highest Passenger Load per Vehicle During Hour																					
													Morning (AM)											Afternoon (PM)										
						M	T	W	T	F	Sa	Su	STBY	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	
Mohave County ARC	Kingman	2010	CHEV	ITVN	48,259	X	X	X	X	X					5						5													
Mohave County ARC	Kingman	2010	CHEV	ITVN	76,465	X	X	X	X	X					9						9													
Mohave County ARC	Kingman	2008	FORD	ITVN	42,425	X	X	X	X	X					4						4													
Mohave County ARC	Kingman	2000	DODGE	ITVN	141,239																													
WestCare	Needles, Ca	2008	Chevy	Uplander	181,015		x	x	x												5	5	5	5										
WestCare	Bullhead	2010	Toyota	Sienna	192,002								x																					
WestCare	Bullhead	2010	Toyota	Sienna	149,184	x	x	x	x	x	x	x				1	1	1	2	2	2	1	1	3	3	3								
WestCare	Lake Havasu	2013	Dodge	Caravan	179,237	x		x	x	x	x								2	2	2	2			3	3	3							
WestCare	Kingman	2014	Dodge	Caravan	76,240	x	x	x	x	x	x								2	2	3	3	3	1	1	1	1							
WestCare	Kingman	2010	Dodge	Caravan	143,950	x	x	x	x	x	x								1	1	1	1	1	1	1	1	1							
WestCare	Bullhead	2015	Dodge	Caravan	10,002	x	x	x	x	x									1	1	2	2	2	3	3	1	1	1						
WestCare	Bullhead	2015	Dodge	Caravan	33,697	x	x	x	x	x	x								3	3	2	2		1	1	1	1							
Dolan Springs Transit	Dolan Springs	2012	CHEV	VAN	46,000	X		X		X						X	X	X	X	X	X	X	X	X	X	X	X	X						
Dolan Springs Transit	Dolan Springs	2013	DODGE	MINI	36,400	X	X	X	X	X	X					X	X	X	X	X	X	X	X	X	X	X	X	X						
Hualapai Tribe	Peach Springs	2009	Chevy	Traverse	244,676											x	x	x	x	x	x	x	x	x	x	x	x							
Hualapai Tribe	Peach Springs	2010	Chevy	Traverse	285,642											x	x	x	x	x	x	x	x	x	x	x	x							
Hualapai Tribe	Peach Springs	2010	Chevy	Van	185,981		x		x		x					x	x	x	x	x	x	x												
Hualapai Tribe	Peach Springs	2004	Ford	E-150	268,655																		x	x										
Hualapai Tribe	Peach Springs	2004	Ford	E-350	133,996																		x	x										
*-Continued on next page-*																																		



Provider Name	Vehicle Location (Provide the city the vehicle is located in)	Year	Make	Model	Mileage	If used weekly, mark each day vehicle is used. Mark STBY if required as a standby vehicle								Hours in Which the Vehicle is Typically in Service and Highest Passenger Load per Vehicle During Hour																						
														Morning (AM)											Afternoon (PM)											
						M	T	W	T	F	Sa	Su	STBY	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11			
Hualapai Tribe	Peach Springs	2013	Dodge	Eldorado	60,482		x		x		x				x	x	x	x	x	x	x															
Hualapai Tribe	Peach Springs	2015	Dodge	Van	11,395	x	x	x	x	x								x	x	x	x	x	x													
Hualapai Tribe	Peach Springs	2015	Dodge	Van	SHOP																															
Hualapai Tribe	Peach Springs	2015	Dodge	Van	25,830	x	x	x	x	x								x	x	x	x	x	x	x	x	x										
Hualapai Tribe	Peach Springs	2015	Dodge	Van	9,696	x	x	x	x	x								x	x	x	x	x	x	x	x	x										
Camel Express	Quartzsite	2009	Ford	Supreme	83,929								x																							
Camel Express	Quartzsite	2012	Dodge	Caravan	27,951		x	x		x									5	5	5	5	5	5	5	5										
Camel Express	Quartzsite	2013	Ford	tall boy	28,328	x	x	x	x	x								0	5	6	6	6	1	3												
La Paz County Health Dept	Parker	2013	Ford	Transit	19,834								x					2	3	3	3	3	3													
La Paz County Health Dept	Parker	2012	Dodge	Caravan	31,562	X	X	X	X									2	3	3	3	3	3	2	1											
La Paz County Health Dept	Parker	2012	Dodge	Caravan	32,123	X	X	X	X									3	3	3	3	3	5	1												
La Paz County Health Dept	Parker	2006	Ford	Eldorado	135,933	X	X												5	5	5	5	5	5												
La Paz County Health Dept	Parker	2016	Ford	sTARcREST	9,800	X	X	X	X									7	7	7	7	7	7	7	7											
Parker Senior Center	Parker	2012	Dodge	and carava	54,640	x	x	x	x	x	x								x	x	x	x	x	x	x											
Parker Senior Center	Parker	2013	Dodge	caravan	40,527	x	x	x	x	x	x								x	x	x	x	x	x	x											
Parker Senior Center	Parker	2015	Chevy	E3L	10,918	x	x	x	x	x	x								x	x	x	x	x	x	x											
*-Continued on next page-*																																				

[illegible]

*\*-Continued on next page-\**



Provider Name	Vehicle Location (Provide the city the vehicle is located in)	Year	Make	Model	Mileage	If used weekly, mark each day vehicle is used. Mark STBY if required as a standby vehicle								Hours in Which the Vehicle is Typically in Service and Highest Passenger Load per Vehicle During Hour																					
														Morning (AM)											Afternoon (PM)										
						M	T	W	T	F	Sa	Su	STBY	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11		
New Horizons	Lake Havasu	2006	Chev	Uplander	145,218	x	x	x	x	x																									
New Horizons	Lake Havasu	2010	Toyota	Sienna	86,377	x	x	x	x	x	x	x							5	5	5	5	5	5	5	5	5	5	4	4	4	4	4		
New Horizons	Lake Havasu	2011	Toyota	Sienna	82,856	x	x	x	x	x	x	x							4	4	4	4	4	4	4	4	4	4	4	4	4	4			
New Horizons	Lake Havasu	2010	Dodge	Carvan	82,276	x	x	x	x	x	x	x							5	5	5	5	5	5	5	5	5	5	5	5	5	5	5		
New Horizons	Lake Havasu	2010	Dodge	Carvan	125,146	x	x	x	x	x	x	x							4	4	4	4	4	4	4	4	4	4							
New Horizons	Lake Havasu	2012	Toyota	Sienna	48,100	x	x	x	x	x	x	x							4	4	4	4	4	4	4	4	4	4	4	4					
New Horizons	Lake Havasu	2012	Toyota	Sienna	66,822	x	x	x	x	x	x	x							5	5	0	0	1	1	1	1	4	4	4	4	4	4	4		
New Horizons	Lake Havasu	2011	Ford	Cutaway	49,209	x	x	x	x	x									6	6	6	6	6	6	6	6	6	6	4	4	4	4	4		
New Horizons	Lake Havasu	2013	Toyota	Yaris	53,493	x	x	x	x	x	x	x							1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		
New Horizons	Lake Havasu	2013	Dodge	Carvan	42,266	x	x	x	x	x	x	x							5	5	5	5	5	5	5	5	5	5	5	5	5	5	5		
New Horizons	Lake Havasu	2009	Ford	Cutaway	99,711	x	x	x	x	x										5	5	5	5	5	5	5	5	5	5	5	5				
New Horizons	Lake Havasu	2014	Ford	Starcraft	60,330	x	x	x	x	x									7	7	7	7	7	7	7	7	7	7	7	7	7				
New Horizons	Lake Havasu	2015	El Dor	Amerivan	5,938	x	x	x	x	x										5	5	5	5	5	5	5	5	1	1	1	1	1	1		
New Horizons	Lake Havasu	2015	El Dor	Amerivan	5,343	x	x	x	x	x										4	4	4	4	4	4	4	4	4							

*\*- End vehicle inventory and availability -\**

## 16. Plan Update Process

WACOG's Mobility Manager is tasked with gathering information to be included in the Coordination Plan throughout the year. This information is discussed at the bi-monthly Coordinated Council meetings. WACOG's Mobility Manager creates/updates the Coordination Plan based on the information collected and input from the council. The Coordinated Council members review the plan, provide further input and suggestions, and then adopted the plan.

- A draft of the Coordination Plan is provided to the WACOG Coordinated Council, the WACOG Regional Transportation Advisory Committee (TAC), the WACOG Executive Board, the LHMPO TAC, and the LHMPO Executive Board for review, input and approval.
- The Coordination Plan is put out for the 30 day public review comment period.

WACOG Coordination Council Draft Approval:	February 9 <sup>th</sup> 2016
WACOG Executive Board Draft Approval:	April 7 <sup>th</sup> 2016
Public Review/comment period	April 8 <sup>th</sup> & 11 <sup>th</sup> 2016
LHMPO Executive Board Draft Approval:	May 10 <sup>th</sup> 2016
WACOG Executive Board Final Approval:	June 9 <sup>th</sup> 2016

- The finalized Coordination Plan is submitted to the WACOG Executive Board for final approval.
- Coordination Plan submitted to ADOT for final approval



This 2016 Human Services Transportation Coordination Plan was prepared by the **WACOG Transportation Program**.

