



**LAKE HAVASU METROPOLITAN
PLANNING ORGANIZATION (LHMPO)
EXECUTIVE BOARD MEETING AGENDA
Tuesday, February 14, 2017, 2:00 PM**

One or More Executive Board Members May Attend Telephonically

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CALL TO THE PUBLIC:** This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the LHMPO planning area that are not on the Agenda. Your comments SHALL be limited to five (5) minutes or less. Please be advised that Executive Board Members may not respond to comments or questions brought up during call to the public.
- 5. CONSENT AGENDA**
 - 5.1** Approve the Executive Board Meeting Minutes of November 8, 2016
(Task #100)
- 6. ANNOUNCEMENTS, COMMUNICATIONS, UPDATE REPORTS**
 - 6.1** ADOT Northwest District Update Report
 - 6.2** Technical Advisory Committee (TAC) Update Report
 - 6.2** LHMPO Manager Report
- 7. PUBLIC HEARINGS**
 - 7.1** Discussion and Possible Action to Hold Elections or Make Appointments of Chair, Vice-Chair and Secretary/ Treasurer
(Task #102)
 - 7.2** Discussion and Possible Action to Approve Strategic Transportation Safety Plan (STSP) Prioritized Safety Projects for Highway Safety Improvement Program (HSIP) Projects
Jean Knight, MPO Manager
(Task #601)
 - 7.3** Discussion and Possible Action to approve the Lake Havasu MPO Operational Planning Activity Budget for Fiscal Year 2018
Jean Knight, MPO Manager
(Task #101)

7.4 Discussion and Possible Action to Appoint an Alternate to the Rural Transportation Advocacy Council (RTAC)

Jean Knight, MPO Manager

(Task #102)

8. FUTURE AGENDA ITEMS

9. UPCOMING MEETING SCHEDULE

- State Transportation Board Meeting: **February 17, 2016, Benson, AZ**
- LHMPO TAC Meeting: **February 21, 2017, 1:30 PM**, 900 London Bridge Rd, Bldg. B, Lake Havasu City, AZ 86404
- Executive Board Regular Meeting: **March 14, 2016**, Lake Havasu City Police Facility Meeting Room, 2360 McCulloch Boulevard N, Lake Havasu City, AZ 86403
- State Transportation Board Meeting: **March 17, 2016, Tucson, AZ**

10. ADJOURNMENT

Pursuant to the Americans with Disabilities Act (ADA), the Lake Havasu Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Jeanette Buckley, Lake Havasu MPO at (928) 453-2823 at least 48 hours prior to the meeting so that accommodations may be arranged.

Agenda Item # 5.1

**LAKE HAVASU MPO
REQUEST FOR ACTION
FEBRUARY 14, 2017**

SUBJECT: ACTION TO APPROVE THE CONSENT AGENDA

SUBMITTED BY: Jean Knight, MPO Manager

AGENDA TYPE: CONSENT AGENDA

ATTACHMENTS:

Executive Board Meeting minutes of November 8, 2016

SUMMARY/BACKGROUND:

Attached are the minutes from the Executive Board meeting held November 8, 2016

ACTION OPTION:

Motion to approve the Consent Agenda

OR

Motion to approve the Consent Agenda, with the noted changes

RECOMMENDATION:

Motion to approve the Consent Agenda

Mark Nexsen - Chair
Buster Johnson – Vice Chairman
Don Callahan – Secretary/Treasurer
Donna McCoy – Board Member
Deanna Beaver – Board Member



Lake Havasu City Police Facility
Meeting Room
2360 McCulloch Boulevard N.,
Lake Havasu City, AZ 86403
www.LHMPO.org

**LAKE HAVASU METROPOLITAN
PLANNING ORGANIZATION (LHMPO)
EXECUTIVE BOARD MEETING MINUTES
Tuesday, November 08, 2016, 2:00 PM**

One or More Executive Board Members May Attend Telephonically

1. CALL TO ORDER

Chairman Nexsen called the meeting to order at 2:02 p.m.

2. PLEDGE OF ALLEGIANCE

Chairman Nexsen led the Pledge of Allegiance.

3. ROLL CALL

The roll call was performed by Jeanette Buckley:

Present: Mark Nexsen, Don Callahan, Donna McCoy; Buster Johnson participated telephonically.

Absent: Deanna Beaver

4. CALL TO THE PUBLIC:

There were no public comments.

5. CONSENT AGENDA

5.1 Approve the Executive Board Meeting Minutes of October 11, 2016

MOTION

Secretary/Treasurer Callahan presented a motion to approve the Consent Agenda as presented.

Motion was seconded by Member McCoy.

VOTE ON MOTION

The vote on the motion was unanimous.

6. ANNOUNCEMENTS, COMMUNICATIONS, UPDATE REPORTS

6.1 Presentation to Don Callahan

Jean Knight presented Don Callahan with a plaque for his contribution to the formation of the Lake Havasu MPO and for his participation.

6.2 ADOT Northwest District Update Report

Alvin Stump, District Engineer, had no updates this month.

6.3 LHMPO Manager Report

Jean Knight updated the Executive Board that Federal Highways Administration will be doing Fire Review which is an audit of all the three new MPO's.

7. PUBLIC HEARINGS

7.1 Discussion and Possible Action to Accept the 2017-2018 WACOG Transportation Coordination Plan Update

Jean Knight informed the Executive Board that the Transportation Coordination Plan is prepared by WACOG and Jean Knight reviews the plan for the human service providers in the LHMPO Region. Jean Knight reviews for the feasibility of the providers and questions Felicia at WACOG about certain aspects of the plan. WACOG prepares the Transportation Coordination Plan for the LHMPO Region which is an ADOT requirement for the LHMPO.

MOTION

Secretary/Treasurer Callahan presented a motion to accept the 2017-2018 WACOG Transportation Plan Update. Motion seconded by Member McCoy.

VOTE ON MOTION

The vote on the motion was unanimous.

7.2 Discussion and Possible Action to Approve a Letter of Support for Highway User Revenue Funds (HURF) Exchange to ADOT Director John Halikowski

Jean Knight explained the letter of support to ADOT Director Halikowski is to reinstitute the Highway User Revenue Fund (HURF) Exchange Program. This Program enables local governments to exchange their federal transportation funding with ADOT for state-generated HURF revenue and continue to budget for the program annually. This program was discontinued in 2008. This saves Lake Havasu City money on projects that would regularly get Federal Funding which has more restriction and fees.

Chairman Nexsen asked if this was discontinued why there is a renewed interested at this time. Alvin Stump, ADOT District Engineer, responded that when a project goes through the Federal process the administration costs are higher; the federal requirements make a project take longer causing it to cost more. With the HURF Exchange Program there are less restrictions and project time is reduced lowering the project cost.

Mark Clark indicated that programs got small because of the STP funding. This might be a way for ADOT to start get HURF money again to help the cities and the counties get more for their money.

MOTION

Member McCoy presented motion to authorize the Chairman to sign a letter of support to the ADOT Director for the reinstatement of the HURF Exchange Program. Motion seconded by Secretary/Treasurer Callahan.

VOTE ON MOTION

The vote on the motion was unanimous.

8. FUTURE AGENDA ITEMS

No future agenda items were given.

Chairman Nexsen indicated that Police Chief Doyle is checking into DUI information and data from other cities.

9. UPCOMING MEETING SCHEDULE

- LHMPO TAC Meeting: **November 15, 2016, 1:30 PM**, 900 London Bridge Rd, Bldg. B, Lake Havasu City, AZ 86404
- State Transportation Board Meeting: **November 18, 2016, Safford, AZ**
- Executive Board Regular Meeting: **TBD**, Lake Havasu City Police Facility Meeting Room, 2360 McCulloch Boulevard N, Lake Havasu City, AZ 86403
- State Transportation Board Meeting: **December 16, 2016, Surprise, AZ**

- State Transportation Board Meeting: **January 18, 2017, Prescott, AZ**

10. ADJOURNMENT

Motion was presented by Secretary/Treasurer Callahan to adjourn and seconded by Member McCoy. Vote on the motion was unanimous. Meeting adjourned at 2:18 p.m.