Parties with questions or comments should contact:

Justin Hembree  
Transportation Program Manager  
208 N. 4<sup>th</sup> Street  
Kingman, AZ 86401  
[justinh@wacog.com](mailto:justinh@wacog.com)  
928-377-1070 Office

For information regarding **Mobility Management** or specific transit programs within the WACOG Transportation Planning region (La Paz and Mohave Counties) please contact:

Felicia Mondragon, CTMM  
Mobility Manager - Transit  
208 N. 4<sup>th</sup> Street  
Kingman, AZ 86401  
[feliciam@wacog.com](mailto:feliciam@wacog.com)  
928-753-1374 Office

(Note: updated employee contact information will be available at [www.wacog.com/transportation](http://www.wacog.com/transportation))

PLEASE REVIEW THIS PLAN AND OTHER TRANSPORTATION INFORMATION AT:  
[www.wacog.com/transportation](http://www.wacog.com/transportation)

**LAKE HAVASU MPO  
REQUEST FOR ACTION  
MAY 10, 2016**

**SUBJECT:** DISCUSSION AND POSSIBLE ACTION TO APPROVE FY2017 UNIFIED PLANNING WORK PROGRAM (UPWP)

**SUBMITTED BY:** Jean Knight, LHMPO Manager

**AGENDA TYPE:** **PUBLIC HEARING**

---

**ATTACHMENTS:**

Draft FY 2017 UPWP - **FORWARDED SEPARATELY DUE TO SIZE OF DOCUMENT** –  
**ADDITIONALLY:** Posted on the LHMPO web site

---

**SUMMARY/BACKGROUND:**

It is a federal requirement that all MPOs prepare a Work Program (UPWP); and, for LHMPO it is annually. The document is the LHMPOs planning activities for the upcoming fiscal year 2017 (July 1<sup>st</sup> – June 30<sup>th</sup>), defining a cost for each Task that is included in the UPWP. Additionally, the LHMPO includes what was accomplished for the prior fiscal year. If a task was not completed, the Manager either carries it forward to the next fiscal year or evaluates the necessity of having that activity in the UPWP. Changes can be made to the document during the fiscal year; however, it would be an amendment and must be approved by the Executive Board.

The attached draft has been reviewed and verbally approved by FHWA & ADOT. There were a couple of recommended changes by FHWA and ADOT at the UPWP Review on April 6, 2016, and those items have been completed. Final approval will be received from FHWA after ADOT forwards the document to them. The LHMPO sends the document to ADOT prior to May 15, 2016, after the Executive Board approves.

The LHMPO TAC has recommended the Executive Board approve.

---

**ACTION OPTION:**

Motion to approve the Draft FY17 UPWP

**OR**

Motion determined from discussion

---

**RECOMMENDATION:**

Motion to approve the Draft FY17 UPWP





**Lake Havasu Metropolitan Planning Organization**

900 London Bridge Road, Building E

Lake Havasu City, AZ 86404

(928) 453-2823

www.LHMPO.org

# **FISCAL YEAR 2017 UNIFIED PLANNING WORK PROGRAM and BUDGET**

For a Comprehensive, Cooperative, and Continuing  
Transportation Planning Process

Endorsed and Approved on \_\_\_\_\_, by the:  
**LAKE HAVASU METROPOLITAN PLANNING ORGANIZATION  
TECHNICAL ADVISORY COMMITTEE**

Endorsed and Approved on \_\_\_\_\_, by the:  
**LAKE HAVASU METROPOLITAN PLANNING ORGANIZATION  
EXECUTIVE BOARD**

Prepared by the Lake Havasu Metropolitan Planning Organization in cooperation with the Lake  
Havasu City, Mohave County, Arizona Department of Transportation, the Federal Transit  
Administration and the Federal Highway Administration

CFDA FHWA: 20.205  
CFDA FTA 5303/5305: 20.505  
CFDA FTA 5304: 20.505

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The Lake Havasu Metropolitan Planning Organization certifies that the 2017 Unified Planning Work Program has been developed with opportunities for public participation.

## **SECTION I**

### **MISSION STATEMENT AND INTRODUCTION**

#### **MISSION STATEMENT**

The mission of the Lake Havasu Metropolitan Planning Organization is to provide open leadership and guidance for regional transportation planning through a cooperative effort that will result in a practical and positive growth model beneficial to residents, visitors and businesses.

#### **INTRODUCTION**

The Lake Havasu Metropolitan Planning Organization (LHMPO) received its designation as a Metropolitan Planning Organization (MPO) from Governor Janice K. Brewer March 26, 2013, and began operation in December 2013.

The LHMPO planning area boundary (Figure 1) encompasses all areas within the Lake Havasu City limits as well as the Mohave County area north of the City limits known as Desert Hills, Havasu Gardens, Crystal Beach and the Mohave County area southeast of the City known as Horizon Six. The planning boundary of the MPO is approximately 100 square miles.

#### **LHMPO OVERVIEW**

The Executive Board consists of elected officials from Lake Havasu City and Mohave County; one member from Arizona Department of Transportation State Transportation Board (appointed by the Governor of the State of Arizona); and, one ex-officio non-voting representative of Federal Highways Administration. The Executive Board is the policy body of the LHMPO coordinating the transportation planning activities.

As the transportation planning agency within the planning area boundary, LHMPO will be responsible for developing a Unified Planning Work Program (UPWP) in collaboration with all members of LHMPO to include; Federal Highways Administration (FHWA), Arizona Department of Transportation (ADOT), Federal Transit Administration (FTA), Lake Havasu City and Mohave County, which is inclusive of the LHMPO Executive Board and Technical Advisory Committee (TAC).

#### **UNIFIED PLANNING WORK PROGRAM OVERVIEW**

The Unified Planning Work Program (UPWP) is a narrative description of the annual technical Unified Planning Work Program for a continuing, cooperative and comprehensive (3-C) transportation planning process within the LHMPO planning boundary. The UPWP provides an indication of LHMPO's short and long range transportation planning objectives, the manner in which these objectives will be achieved, the budget necessary to sustain the overall planning effort, and the sources of funding for each specific program element.

LHMPO personnel will provide project management and direction to study efforts. However, due to the small staff size, LHMPO may rely upon external services for accomplishment of many of the tasks and oversee these services to ensure quality, professionalism and timeliness. LHMPO staff will provide project management and direction to study efforts.

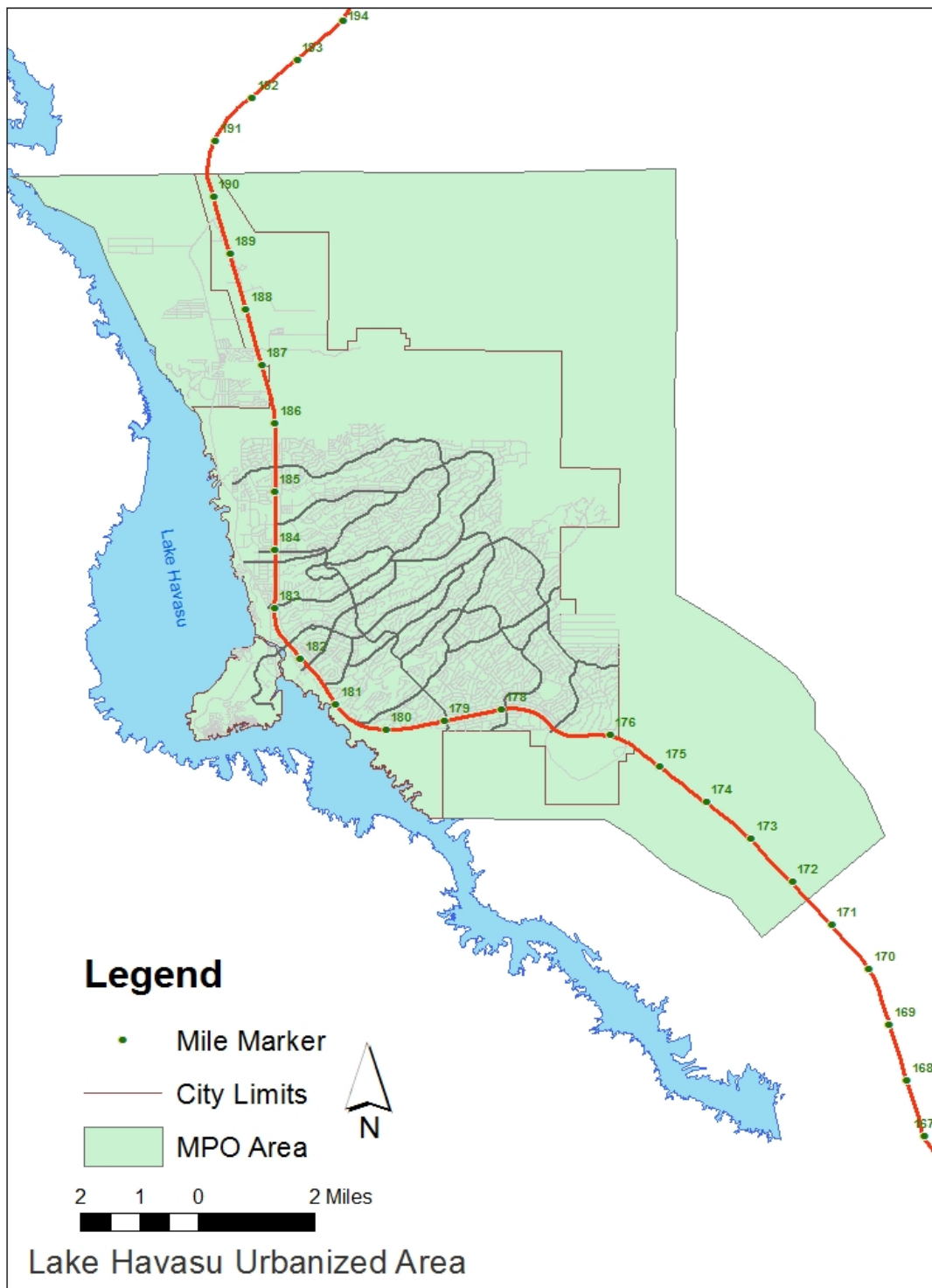
Technical Advisory Committees (TAC) review draft documents throughout the planning process to ensure:

- Input from local Stakeholders
- Review of consultant proposals to provide recommendations of project award
- Guidance and review to LHMPO projects during the planning stages
- Review and refinement of in-progress working papers
- Review public input

Planning activities being presented for public input will be reviewed and endorsed by the TAC prior to public presentation. Project documents requiring Executive Board approval will be presented with the TAC's recommendation.

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Figure 1  
LHMPO Boundary



## **SECTION II ORGANIZATION AND MANAGEMENT**

### **STAFFING ROLES and RESPONSIBILITIES**

The LHMPO Manager is a Lake Havasu City Contract employee; and, the Administrative Specialist is a Lake Havasu City Employee on loan to the LHMPO. The staff consists of:

- Metropolitan Planning Manager – Jean Knight
- Administrative Specialist II – Jeanette Buckley

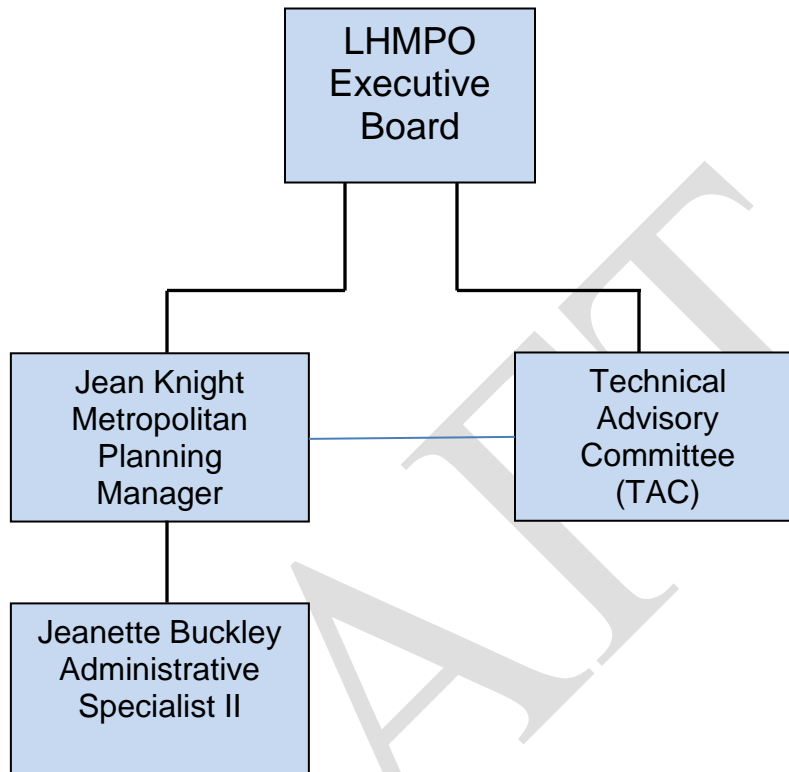
The Metropolitan Planning Manager will manage the day to day operations of LHMPO and reports to the LHMPO Executive Board. The Administrative Specialist reports to the Metropolitan Planning Manager. Although each employee has an assigned job description; the employees work as a team and share all of the responsibilities of the LHMPO to ensure that all assignments are completed.

Lake Havasu City is the fiduciary agent of LHMPO and provides: staffing; purchasing services; accounting services; human resource/payroll services; IT services; fleet services; and, policies and procedures. All expenses are paid by Lake Havasu City as they are incurred and are reimbursed by ADOT.

The Lake Havasu City Attorney serves as legal counsel for the LHMPO; however, the LHMPO may contract out to an independent firm for legal services when there is a conflict of interest.



**Figure 2 – LHMPO Organizational Chart**



## BOARDS and COMMITTEE STRUCTURE

The LHMPO Executive Board, TAC Committee and any other sub-committees will adhere to the Arizona Open Meeting Law and abide by the LHMPO By-Laws.

The LHMPO Executive Board consists of four elected officials, one appointed official and one ex-officio:

- Three (3) elected officials from Lake Havasu City Council
- One (1) elected official from the Mohave County Board of Supervisors
- One (1) appointed official or designee from the ADOT State Transportation Board
- One (1) ex-officio from Federal Highways Administration

From the elected officials serving on the Board, the Board will elect one member to serve as Chair-Person, one member to serve as Vice Chair-Person and one member to serve as Secretary-Treasurer (Per By-laws, this position may be delegated to staff). Length of terms will be established by the Board.

**The Executive Board** acts as the policy body coordinating transportation planning and related activities within the LHMPO area. The Board must approve all agreements and contracts and the Chair, or designee, must sign all appropriate documents related to contracts and agreements on behalf of the LHMPO.

**The LHMPO Technical Advisory Committee (TAC)** consists of six (6) technical and managerial representatives from; Lake Havasu City (2), Mohave County (1), Western Arizona Council of Governments (WACOG) (1), the Arizona Department of Transportation (ADOT) (2); and, Federal Highways Administration ex-officio (1). In the future, the TAC may elect to have transportation related organizations added as members.

The TAC will elect from its committee members a Chair-Person and Vice Chair-Person. The TAC's responsibility is to conduct technical reviews and analysis of all work activity in the LHMPO Regional Transportation Plan (RTP), Transportation Improvement Program (TIP), and Unified Planning Work Program (UPWP) (developed annually) and for projects as directed by the Executive Board. After completion of all technical reviews and analysis, the TAC will present their recommendations to the Executive Board.

The TAC will use staff from Lake Havasu City, Mohave County and ADOT as resources in developing and implementation of the TIP.

Due to the small size of LHMPO, Sub Committees may be formed to assist in addressing reviews and analysis of projects not in the direct responsibility of the TAC members. These projects may include public transit planning, bike and walking paths adjacent to roadways.

## **EXECUTIVE BOARD – 2017**

Mark Nexsen  
Chairman  
Mayor, Lake Havasu City

Buster Johnson  
Vice Chairman  
Mohave County Supervisor, District 3

Don Callahan  
Secretary/Treasurer  
Vice Mayor, Lake Havasu City

Donna Brister - McCoy  
Member  
Council Member, Lake Havasu City

Deanna Beaver  
Member  
State Transportation Board Member

Ex-Officio:  
Romare Truely  
Community Planner  
Federal Highways Administration

## **TECHNICAL ADVISORY COMMITTEE – 2017**

Stuart Schmeling, AICP  
Chairman  
Senior Planner  
Lake Havasu City

Steven P. Latoski, P.E., PTOE  
Vice Chairman  
Public Works Director  
Mohave County

Louis Martinez  
Operations Director  
Lake Havasu City

Kara Lavertue  
Development Transportation  
Engineering Specialist  
ADOT Northwest District

Charla Glendening, AICP  
Transportation Planning  
Program Manager  
ADOT Multimodal Division

Justin Hembree  
Transportation Program Manager  
Western AZ Council Of  
Governments (WACOG)

Ex-Officio:  
Romare Truely  
Community Planner  
Federal Highways Administration

## **OPERATING POLICIES and PROCEDURES, BY-LAWS, AGREEMENTS, CERTIFICATIONS and ASSURANCES**

LHMPO will operate under the Lake Havasu City Operating Policies & Procedures as well as the LHMPO Procedure Manual to meet requirements set forth by Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

LHMPO will also operate in accordance with By-Laws established September 10, 2013; and, as amended July 8, 2014 and February 10, 2015. The LHMPO established an Intergovernmental Agreement with Lake Havasu City for support services and, entered into a Lease Agreement for the office space utilized.

Although the LHMPO will adhere to the Lake Havasu City Operating Procurement Policy, the LHMPO may also adhere to the internal policy if all State and Federal requirements are not met in the City policy. The LHMPO, working under the Lake Havasu City Operating Personnel Policies, will meet all requirements for staff awareness addressing Sexual Harassment, Drug Free work Place and Equal Opportunity. LHMPO will comply with FHWA, FTA and ADOT requirements regarding Disadvantage Business Enterprise (DBE), Lobbying and Disbarment.

LHMPO will develop and maintain a Title VI Policy, Limited English Proficiency Policy (LEP) and Public Involvement Plan (PIP).

To insure more effective human services transit program coordination, LHMPO will participate with WACOG in the Regional Transportation Coordination Plan.

### SECTION III FUNDING DESCRIPTION & BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **49 CFR Part 18** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities funded under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall work plan reviews, invoice billing review and approval, TIP certification, air quality reviews, and quality assurance and quality control of traffic data. The UPWP is funded primarily with Metropolitan Planning (PL) Funds, State Planning and Research (SPR) Funds, and 5303 Federal Transit Administration (FTA) Funds; however, a MPO may use other eligible funds for their UPWP. This section describes the types of funding sources used for planning.

**Federal Planning Funds (PL):** PL funds can be used for up to 94.3% of a project, with a required 5.7% match typically provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the LHMPO and must be approved by the FHWA.

**Statewide Planning and Research Funds (SPR) SPR:** funds are Federal dollars from the State Planning and Research Program administered by the Arizona Department of Transportation. SPR funds are allocated to the LHMPO to conduct transportation planning activities. A 20% match is required and typically provided by the use of In-kind by the MPO member agencies.

**Federal Transit Administration Funding (FTA):** The FTA Funds are secured annually through the FTA Metropolitan Planning Program Section 5303/5305. FTA funds are designated for transit planning, coordination and research activities. The funds require a 20% local match, which is typically provided by the local governments in hard dollars or In-Kind. In addition, other federal or state funding that is not specifically designed for planning activities can be allocated for planning purposes. In those cases, funds such as FTA Section 5304 and 5307 will be shown in the budget tables.

**Surface Transportation Program (STP) Funds:** The STP funding is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities. These funds require a 5.7% match.

**Highway Safety Improvement Program (HSIP) Funds:** HSIP funds are a federal funding source dedicated to systematic improvement of safety conditions on state and local roads. HSIP funds may be used for planning purposes provided such activities are identified in the Unified Planning Work Program and transportation improvement program. These funds require a 5.7% match.

**Matching Funds:** In order to secure federal funds, the state and/or local government must place matching funds on a project. The state and local funds must be shown in the Unified Planning Work Program. A detailed table of the state/local funds should be included in the budget section of the Unified Planning Work Program. The required percentages of matching amounts may vary according to the Federal fund type. The LHMPO receives funds provided by the member agencies to leverage federal planning (PL) funds to pay for MPO staff salaries, benefits, and operating expenses.

**In-kind (Soft Money) Contributions:** The value of third party in-kind contributions may be accepted as the match for federal funds, in accordance with the provisions of 49 CFR 18.24(a)(2), and may be applied on either a total planning Unified Planning Work Program basis or for specific line items. Whenever possible the LHMPO utilizes Lake Havasu City and Mohave County staff time as in-kind to offset cash match.

**Carry Forward Funds:** Occur when LHMPO obligates but doesn't use all available eligible funds in the current and/or prior fiscal years or if it has de-obligated funds that have been obligated previously. All carry-forward funds are identified in the Unified Planning Work Program.

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## BUDGET SUMMARY TABLES

The following budget tables identify agency participation and funding sources.