DRAFT

**LAKE HAVASU MPO
REQUEST FOR ACTION
FEBRUARY 14, 2017**

SUBJECT: DISCUSSION POSSIBLE ACTION TO HOLD ELECTIONS OR MAKE APPOINTMENTS OF CHAIR, VICE-CHAIR AND SECRETARY/TREASURER

SUBMITTED BY: Jean Knight, MPO Manager

AGENDA TYPE: PUBLIC HEARING

ATTACHMENTS:



SUMMARY/BACKGROUND:

Generally Executive Board elections or appointments are performed annually generally at the first meeting of the New Year. Additionally, it coincides with local elections and appointments by the City Council and Board of Supervisors; and, the information is placed into the Unified Planning Work Program (UPWP) for the upcoming fiscal year.

It is at the Boards discretion whether to appoint or have elections; however, official action should occur. The elections can be as a slate or individual positions.

ACTION OPTION:

Motion to move forward with appointments or elections of Chair, Vice-Chair and Secretary/Treasurer, individually or as a slate

OR

Action as a result of discussion of the Board

RECOMMENDATION:

Motion to move forward with appointments or elections of Chair, Vice-Chair and Secretary/Treasurer, individually or as a slate

**LAKE HAVASU MPO
REQUEST FOR ACTION
FEBRUARY 14, 2017**

SUBJECT: DISCUSSION AND POSSIBLE ACTION TO APPROVE STRATEGIC TRANSPORTATION SAFETY PLAN (STSP) PRIORITIZED SAFETY PROJECTS FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) PROJECTS

SUBMITTED BY: Jean Knight, MPO Manager

AGENDA TYPE: PUBLIC HEARING

ATTACHMENTS:

Safety Plan Project Listing

SUMMARY/BACKGROUND:

At the TAC meeting January 24th, the TAC performed a final prioritization of the Safety Plan projects for Highway Safety Improvement Program (HSIP) applications as identified in the Strategic Transportation Safety Plan (STSP). On January 27, 2017 ADOT issued a notice that a call for projects for HSIP SFY19-22 on February 6, 2017, with applications due no later than May 1, 2017. Consequently, a Special TAC was held February 3, 2017 held to discuss whether the prioritization is still applicable to apply for HSIP funds. Just prior to the meeting a notice was issued by ADOT stating a Special Meeting was held to discuss the concerns of many COGs & MPOs regarding the short time frame to process HSIP applications. The memo went on to read that a call for projects will be issued at the end of February with applications due October 2, 2017. The TAC still needed to reexamine the prioritization based upon further City staff comments. The attached sheets have a brief description of the project, the total dollar amount of the project, any match required as well as the Benefit Cost Ratio (B/C). For HSIP projects the B/C Ratio must be 1.5% or higher. The TAC voted to prioritize the projects as indicated below

Current List of Projects:

1. State Route 95 (within the LHMPO limits/boundary) – ADOT Project
2. HAWK Systemic – City Project
3. McCulloch Boulevard East (Acoma to SR95 South) – City Project
4. Acoma Boulevard (Kiowa Ave. to SR95 South) – City Project
5. Kiowa Blvd and Bermuda Ave (Kiowa – Palo Verde to Driftwood, Bermuda – Kiowa to McCulloch) – City Project
6. Bicycle Systemic– City Project (this project was placed on hold until the Bicycle/Pedestrian Implementation Plan is complete)

ACTION OPTION:

Motion to approve the TAC approved prioritized project list presented for HSIP Projects
OR

Motion to approve the TAC approved prioritized project list presented for HSIP Projects, with the noted changes

RECOMMENDATION:

Motion to approve the TAC approved prioritized project list presented for HSIP Projects