**TABLE 1: ESTIMATED FUNDING FOR FY 2017**

Estimated FY 17 Funding and Carry Forward Balances	
PL Funding	\$116,548
SPR Funding	\$125,000
FY 2017 5303/5305 Funding	\$23,300
FY 2016 SPR Funding Carry-Forward	\$67,663
FY 2014, 2015 & 2016 5303/5305 Funding Carry-Forward	\$53,651
<b>Total Estimated Funding for FY 2017</b>	<b>\$386,162</b>

FY17 Section 5303/5305 is not reflected as Carry Forward Funds as it has not yet been awarded.

**TABLE 2: FY17 LHMPO OPERATING COSTS BY TASKS**

TASK	WORK ELEMENT	EXPENSES		TOTAL COSTS
		Salaries & Benefits	Other	
100	Administration	\$ 154,700	\$ 28,901	\$ 183,601
200	Data Collection	\$ 2,810	\$ -	\$ 2,810
300	Transportation Improvement Program	\$ 5,014	\$ 3,092	\$ 8,106
400	Regional Transportation Plan	\$ 4,490	\$ 1,070	\$ 5,560
500	Special Project Planning	\$ 8,542	\$ 83,786	\$ 92,328
600	Regional Planning	\$ 5,326	\$ 2,931	\$ 8,257
700	Public Involvement Plan	\$ 2,934	\$ 4,311	\$ 7,245
800	Coordinated Transit Planning	\$ 9,169	\$ 62,374	\$ 71,543
900	Environmental Overview	\$ 2,637	\$ 75	\$ 2,712
1000	Capital Expenditures	\$ -	\$ 4,000	\$ 4,000
<b>TOTAL</b>		<b>\$ 195,622</b>	<b>\$ 190,540</b>	<b>\$ 386,162</b>

All expenses are defined budget line items addressed on page 38 of this document.

\*\*\*These totals do not include the match amount. The match totals are defined in Table 3 on page 16.

TABLE 3: FUNDING SOURCES

FY 17 FUNDING SOURCES			
Agency	FY 2017	Match	% Match
FHWA - PL	\$ 116,548	\$ 7,045	5.7%
ADOT - SPR	\$ 125,000	\$ 31,250	20%
FTA - 5303/5305 (FY17)*	\$ 23,300	\$ 5,825	20%
<b>TOTAL</b>	<b>\$ 264,848</b>	<b>\$ 44,120</b>	
<b>FY 2014 Carry Forward Funds</b>			
5303/5305	\$ 7,210	\$ 1,803	20%
<b>FY 2015 Carry Forward Funds</b>			
5303/5305	\$ 23,141	\$ 5,785	20%
<b>FY 2016 Carry Forward Funds</b>			
SPR	\$ 67,663	\$ 16,916	20%
<b>FY 2016 Carry Forward Funds</b>			
FTA - 5303/5305 (FY16)*	\$ 23,300	\$ 5,825	20%
<b>TOTAL</b>	<b>\$ 121,314</b>	<b>\$ 30,329</b>	
<b>GRAND TOTAL</b>	<b>\$ 386,162</b>	<b>\$ 74,448</b>	
<b>Match Agency</b>			
Lake Havasu City		\$ 73,704	
Mohave County		\$ 744	
		<b>\$ 74,448</b>	
<b>TOTAL FUNDING &amp; MATCH</b>	<b>\$ 460,610</b>		
<b>FY17 Operational Planning</b>	\$ 241,542		
<b>Studies</b>	\$ 82,746		
<b>5303/5305 Other</b>	\$ 61,874		
<b>TOTAL EXPENDITURES</b>	<b>\$ 386,162</b>		

\*FY17 5303/5305 is not reflected as Carry Forward Funds as it has not yet been allocated

## **SECTION IV MPO WORK ELEMENTS**

### **Work Element 100: Administration**

#### **Task 101 Unified Planning Work Program**

The LHMPO is to administer its Unified Planning Work Program in a manner that:

- ❖ Maintains the region's eligibility to receive federal transportation capital and operating assistance;
- ❖ Provides a continuous, cooperative, and comprehensive transportation planning process throughout the region; and,
- ❖ Adheres to all FHWA, ADOT and FTA requirements.

Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) have jointly issued Planning Emphasis Areas (PEAs). The PEAs are planning topical areas the Metropolitan Planning Organizations (MPOs) and State Departments of Transportation (DOTs) are to address as they develop their respective UPWPs. The planning emphasis areas include:

- ❖ Transition to Performance based Planning and Programming.
- ❖ Promote cooperation and coordination across MPO boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning.
- ❖ As part of the transportation planning process, identify transportation connectivity gaps in access to essential services.
- ❖ Use of scenario planning by MPOs as part of developing metropolitan transportation plans.

#### **FY 2016 Accomplishments**

- ❖ Developed the Fiscal Year 2017 Unified Planning Work Program and Budget (UPWP)
- ❖ Insure transportation projects and Work Task are fiscally constraint
- ❖ Managed the implementation of tasks within the FY 2016 UPWP

#### **FY 2017 Proposed Activities**

- ❖ Develop the Fiscal Year 2018 Unified Planning Work Program and Budget.
- ❖ Insure Unified Planning Work Program is in compliance with MAP-21 and the Fixing America's Surface Transportation (FAST) Act.
- ❖ Manage the implementation of tasks within the FY 2017 Unified Planning Work Program.

#### **Task 102 Administration and Management**

Management and support for the ongoing planning activities and operations of the LHMPO.

#### **FY 2016 Accomplishments**

- ❖ Educated local officials and the general public with assistance from ADOT staff regarding the MPO.

- ❖ Met with FHWA, FTA and ADOT in preparation of the FY16 UPWP.
- ❖ Prepared and executed the Intergovernmental Agreement (IGA) between the LHMPO and Lake Havasu City.
- ❖ Prepared the following documents to maintain compliance with FHWA and ADOT:
  - Title VI Policy
  - Limited English Proficiency Policy (LEP)
  - Public Involvement Plan (PIP)
  - These documents were posted on the LHMPO website.
- ❖ Lake Havasu City staff developed the web site for the MPO and the LHMPO Administrative Specialist was trained to upload MPO documents to the website.
- ❖ The Lake Havasu MPO adheres to the ADOT Disadvantaged Business Enterprise Policy; the Document was posted on the LHMPO website.
- ❖ Prepared Executive Board and TAC agendas, Action Taken and minutes.
- ❖ MPO Manager attended the following meetings/conferences:
  - COG & MPO Director and Planner meetings
  - State Transportation Board meetings, periodically
  - Rural Transportation Summit in January
  - Participated in numerous FHWA webinars
  - MUTAC meetings at ADOT
  - Every Day Counts meetings with FHWA & ADOT
  - WACOG TAC Meetings
  - WACOG Coordination Meetings
  - ADOT Northwest District Coordination Meetings
  - Various training and meetings at ADOT
- ❖ Prepared publication for the local newspaper for the PIP and annual calendar of Executive Board and TAC meetings.
- ❖ Updates to the LHMPO Operational Procedural manual. (A work in progress.)
- ❖ In concert with Lake Havasu City, prepared and submitted monthly invoices to ADOT as well as the Progress Report and In-Kind Tracking information.

#### **FY 2017 Proposed Activities (Responsible Agency)**

- ❖ Host meetings and presentations on current regional issues for outreach and/or education to community groups.
- ❖ Prepare the Fiscal Year 2018 Unified Planning Work Program.
- ❖ Prepare and review contracts, monthly progress reports and invoices and maintain membership lists.
- ❖ Prepare meeting agendas, meeting minutes, and after meeting action taken.
- ❖ Maintain and enhance the LHMPO website.
- ❖ Monitor best practices for transportation planning through industry associations such as TRB, AMPO, NARC, APTA, AZTA, AASHTO, etc. as well as ADOT and FHWA.
- ❖ Participate in meetings, workshops and conferences to stay current on innovative planning techniques.
- ❖ Participation in conferences and training may result in staff or designee to travel out of the State of Arizona.
- ❖ Make necessary changes in the planning process as a result of changes to Transportation legislation that may occur during the fiscal year.
- ❖ Prepare annual Title VI Report and LEP for submission to ADOT.

- ❖ Continue to update the LHMPO Operational Procedural Manual.
- ❖ Prepare contractual agreements, including, but not limited to Memorandum of Understandings, Intergovernmental Agreements and Joint Project Agreements.
- ❖ Attend all study meetings, distribute special and annual reports and study documents, review and analyze individual transportation planning projects and studies and undertake general administrative activities.
- ❖ In concert with Lake Havasu City, prepare monthly invoicing.
- ❖ Prepare Progress Reports to ADOT.
- ❖ Track all in-kind utilized by Lake Havasu and Mohave County staff and prepare Tracking Report for ADOT.
- ❖ LHMPO Manager and staff to attend:
  - ADOT meetings
  - RTAC meetings
  - State Transportation Board meetings
  - COG and MPO Director and Planners meetings
  - WACOG Technical Advisory Meetings
  - MUTAC meetings at ADOT
  - ADOT and FHWA training meetings
  - WACOG Coordination Meetings
  - Rural Transportation Summit
  - Public meetings as it relates to transportation planning
  - ADOT Northwest District Coordination Meetings
  - Lake Havasu City Trails Advisory Committee Meetings

## End Products

- ❖ An ongoing transportation planning program through the execution of the tasks outlined in the Unified Planning Work Program.
- ❖ Regular LHMPO Technical Advisory Committee meetings and Executive Board meetings.
- ❖ Participating in WACOG TAC Meetings.
- ❖ Review and approve Invoices prepared monthly for ADOT.
- ❖ Monthly Progress Reports for ADOT.
- ❖ In-Kind Tracking Report for ADOT and internal purposes.
- ❖ Annual Title VI Report and LEP to ADOT by August 1, 2016.
- ❖ Amend the PIP and submit to ADOT if necessary.

## LHMPO UPWP and Administration/Management Budget

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		Section 5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ 93,552	\$ 5,655	\$ 79,049	\$ 19,762	\$ 11,000	\$2,750	\$211,768
Other Agency							
Pass thru to Consultant							
Total	\$ 93,552	\$ 5,655	\$ 79,049	\$ 19,762	\$ 11,000	\$2,750	\$211,768



## **Local Match Sources**

The \$27,213 match is to be provided by Lake Havasu City and Mohave County staff through in-kind contributions.

## **Capital Expenditure**

None anticipated

### **Work Element 200: Data Collection**

#### **Purpose**

Lake Havasu City and Mohave County staff receives training from ADOT for collecting, updating and maintaining all road and street section data in the HPMS database for the federal functional classification.

- ❖ Technically based on the latest available data on land use, demographics and travel patterns;
- ❖ Meets federal and state mandates; and,
- ❖ Financially based on predictable, reliable funding sources.

#### **FY 2016 Accomplishments**

- ❖ LHMPO, City and Mohave County staff attended the HPMS webinar.
- ❖ City and County staff inputted data into the HMPS.
- ❖ LHMPO staff reviewed HMPS for entity input.

#### **FY 2017 Proposed Activities (Responsible Agency)**

- ❖ Lake Havasu City and Mohave County Public Works staff to collect data items to update sample section records in the database annually as specified by the ADOT Data Management and Analysis Section. (City & County Staff)
- ❖ Coordinate with the HMPS section of ADOT for appropriate training and application as needed. (LHMPO, City and County Staff)
- ❖ Notify ADOT GIS Section when modifications are suggested or needed to universe or sample section records as a result of capital improvements. (City & County Staff)
- ❖ Review current Functional Classifications and submit changes for Lake Havasu City and Mohave County (within the LHMPO Boundary) to LHMPO as needed. LHMPO staff will forward to ADOT for processing. (City, Mohave County & LHMPO Staff)

#### **End Products (Schedule)**

- ❖ Verify HPMS data has been entered by City and County staff (April 2017).
- ❖ Ongoing training for MPO staff, City and County staff through HPMS division of ADOT. (LHMPO Staff)
- ❖ Process Functional Classifications as necessary for Lake Havasu City and Mohave County. (LHMPO Staff)

## LHMPO Data Collection Budget

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		Section 5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ 1,600	\$ 97	\$ 1,210	\$ 303	\$ -	\$ -	\$ 3,209
Other Agency							
Pass Thru Consultant							
Total	\$ 1,600	\$ 97	\$ 1,210	\$ 303	\$ -	\$ -	\$ 3,209

### Local Match Sources

The \$ 400 match will be provided by Lake Havasu City and Mohave County staff through in-kind contributions.

### Capital Expenditure

None anticipated

### Work Element 300: Transportation Improvement Plan (TIP)

The LHMPO TIP has been developed and the information on specific projects will be input into the ADOT e-STIP program.

### Purpose

To develop a TIP for the region's transportation needs that:

- ❖ Priority list of projects that are to be carried out in the first four years that are fiscally constraint, with the possibility of planning up to 10-years;
- ❖ Identifies funding sources for each project;
- ❖ Provides for public comment;
- ❖ Supports the Regional Transportation Plan; and,
- ❖ Coordinates with local capital programs.

### FY 2016 Accomplishments

- ❖ Coordinated with the LHMPO TAC to prioritized projects and developed the first LHMPO TIP.
- ❖ The approved TIP will be forwarded to ADOT prior to the July 1, 2016, deadline.

### FY 2017 Proposed Activities (Responsible Agency)

- ❖ Prioritize projects in the RTP that have been identified that are not fiscally constraint and seek potential funding for implementation within in the next 2 – 10 years.
- ❖ Continue to work closely with WACOG for local projects identified in their TIP and assist to move projects on identified timeline. (LHMPO)
- ❖ Attend e-STIP training from ADOT. (LHMPO)

### End Products (Schedule)

- ❖ Update FY2016 TIP to add additional fiscally constraint projects that were identified in the RTP.
- ❖ Incorporate TIP projects into the ADOT e-STIP.
- ❖ Obtain additional e-STIP training from ADOT.

### LHMPO TIP Budget

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		Section 5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ 1,650	\$ 100	\$ 6,456	\$ 1,614	\$ -	\$ -	\$ 9,820
Other Agency							
Pass Thru Consultant							
Total	\$ 1,650	\$ 100	\$ 6,456	\$ 1,614	\$ -	\$ -	\$ 9,820

### Local Match Sources

The \$ 1,714 match will be provided by Lake Havasu City and Mohave County staff through in-kind contributions.

### Capital Expenditure

None anticipated

### Work Element 400: Regional Transportation Plan (RTP)

The LHMPO Regional Transportation Plan was completed in FY2016.

### Purpose

Developed a long range plan for the region's transportation needs that is:

- ❖ Technically based on the latest available data on land use, population, demographics, and travel patterns;
- ❖ Philosophically based on regional goals and values; and,
- ❖ Financially based on predictable, reliable funding sources.
- ❖ Performance measures will be developed through the duration of the RTP.

### FY16 Accomplishments

- ❖ RTP kick-off meeting and 2 – public meetings were held.
- ❖ Draft RTP was posted to the LHMPO web site, LHMPO location, the Lake Havasu City's Clerk's office and CID Department.
- ❖ Final RTP was approved by the LHMPO TAC in February 2016 and Adopted by the LHMPO Executive Board March 2016.
- ❖ The RTP was developed by:

- Developing planning tools to examine the impacts of a various growth scenarios on travel demand in order to improve long-range plan decision-making and project prioritization;
- Conducted regional analysis to determine future year transportation deficiencies based on an adopted growth scenario;
- Developed short, mid, and long-range financial forecasts of local, state, and federal funding;
- Insure there are components for roads, transit, pedestrian walkways and bicycle facilities;
- Utilization of ADOT Traffic Demand Model Division for the traffic demand modeling component of the LRTP; and,
- Utilization of studies previous performed by Lake Havasu City, including, but not limited to the Livability component.

### **FY 2017 Proposed Activities**

- ❖ Move forward with Implementing Emphasis areas and goals from the adopted RTP.
- ❖ Utilize updated traffic model and recommendations to collaboratively develop short, mid and long range planning priorities for the LHMPO region and incorporate those priorities into the LHMPO planning processes.

### **LHMPO RTP Budget**

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		Section 5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ -	\$ -	\$ 5,060	\$ 1,265	\$ 500	\$ 125	\$ 6,950
		\$ -			\$ -	\$ -	\$ -
Pass Thru Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ 5,060	\$ 1,265	\$ 500	\$ 125	\$ 6,950

### **Local Match Sources**

The \$1,390 will be provided by Lake Havasu City and Mohave County through in-kind contributions by staff.

### **Capital Expenditures**

None anticipated

### **Work Element 500: Special Project Planning**

#### **SR 95 / Kiowa Project**

In FY 2015 the LHMPO reviewed crash data for the area and determined the region had a high number of crashes resulting in incapacity injuries and fatalities. After requesting ADOT perform a Road Safety Assessment (RSA) for one of the high crash areas (SR95 & Kiowa), ADOT Northwest District (previously Kingman District) applied for HSIP funding to construct improvements, with the LHMPO committing a portion of their FY16 -18 obligation authority. The total of \$1,207,783 has been obligated for design and construction.

Although ADOT will be the project manager, the LHMPO Manager will participate in all project meetings. The funding is reflected in the LHMPO FY16 – 21 TIP.

#### Additional Studies

The 2040 Regional Transportation Plan (RTP) identified two (2) studies, one mid-term: Lake Havasu Ave – Mesquite Ave to Mulberry Traffic Study and one long-term: Alternative Bridge Crossing to Island Feasibility Study.

The Feasibility Study for the additional bridge crossing to the Island has been deemed a number one priority. Staff has begun conversations with Gail Lewis, Director of Office of P3 and will know within 5 – 6 months if it has passed the all of the requirements as a P3 project; however, will be advised in the short term if the project has met the minimum requirements. If the project does not meet the P3 requirements, the LHMPO will research other avenues to perform.

The Lake Havasu Ave Traffic Study will be moved up as a short – term project *if* the Bridge Feasibility Study is not performed.

#### SR 95 Traffic Study

There is the potential to partner with ADOT Northwest District to perform a Traffic Study on SR 95. If this Study is not performed, there were two other Study's identified in the 2040 Regional Transportation Plan that the LHMPO may conduct. A determination should be made within the first quarter of FY17.

- Lake Havasu Ave from Mesquite Ave to Mulberry Ave Traffic Study
- SR 95 and Pima Wash Trail/Aquatic Center Pedestrian Crossing Study

#### **LHMPO Special Project Planning Budget**

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		Section 5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ 4,960	\$ 300	\$ 4,112	\$ 1,028	\$ 510	\$ 128	\$ 11,037
		\$ -			\$ -	\$ -	\$ -
Pass Thru Consultant							
	\$ -	\$ -	\$ 82,746	\$20,687	\$ -	\$ -	\$ 103,433
Total	\$ 4,960	\$ 300	\$ 86,858	\$21,715	\$ 510	\$ 128	\$ 114,470

#### **Local Match Sources**

The \$1,456 will be provided by Lake Havasu City and Mohave County through in-kind contributions for staff participation. For the Consultant Study, the match of \$20,687 will be a combination of cash and the use of in-kind.

#### **Capital Expenditures**

None anticipated

### **Task 601 Highway Safety Improvement Program (HSIP)**

The LHMPO utilized FY15 HSIP funding for the Strategic Transportation Safety Plan (STSP) and began the process in late FY15 and early FY16. The LHMPO will be utilizing 2016 – 2018 Highway Safety Improvement Program (HSIP) funding for the SR95/Kiowa project partnering with ADOT. The project was determined after a Road Safety Assessment was performed identifying this intersection as a high crash area.

LHMPO has developed and implemented new goals for the MPO HSIP funding and requested WAGOG add to the TIP.

#### **Purpose**

Provide improvements and updates to safety controls, signs and pedestrian walkways:

- ❖ Technically based on the latest available data on land use, demographics, and travel patterns
- ❖ Philosophically based on regional goals and values
- ❖ Financially based on predictable, reliable funding sources
- ❖ Partner with Arizona Department of Transportation (ADOT) in activities and strategies of developing new performance based measures for LHMPO.