Priority	Project Name	Fatal Crashes	Serious Injury Crashes	Project Number	Improvements	Total Cost	Local Match	B/C Ratio	Fatal Crash Reduction (5 years)	Serious Injury Crash Reduction (5 years)
1	State Route 95 (within LHMPO limits)			1a	Improve Signal Visibility (Retail Centre)	\$82,130	\$0	6.8		
				1b	Install signal warning flashers (Retail Centre)	\$52,987	\$0	19.3		
				1	1a, 1b	\$135,117	\$0	11.1		
				2	Improve Signal Visibility (Chenoweth)	\$87,650	\$0	2.1		
				3	Improve Signal Visibility (Mulberry)	\$87,650	\$0	1.6		
				4a	Install Median (McCulloch to Mulberry)	\$1,517,863	\$0	8.6		
				4b	Add Street Lighting (McCulloch to Mulberry)	\$162,273	\$0	57.7		
				4	4a, 4b	\$1,680,136	\$0	10.9		
				5	Add passing lanes (LHMPO south boundary to McCulloch)	\$1,942,864	\$0	5.6		
				6	Street Lighting (Palo Verde to Mulberry)	\$324,547	\$0	8.5		
		7	HAWK (Park Ave)	\$205,546	\$0	5.7				
	Total	9	101			\$4,463,509	\$0	6.9	2.7	30.5
2	HAWK Systemic			1	HAWK (Acoma N of Wood)	\$200,720	\$0	6.0		
				2	HAWK (Acoma Blvd/Pima Rd)	\$200,720	\$0	20.4		
				3	HAWK (Acoma Blvd/Smoketree)	\$200,720	\$0	1.2		
	Total	3	15			\$602,160	\$0	16.9	0.7	2.1
3	McCulloch Boulevard East (Acoma to SR 95 S)			1	Dilemma Zone Protection Using Actuated Advance Warning System (Acoma)	\$97,600	\$0	2.3		
				2	Traffic Calming	\$418,000	\$23,826	33.6		
				3	Permanent Speed Feedback Signs	\$44,040	\$2,510	9.9		
	Total	2	30			\$559,640	\$26,336	26.5	0.7	11.1
4	Acoma Boulevard (Kiowa Ave to SR 95 S)			1	Traffic Signal (Swanson)	\$463,100	\$0	4.0		
				2	Dilemma Zone Protection Using Actuated Advance Warning System (McCulloch)	\$85,100	\$0	3.0		
				3	Traffic Signal (Lake Havasu Ave)	\$463,100	\$0	1.7		
				4	Install wider markings without resurfacing	\$265,300	\$0	3.5		
				5	Street Lighting	\$478,100	\$27,252	2.8		
				6	Permanent Speed Feedback Signs	\$44,040	\$2,510	0.7		
	Total	1	56			\$1,798,740	\$29,762	3.2	0.0	7.4
5	Kiowa Blvd and Bermuda Ave (Kiowa - Palo Verde to Driftwood, Bermuda - Kiowa to McCulloch)			1	4-way stop (El Dorado/Bermuda)	\$73,560	\$0	8.2		
				2	Provide flashing beacon at stop controlled intersection (Kiowa/Jamaica)	\$107,600	\$0	0.9		
				3	Install wider markings without resurfacing	\$190,680	\$0	4.2		
	Total	0	9			\$371,840	\$0	4.4	N/A	2.5
6	Bicycle Systemic			1	Restripe for Bike Lanes (McCulloch)	\$325,400	\$0	13.9		
				2	Restripe for Bike Lanes (Mesquite)	\$56,300	\$0	10.1		
	Total	2	13			\$381,700	\$0	13.4	0.6	1.8
GRAND TOTAL 2 - 6						\$3,714,080				
Lower	London Bridge Road (entire length)			1a	Install centerline and shoulder rumble strips	\$103,408	\$0	8.8		
				1b	Install wider markings without resurfacing	\$368,632	\$0	2.7		
				1c	Street Lighting	\$630,800	\$35,640	2.3		
				1	1a, 1b, 1c	\$1,102,840	\$35,640	2.4		
				2	Permanent Speed Feedback Signs	\$44,040	\$2,510	0.7		
	Total	0	8			\$1,146,880	\$38,150	2.7	N/A	3.6

Priority	Project Name	Fatal Crashes	Serious Injury Crashes	Project Number	Improvements	Total Cost	Local Match	B/C Ratio	Fatal Crash Reduction (5 years)	Serious Injury Crash Reduction (5 years)
Lower	McCulloch, Mesquite, and Swanson - signal option (SR 95 to Acoma)			1	Traffic Signal (Acoma/Swanson)	\$464,100	\$0	4.0		
				2	Install dynamic signal warning flashers (McCulloch/Acoma)	\$61,110	\$0	4.5		
				3	Dilemma Zone Protection Using Actuated Advance Warning System (Mesquite/Acoma)	\$97,600	\$0	0.8		
				4	Install raised medians	\$484,100	\$27,594	5.3		
				5	Lengthen left turn storage (McCulloch at Smoketree)	\$137,400	\$7,832	7.0		
				6	Traffic Signal (Riviera/Mesquite)	\$464,100	\$0	1.9		
				7	Street Lighting	\$768,500	\$43,805	2.1		
	Total	0	56			\$2,476,910	\$79,230	3.4	N/A	10.3
Lower	Palo Verde Boulevard S (SR 95 to Sunfield Dr)			1	Improve Signal Visibility (Acoma)	\$146,400	\$0	0.9		
				2	Install Raised Medians	\$3,144,000	\$177,317	3.9		
				Total	2	17				
Lower	Pedestrian Systemic			1	Add Sidewalks (Palo Verde S, Lake Havasu to Acoma)	\$381,700	\$21,757	1.4		
				2	Street Lighting (Mesquite, SR 95 to Acoma)	\$277,800	\$15,835	0.9		
				Total	3	15				
GRAND TOTAL LOWER						\$7,573,690				
GRAND TOTAL ALL						\$11,287,770				

**LAKE HAVASU MPO
REQUEST FOR ACTION
FEBRUARY 14, 2017**

SUBJECT: DISCUSSION AND POSSIBLE ACTION TO APPROVE THE LAKE HAVASU MPO OPERATIONAL PLANNING ACTIVITY BUDGET FOR FISCAL YEAR 2018

SUBMITTED BY: Jean Knight, Manager

AGENDA TYPE: PUBLIC HEARING

ATTACHMENTS:

Fiscal Year 2018 Operational Planning Activity Budget

SUMMARY/BACKGROUND:

Based upon the federal funding currently received, it is anticipated the fiscal year 2018 funding will be \$266,441, with an anticipated carry over amount of \$148,175 from fiscal year 2017. The total revenues total \$414,616. The purpose of submitting the fiscal year 2018 budget is a “placeholder” in the City’s budget for fiscal year 2018 and for inclusion in the FY18 UPWP. Finalization of the fiscal year 2018 budget will occur after the FHWA & ADOT review of the FY18 UPWP. Staff anticipates providing the FINAL FY18 UPWP for approval to the Board at the May 9, 2017, Executive Board meeting.

Staff is requesting the Board approve the budget submitted.

ACTION OPTION:

Motion to approve the Lake Havasu MPO Operational Planning Activity Budget for Fiscal Year 2018

OR

Motion to approve the Lake Havasu MPO Operational Planning Activity Budget for Fiscal Year 2018 with the noted changes

RECOMMENDATION:

Motion to approve the Lake Havasu MPO Operational Planning Activity Budget for Fiscal Year 2018