### **Task 602 Surface Transportation Program (STP)**

The STP projects are planned with WACOG through Fiscal Year 2018 and LHMPO will continue to work closely with WACOG to insure projects are planned appropriately and move forward. The LHMPO has obligated their FY14 – FY20 Obligation Authority for the Lake Havasu Ave and Swanson projects even though the project was programmed prior to the formation of the LHMPO. The LHMPO will work with Lake Havasu City on these two projects to insure they move forward and assist the City staff when needed. With the approval from ADOT, these projects will remain in the WACOG TIP as they exceed the LHMPO funding amount.

#### **FY2016 HSIP & STP Accomplishments**

- ❖ Completed the HSIP application for a Strategic Transportation Safety Plan (STSP).
- ❖ Developed the Scope of Work and Request for Qualifications (RFQ) for the STSP.
- ❖ Completed required DBE documents and applied for the DBE Goal.
- ❖ Advertised the RFQ for consultant to perform the Study.
- ❖ Completed and negotiated Professional Services Agreement with AMEC Foster Wheeler.
- ❖ Reviewed 10-years crash data and jointly held the first Stakeholder and public meetings.
- ❖ In the process of identifying Emphasis areas and establishing counter measures.
- ❖ Assisted City Staff with the HSIP Application for Phase II of the Safety Signs.
- ❖ Conferred with ADOT Northwest District during the FY 16 HSIP application process.



### **FY 2017 Proposed Activities (Responsible Agency)**

- ❖ In conjunction with the LHMPO Technical Advisory Committee, identify potential needs. (LHMPO & TAC)
- ❖ Obligate available funds and/or assist with the completion of the Grant Application due by May 2015. (LHMPO TAC & City Staff)
- ❖ Attend and/or Participate with the WACOG TAC meetings. (LHMPO)
- ❖ Hold monthly LHMPO TAC meetings to coordinate local projects and utilization of HSIP & STP funding. (LHMPO staff & LHMPO TAC)
- ❖ Assist Lake Havasu City with results of the PARA McCulloch Corridor Study to plan for improvements. (LHMPO TAC & staff)
- ❖ LHMPO Manager to participate in the following:
  - ADOT State Transit Study
  - ADOT Climbing and Passing Lane Prioritization Study
  - ADOT Statewide Shoulder Study
  - ADOT Long Range Transportation Plan
  - Mohave County Origin and Destination Study
  - ADOT Planning to Programming (P2P) Implementation Study (LHMPO)
  - Participate in the ADOT SR95 Corridor Study
  - Participate in the ADOT Statewide Freight Plan
- ❖ Consultant will be finalizing the Strategic Transportation Safety Plan using the remainder of the FY15 funds allocated for the contract. The final Plan will be completed by August or September 2016.

### **LHMPO Regional Planning Budget – HSIP**

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ 1,633	\$ 99	\$ 5,257	\$ 1,314	\$ 545	\$ 136	\$ 8,984
		\$ -	\$ -				\$ -
Pass Thru Consultant	\$ -	\$ -	\$ -				\$ -
Total	\$ -	\$ 99	\$ 5,257	\$ 1,314	\$ 545	\$ 136	\$ 7,351

### **Local Match Sources**

- The Match of \$1,549 will be met by the use of in-kind by Lake Havasu City and Mohave County staff time.

### **Capital Expenditures**

None anticipated

## LHMPO Regional Planning Budget – STP

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ 411	\$ 25	\$ 411	\$ 103	\$ -	\$ -	\$ 950
Other Agency		\$ -					\$ -
Pass Thru Consultant	\$ -	\$ -	\$ -				
Total	\$ 411	\$ 25	\$ 411	\$ 103	\$ -	\$ -	\$ 950

### Local Match Sources

The match amount of \$128 will be met by the use of in-kind by Lake Havasu City and Mohave County through in-kind contributions by staff.

### Capital Expenditures

None anticipated

## Work Element 700: Public Involvement Plan (PIP)

### Purpose

The LHMPO has a responsibility to insure the civil rights of all parties are protected through an opportunity to review and comment on the planning activities of LHMPO. The Public Involvement Plan includes provisions to insure the involvement of the public in the transportation planning process for the:

- ❖ 25 year Regional Transportation Plan (RTP); and,
- ❖ Transportation Improvement Program (TIP).

### FY 2016 Accomplishments

- ❖ Amended the Public Involvement Plan.
- ❖ A Notice was posted in the local newspaper advising to the public that comments would be accepted on the Public Involvement Plan.
- ❖ Local newspaper posting of the availability of the public meetings for the Regional Transportation Plan.
- ❖ Newspaper posting that the Transportation Improvement Program (TIP) is available for comments.
- ❖ MPO staff posted “Draft” and Final RTP on the LHMPO website, after the LHMPO Executive Board adopts.
- ❖ LHMPO staff posted the “Draft” and Final TIP on the LHMPO website after approval.

### FY 2017 Proposed Activities

- ❖ Local newspaper posting of the Executive Board and TAC Meeting schedule for the next calendar year.
- ❖ MPO staff to post the FY17 UPWP on the MPO web site.

- ❖ Staff to post Executive Board and TAC meeting Agendas, Action Taken and Minutes on MPO website within the required timeline.
- ❖ Update, if necessary, the FY17 PIP; posting appropriate notices.
- ❖ A consultation meeting will be held within the LHMPO region regarding current planning studies underway such as the Regional Transportation Plan, Five Year Construction Program, and State Transportation Improvement Program. The objective of the meetings is to present information and gather input from elected and appointed officials.
- ❖ ADOT will, at a minimum, hold at least one meeting per year in each COG and MPO region

### LHMPO Public Involvement Plan Budget

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		Section 5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ 320	\$ 19	\$ 6,925	\$ 1,731	\$ -	\$ -	\$ 8,996
Other Agency	\$ -		\$ -				
Pass Thru Consultant	\$ -	\$ -	\$ -	\$ -			\$ -
Total	\$ 320	\$ 19	\$ 6,925	\$ 1,731	\$ -	\$ -	\$ 8,996

### Local Match Sources

The match amount of \$1,750 will be provided by Lake Havasu City and Mohave County through in-kind contributions by staff.

### Capital Expenditures

None anticipated

### Work Element 800: Coordinated Public Transit & Mobility Planning

LHMPO will provide program and project support for public transit, bike, and pedestrian and inter-city mobility services. The transit mobility planning and development of the Coordinated Public Transit/Human Services Transportation Plan (Coordination Plan) is performed by the WACOG Mobility Manager. The Coordination Plan is reviewed by the LHMPO and approved as presented by the LHMPO Executive Board and Technical Advisory Committee, prior to submission to the WACOG Council for approval.

Because of the limited number of organizations participating from Lake Havasu City in the Coordination Planning, the LHMPO has an agreement with WACOG to have their Mobility Manager cover the LHMPO area.

### Purpose

To provide a higher quality of life of area residents:

- ❖ Support economic vitality;
- ❖ Increase the safety of the transportation system;

- ❖ Increase accessibility and mobility;
- ❖ Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote local planned growth;
- ❖ Enhance the integration and connectivity of the transportation system; and,
- ❖ Emphasize the preservation of the exiting transportation system.

#### **FY 2016 Accomplishments**

- ❖ Met with the WACOG Transit Mobility Manager to discuss the Coordinated Public Transit – Human Services Transportation Plan update.
- ❖ Reviewed the draft Coordinated Public Transit – Human Services Transportation Plan with WACOG Mobility Manager.
- ❖ Will be presenting the “Draft” Coordinated Public Transit – Human Services Transportation Plan to the LHMPO TAC April 26, 2016 and to the Executive Board on May 10, 2016, for approval as presented.
- ❖ LHMPO staff participates in the WACOG Mobility Coordination meetings.
- ❖ Participated in ADOT Transit Summit.

#### **FY 2017 Proposed Activities (Responsible Agency)**

- ❖ Continue to be part of the WACOG Regional Human Services Transportation Coordination Plan. (LHMPO & WACOG)
- ❖ Coordinate FTA Section 5303/5305, 5304, 5307 and 5310 programs in the LHMPO area with matters pertaining to transportation, urban public transit, ridesharing, and transportation systems management in concert with WACOG. (LHMPO & WACOG)
- ❖ Coordinate with ADOT in matters pertaining to FTA Section 5303/5305, 5304 and 5310 programs in the region including, but not limited to, announcing and publishing FTA program related application workshops, panel interviews, safety notices, and reporting requirements. Sponsor ADOT/FTA Section 5303/5305, 5304 and 5310 program related activities as appropriate. (LHMPO & WACOG)
- ❖ Due to its small size and to insure more effective human services transit program coordination, LHMPO will be part of the WACOG Regional Transportation Coordination Plan.
- ❖ WACOG Mobility Management has a plan to increase training for all human service providers within the WACOG region which is inclusive of the LHMPO area. The LHMPO will be entertaining transferring excess FY14, 15 16 & 17 funding to assist with this endeavor for an amount of approximately \$42,550 as funds are received in the LHMPO.
- ❖ Ultimately the LHMPO desires to enter into a Memorandum of Understanding Agreement (MOU) with WACOG for the use of FTA Section 5303/5305 funds for the updated Coordinated Public Transit – Human Services Transportation Plan by developed by WACOG on an annual basis, which may or may not occur in this fiscal year. (LHMPO & WACOG)
- ❖ The Regional Transportation Plan reflected a need for a potential Park & Ride Study and a bike & pedestrian path study. Should the TAC decide to proceed this fiscal year the, LHMPO will apply for Section 5304 funding. The TAC will be discussing within the first quarter of FY17. (LHMPO & LHMPO TAC)
- ❖ The \$19,314 is set for the Regional Transportation Plan Update or other studies as indicated above.

## LHMPO Coordinated Public Transportation Planning Budget

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		Section 5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ 2,269	\$ 137	\$ 5,250	\$ 1,313	\$ 2,150	\$ 538	\$ 11,656
Other Agency	\$ -		\$ -		\$ 42,550	\$ 10,638	\$ 53,188
Pass Thru Consultant	\$ -	\$ -	\$ -		\$ 19,314	\$ 4,829	\$ 24,143
Total	\$ 2,269	\$ 137	\$ 5,250	\$ 1,313	\$ 64,014	\$ 16,004	\$ 88,986

### Local Match Sources

The match of \$1,988 will be provided by Lake Havasu City and Mohave County through in-kind contributions by staff. The match of \$10,638 would be the responsibility of WACOG, who will be utilizing the funds. The \$4,829 match for other or future studies will be primarily cash match with some in-kind collected for Lake Havasu City and Mohave County staff time.

### Capital Expenditures

None anticipated

### Work Element 900: Environmental Overview

Livability in transportation is closely related to sustainability; closely overlapping goals that can be supported partially through transportation planning and operations.

Livability in transportation is about using transportation facilities and services to help achieve broader community goals. It directly benefits people who live in, work in, or visit an area. Livable transportation systems accommodate a range of transportation modes (walking, bicycling, public transit and automobiles) by creating balanced multimodal transportation networks that offer multiple transportation choices. The Livability principals are to:

- Provide more transportation choices
- Promote equitable, affordable housing
- Enhance economic competitiveness
- Support existing communities
- Coordinate and leverage Federal policies and investment
- Value communities and neighborhoods

Sustainability is meeting the needs of the present without compromising the ability of future generations to meet their own needs. It involves maximizing the positive effect of decisions of three factors: equity (social or people), ecology (environment) and economy. The goal of sustainability is the satisfaction of basic and economic needs, both present and future.

### Purpose

To help improve access to affordable housing, more transportation options, and lower transportation costs while protecting the environment in communities within the LHMPO area.

- ❖ Support community goals.

- ❖ Provide a vision for sustainable growth.
- ❖ Enhance economic competitiveness.
- ❖ Expand energy efficient neighborhoods for people of all ages and incomes.
- ❖ Endorse and support the goals set forth in the Lake Havasu City and Mohave County General Plan Updates as they relate to:
  - Environmental & Conservation Planning
  - Energy
  - Housing & Neighborhoods
  - Land Use
  - Economic Development
  - Transportation Circulation
  - Open Space
  - Public Facilities & Services
  - Expand future uses of transportation right-of-way to function as State energy and economic corridors of significance.
    - High-capacity pipeline placement within corridor right-of-way for transmission of water & other commodities of critical values to the State
    - Alternative energy (i.e. solar, wind) production within the corridor right-of-way has revenue potential with supply to critical needs areas
    - Alternative energy production promotes multimodal vehicle operating opportunities at low cost

### **FY 2016 Accomplishments**

These activities occurred within the Regional Transportation Plan that was performed.

- ❖ Coordinate planning efforts set forth in the Regional Transportation Plan (RTP).
- ❖ Promote transit oriented and mixed-use development as defined in the RTP. (LHMPO)
- ❖ Coordinate and participate with the Lake Havasu City and Mohave County as it relates to their General Plan Updates, as indicated above.

### **FY 2017 Proposed Activities**

- ❖ The Regional Transportation Plan brought to light there is a need for safe, designated biking paths and well as additional sidewalks as a means to travel to employment and schools. Continued research will be performed.
- ❖ Air Quality control as address in the Lake Havasu City & Mohave County General Plan Updates.

### **LHMPO Environmental Planning Budget**

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		Section 5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ 1,120	\$ 68	\$ 1,220	\$ 305	\$ 372	\$ 93	\$ 3,178
Other Agency	\$ -		\$ -				
Pass Thru Consultant	\$ -	\$ -	\$ -				
Total	\$ 1,120	\$ 68	\$ 1,220	\$ 305	\$ 372	\$ 93	\$ 3,178



**Local Match Sources**

The match of \$466 will be provided by Lake Havasu City and Mohave County through in-kind contributions by staff.

**Capital Expenditures**

None anticipated

**Work Element 1000: Capital Expenditures**

There should be no additional capital expenditures for the LHMPO for fiscal year 2017; however, the LHMPO has budgeted funding for laptop replacement and/or New Tablet.

**LHMPO Capital Expenditure Budget**

AGENCY	FHWA				FTA		TOTAL
	PL		SPR		Section 5303/5305		
	Federal	Local	Federal	Local	Federal	Local	
MPO	\$ 4,000	\$ 242	\$ -	\$ -	\$ -	\$ -	\$ 4,242
ADOT		\$ -	\$ -				\$ -
Pass Thru Consultant	\$ -	\$ -	\$ -				
Total	\$ 4,000	\$ 242	\$ -	\$ -	\$ -	\$ -	\$ 4,242

**Local Match Sources**

The match of \$242 will be provided by Lake Havasu City and Mohave County through in-kind contributions by staff.

## **Section V**

### **MPO WORK ELEMENTS**

The MPO Work Elements Section consists of descriptions of the major work products and tasks the MPO proposes to undertake.

➤ **Administration**

The administration section describes task functions required to manage the transportation planning process on a continual basis including program administration, development, review and reporting, anticipated staff development and an annual audit as required by **23 CFR 420.121(c)**. The annual audit shall be performed in accordance with **49 CFR 18.26, and OMB Circular A133**.

➤ **Data Collection**

Maintain a current inventory of data to support transportation planning and facility/system design. Monitor congestion and changes in travel patterns in the region. The following information should be part of the Task Sheet for Data Collection:

**Highway Performance Monitoring System (HPMS) Data**

1. Collect the following data for all universe road and street section records in the HPMS database that are functionally classified above local
  - Name of road and beginning and ending termini
  - Jurisdiction responsible for ownership
  - Jurisdiction responsible for maintenance
  - Facility type (one-way/two-way road or street)
  - Section length (mileage)
  - Number of through lanes
  - Type of surface
  - Raw 24 hour traffic counts, factored Average Annual Daily Traffic (AADT) volumes, or AADT volume estimates. Traffic counts should be collected on every section in a three year cycle. If reporting raw traffic figures the month and date should be reported too.
2. For each member agency, update the following data for all roads and street records in the HPMS database that are functionally classified as Local
  - Aggregate length in miles
  - AADT Volume Range
  - Type of surface, Paved or Unpaved
3. Collect supplementary data items to update all sample section records in the HPMS database annually, as specified by the ADOT Data Management and Analysis Section.
4. Ensure all HPMS data is input into the HPMS Internet System for ADOT review

- The HPMS Internet System is a web-based application that provides a venue for which statewide member agencies will update and submit their HPMS data to ADOT through each respective MPO/COG office
- 5. Coordinate with the ADOT Data Management and Analysis Section to receive and present training on data collection for local jurisdictions, by January of each year.
- 6. Notify ADOT GIS Section when modifications are suggested or needed to universe or sample section records as a result of project completions or other capital improvements.
- 7. Submit all required data listed above to the ADOT Data Management and Analysis Section by April 15<sup>th</sup> of each year. Adhere to other data element deadlines as specified by the ADOT Data Management and Analysis.

**Functional Classification:**

Maintain a current inventory of the MPO/COG region's functional classification of roadways and urban boundaries, according to federal regulations and state procedures.

1. Create and/or maintain an inventory of basic centerline data for federally functionally classified roads (collector and above classifications) over a three-year cycle, and update the inventory annually. Submit all data to the ADOT Data Management and Analysis/GIS Section.
2. Process proposed changes in classification through the ADOT Regional Planner and ADOT Data Management and Analysis/GIS Section. Based on roadway classification, verify that projects identified for the TIP are eligible for federal funding.

**Air Quality Standards:**

1. Coordinate with ADOT Data Management and Analysis/Air Quality staff to comply with requirements regarding nonattainment areas that do not meet the National Ambient Air Quality Standards. All regionally significant projects with a classification of minor arterial and above and some transit projects may require an air quality conformity analysis.
2. ADOT staff will provide guidance on the appropriate methodology and processes.
3. At this time Lake Havasu City is not in a non-attainment area.

**Data for Population Projections and Estimates:**

Ensure that population data from the MPO/COG region is collected according to requirements of the Arizona Department of Commerce.

1. Actively participate in the Department of Commerce Council for Technical Solutions and Arizona Futures Commission.

2. Work with local jurisdictions to ensure that data required for the preparation of population estimates and projections are collected and submitted to the Department of Commerce by the prescribed due date.

➤ **Transportation Improvement Program (TIP)**

Each MPO, in cooperation with the State and its public transit operators will prepare and update a TIP no less than once every year. The TIP shall include all projects requiring FHWA, ADOT and FTA approval; include a priority list of projects to be carried out in the first four (4) years; identify each project or phase; identify carry-forward funding, identifying funding source(s), and be financially constrained. FTA funded projects shall include the FTA line item identification. The TIP development process must provide a reasonable opportunity for public comment. Highway and transit projects must be selected in accordance with the specific funding programs.

➤ **Regional Transportation Plan (RTP)**

Title 23 CFR 450, Subpart C, addresses metropolitan planning requirements. Each MPO must update the Regional Transportation Plan (RTP) every 4 years in air quality non-attainment or maintenance areas, or every 5 years in air quality attainment areas. The RTP must: cover at least a 20-year planning horizon; include long-range and short-range strategies that lead to an integrated intermodal plan; include a financial plan that compares estimated revenues with costs of construction, maintenance, capital purchases and operations; consider the planning factors, and provide an opportunity for public participation.

➤ **Special Project Planning**

This Work Element will cover all projects that do not fit into the elements listed here.

➤ **Regional Planning**

MPOs should undertake various regional, corridor, and sub-area planning studies within the region in consultation with the state, local, and transit operators in an effort to integrate land use planning with MPO's transportation planning process to ensure the successful implementation of the MPO's Long-Range Transportation Plan. For the purposes of this document, Highway Safety Improvement Program and Surface Transportation Program are included. Each section defines the goals and objects and the related budget for each category.

➤ **Public Involvement Plan (PIP)**

Federal legislation requires MPOs to include provisions in the planning process to ensure the involvement of the public in the development of transportation plans and programs including the 25-year Regional Transportation Plan, the Transportation Improvement Program, and the annual Unified Planning Work Program. A copy of all will be posted on the MPO website.

➤ **Coordinated Public Transit – Human Services Transportation Plan**

Generally an MPO will develop a transportation plan for its metropolitan planning area every 4 years and update appropriately taking into consideration projects and strategies that will:

- ❖ Support economic vitality
- ❖ Increase the safety of the transportation system
- ❖ Increase accessibility and mobility
- ❖ Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote local planned growth
- ❖ Enhance the integration and connectivity of the transportation system
- ❖ Promote efficient system management and operation
- ❖ Emphasize the preservation of the exiting transportation system

Rather than the LHMPO hiring a Mobility Manager for the minimal participation in the MPO area, the WACOG Mobility Manager manages the functions of this task. The WACOG Mobility Manager compiles and prepares the Coordinated Plan which is presented to the LHMPO Executive Board and Technical Advisory Committee for approval.

The MPO will provide increased emphasis on issues related to alternative modes and regional intermodal connectivity including but not limited to:

- ❖ Local bus, express bus, and regional transit services
- ❖ Pedestrian and bicyclist facilities/network
- ❖ Commercial freight movers (truck, rail, and air)
- ❖ Connections between modes of travel
- ❖ Maintaining the system in a state of good repair

## ➤ **Environmental Overview**

On June 16, 2009, EPA joined with the U.S. Department of Housing and Urban Development (HUD) and the U.S. Department of Transportation (DOT) to help improve access to affordable housing, more transportation options, and lower transportation costs while protecting the environment in communities nationwide. Through a set of guiding livability principles and a partnering agreement that will guide the agency's efforts, this partnership will coordinate federal housing, transportation, and other infrastructure investments to protect the environment, promote equitable development, and help to address the challenges of climate change.

### **Livability Principles**

**Provide more transportation choices.** Develop safe, reliable, and economical transportation choices to decrease household transportation costs, reduce our nation's dependence on foreign oil, improve air quality, reduce greenhouse gas emissions, and promote public health.

**Promote equitable, affordable housing.** Expand location- and energy-efficient housing choices for people of all ages, incomes, races, and ethnicities to increase mobility and lower the combined cost of housing and transportation.

**Enhance economic competitiveness.** Improve economic competitiveness through reliable and timely access to employment centers, educational opportunities,

services and other basic needs by workers, as well as expanded business access to markets.

**Support existing communities.** Target federal funding toward existing communities—through strategies like transit oriented, mixed-use development, and land recycling—to increase community revitalization and the efficiency of public works investments and safeguard rural landscapes.

**Coordinate and leverage federal policies and investment.** Align federal policies and funding to remove barriers to collaboration, leverage funding, and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy

**Value communities and neighborhoods.** Enhance the unique characteristics of all communities by investing in healthy, safe, and walkable neighborhoods—rural, urban, or suburban.

➤ **Capital Expenditures**

FHWA will, on a case-by-case basis, allow MPOs to purchase equipment as a direct expense with PL funds. Equipment is defined as any tangible, nonexpendable personal property having a useful life of more than one year and an acquisition cost of greater than \$5,000 or more per unit. Approval by the FHWA and ADOT is not required for equipment costs under \$5,000. However, these items should be programmed and itemized in the applicable UPWP tasks along with the associated local match. All proposed equipment purchases must comply with **49 CFR 18.32 and 18.33**, and the Federal Office of Management and Budget **Circular A-87**, Cost Principles for State, Local and Indian Tribal Governments, as well as, ADOT policy **FIN-11.08** Federal Property Management Standards.

LHMPO does not anticipate having any capital expenditures for Fiscal Year 2017; however, will be purchasing a Tablet and/or a replacement laptop.



**Table 4: FY17 Operational Planning Activity Budget**

<b>LAKE HAVASU MPO</b>					
<b>ANTICIPATED REVENUES</b>					
	FY 17 PL Funds	\$	116,548		
	FY 17 SPR Funds	\$	125,000		
	FY 17 Section 5303/5305 Funds	\$	23,300		
	FY 16 Section 5303/5305 Carry Forward	\$	23,300		
	FY 15 Section 5303/5305 Carry Forward	\$	23,141		
	FY 14 Section 5303/5305 Carry Forward	\$	7,210		
	FY 16 SPR Carry Forward	\$	67,663		
	<b>TOTAL</b>	<b>\$</b>	<b>386,162</b>		
<b>ANTICIPATED EXPENSES</b>					
GL Number	Category	Budget Amt	GL Number	Category	Budget Amt
<b>Personnel Services</b>			<b>Other Services</b>		
11-01	Salaries - Regular	\$ 137,851	45-02	Insurance - Liability/Auto	\$ 2,596
21-01	Medical/Dental	\$ 26,883	45-03	Insurance - Professional Liability	\$ 2,704
21-03	Workers Compensation	\$ 2,500	46-01	Travel & Training	\$ 12,000
21-04	Life Insurance	\$ 250	46-02	Advertising/Legal Notices	\$ 2,200
21-06	Disability Insurance	\$ 667	46-03	Printing & Forms	\$ 5,200
22-01	Social Security	\$ 8,901	46-05	Postage & Mailing	\$ 1,500
22-02	Medicare	\$ 2,088	46-08	Subscriptions/Memberships/Dues	\$ 2,200
23-01	ASRS	\$ 16,317	51-01	Office / Computer Supplies- Printer Ink	\$ 4,000
23-04	ASRS LTD	\$ 165	52-06	Furn/Equipment	\$ 700
	<b>SUBTOTAL</b>	<b>\$ 195,622</b>	52-71	New Hardware Equipment	\$ 4,000
<b>Other Services</b>			52-72	Software Replacement/Updates (Adobe Pro)	\$ 1,000
31-02	Legal Services	\$ 800	54-05	Miscellaneous Supplies	\$ 2,000
31-04	Engineering Consultanting	\$ -		<b>SUBTOTAL</b>	<b>\$ 45,920</b>
31-06	Professional Services	\$ 1,400	<b>Planning Studies</b>		
40-03	Telephone	\$ 1,040		5303/5305 Coordinated Mobility/Set Aside	\$ 61,874
43-02	R&M Machinery & Equipment	\$ 500		Other Studies	\$ 82,746
43-04	Radio/Pager Equip & Internet	\$ 1,080		<b>SUBTOTAL</b>	<b>\$ 144,620</b>
43-05	R & M Vehicle	\$ 1,000		<b>GRAND TOTAL</b>	<b>\$ 386,162</b>

### Figure 3: ACRONYMS AND TERMS

#### Transportation Related Acronyms and Terms

5303	Coordinated Mobility Planning Funding
5307	FTA Urbanized Area Formula Grants
5310	Transportation for Elderly Persons and Persons with Disabilities Grant Program
3-C	Continuing, Cooperative and Comprehensive planning process
ADA	Americans with Disabilities Act
ADEQ	Arizona Department of Environmental Quality
ADOT	Arizona Department of Transportation
AGFD	Arizona Game and Fish Department
ALRIS	Arizona Land Resource Information System
AMPO	Association of Metropolitan Planning Organizations
BECO	Business Engagement & Compliance
BQAZ	Building a Quality Arizona (ADOT Study)
CAG	Central Arizona Governments
CFR	Code of Federal Regulations
COG	Council of Governments
CYMPO	Central Yavapai Metropolitan Planning Organization
DBE	Disadvantaged Business Enterprise (DBE) Program
DM	District Minor Funds
DOT	Department of Transportation
EPA	Environmental Protection Agency
FAA	Federal Aviation Administration
FAST Act	Fixing America's Surface Transportation Act
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
FMPO	Flagstaff Metropolitan Planning Organization
FTA	Federal Transit Administration
FY	Fiscal Year

GIS	Geographic Information Systems
Grow America Act	Generating Renewal, Opportunity, and Work with Accelerated Mobility
HIS	Interstate Highway System
HPMS	Highway Performance Monitoring System
HSIP	Highway Safety Improvement Program
HURF	Highway User Revenue Fund
IHS	Interstate Highway System
IGA	Intergovernmental Agreement
ITS	Intelligent Transportation Systems
JPA	Joint Project Agreement
LEP	Limited English Proficiency
LHC	Lake Havasu City
LHMPO	Lake Havasu Metropolitan Planning Organization
LM	Local Match
LPA	Local Public Agency
LRTP	Long Range Transportation Plan
MAG	Maricopa Association of Governments
MAP-21	Moving Ahead for Progress in the 21st Century
MC	Mohave County
MOU	Memorandum of Understanding
MP	Mile post
MPO	Metropolitan Planning Organization
MUTCO	Manual of Uniform Traffic Control
NACOG	Northern Arizona Council of Governments
NAIPTA	Northern Arizona Intergovernmental Transportation Authority
NARC	National Association of Regional Councils
NHS	National Highway System
NPRM	Notice of Proposed Rulemaking
O&M	Operations and Maintenance
P3	Public Private Partnership
PAG	Pima Association of Governments
PARA	Planning Assistance for Rural Areas

PE	Professional Engineer
PEAS	Planning Emphasis Areas
PIP	Public Involvement Plan
PL	Planning Funds
PRS	City of Prescott
RFP	Request for Proposal
ROW	Right-of-Way
RPO	Regional Planning Organization
RSOQ	Request for Qualifications
RTAC	Rural Transportation Advocacy Council
RTP	Regional Transportation Plan
SAFETEA-LU	Safe Accountable Flexible and Efficient Transportation Equity Act a Legacy for Users
SARA	Special Activities Recreation Area
SATS	Small Area Transportation Study
SCMPO	Sun Corridor Metropolitan Planning Organization
SEAGO	South Eastern Arizona Governments Organization
SHSP	Strategic Highway Safety Plan
SPR	Statewide Planning and Research
SR	State Route
SRTS	Safe Routes to School
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
STSP	Strategic Transportation Safety Plan
SVMPO	Sierra Vista Metropolitan Planning Organization
TA	Transportation Alternatives (Funding)
TAC	Technical Advisory Committee
TAZ	Traffic Analysis Zone
TDMS	Transportation Data Management System
TEA-21	Transportation Equity Act for the 21st Century
TI	Traffic Interchange
TIFIA	Transportation Infrastructure Financing and Innovation Act
TIGER	Transportation Investment Generating Economic Recovery

TIP	Transportation Improvement Program
TMA	Transportation Management Area
TR	Transit
TRIP	Transit Implementation Plan
UPWP	Unified Planning Work Program
UZA	Urbanized Area
WACOG	Western Arizona Council of Governments
WHAT MOVES YOU AZ	Current ADOT Long Range Transportation Plan
WP	Work Program
YMPO	Yuma Metropolitan Planning Organization

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