LAKE HAVASU METROPOLITAN PLANNING ORGANIZATION 155-5910 & 5912		FY 18 PROJECTED BUDGET	
1-REVENUES			
07-GRANTS & CONTRIBUTIONS			
331.02-01-STATE GRANT - SPR	-	125,000	-
332.01-11-FEDERAL GRANTS - PL	-	118,141	-
FTA GRANT - 5305	-	23,300	-
Holdover Funds SPR & 5305		148,175	
TOTAL REVENUES	-	414,616	-
2-EXPENDITURES			
01-SALARIES AND WAGES			
401.11-01-REGULAR SALARY/WAGES	-	135,543	-
401.11-05-VEHICLE ALLOWANCE	-	-	-
01-SALARIES AND WAGES TOTAL	-	135,543	-
02-BENEFITS			
401.21-01-MEDICAL/DENTAL INSURANCE	-	27,700	-
401.21-03-WORKERS' COMPENSATION	-	2,790	-
401.21-04-LIFE INSURANCE	-	350	-
401.22-01-SOCIAL SECURITY	-	8,100	-
401.22-02-MEDICARE	-	1,895	-
401.23-01-ARIZONA STATE RETIREMENT	-	16,500	-
401.23-04-AZ STATE RETIREMENT-LTD	-	225	-
401.21-06 SHORT TERM DISABILITY	-	630	-
02-BENEFITS TOTAL	-	58,190	-
GRAND TOTAL OF SALARY & BENEFITS			
	-	193,733	-
03-SERVICES & SUPPLIES			
401.31-02-CONTRACTED LEGAL	-	500	-
Outside legal services for review of MPO documents when City Attorney has conflict. Any Funds not used will be transferred to Planning Studies			-
401.31-04 ENGINEERING CONSULTING	-	130,998	-
Bike Pedestrian Implementation Plan/Transit Planning		-	-

LAKE HAVASU METROPOLITAN PLANNING ORGANIZATION 155-5910 & 5912				
	FY 18 PROJECTED BUDGET			
401.31-06-OTHER OUTSIDE SERVICES	-	1,000	-	-
Enhancement to Facebook				-
401.40-03-TELEPHONE	-	1,440	-	-
Charges for long distance/conference calling/cellphone				-
401.43-02 - R & M - MACHINERY & EQUIPMENT	-	500	-	-
For repair of any equipment not done by IT				-
401.43-04 - RADIO/PAGER EQUIP/INTERNET	-	973	-	-
Internet charges for two (2) Tablets				-
401.43-05 - R & M VEHICLES	-	1,000	-	-
As needed for MPO vehicle				-
401.45-02 - INSURANCE	-	3,000	-	-
MPO Liability (Fire & Theft) & Auto insurance				-
401.45-03 -INSURANCE PROFESSIONAL LIABILITY	-	2,500	-	-
Professional Liability				-
401.46-01-MEETINGS/TRAINING/TRAVEL	-	10,000	-	-
Meetings with FHWA & ADOT, State Transportation Board meetings, Ex. Board & TAC Travel for ADOT/FHWA meetings, AzTA Conference, Rural Transportation Summit, AMPO Conference, Roads & Streets Conference, staff classes. Remaining amount will be transferred to planning studies				-
401.46-02-ADVERTISING/LEGAL NOTICES	-	1,800	-	-
Federal required public notices - Public participation notices				-
401.46-03-PRINTING & FORMS	-	1,000	-	-
Printing of required documents as public requests and public notices for public meetings. Excess to Planning Studies				-
401.46-05-POSTAGE & MAILING	-	500	-	-
Registered mail, FedEx or UPS for mailing to ADOT, FHWA and large documents to general public				-
401.46-08-DUES/SBSCRPTNS/MMBRSHPS	-	3,500	-	-
Membership fees for Web site; AMPO; AzTA; NARC; and, other related publications necessary for the job.				-
401.46-10-FEES	-	-	-	-

LAKE HAVASU METROPOLITAN PLANNING ORGANIZATION 155-5910 & 5912		FY 18 PROJECTED BUDGET		
401.51-01-OFFICE & COMPUTER SPLY	-	3,000	-	-
All office supplies for the operation of the MPO including, but not limited to pens, copy paper, files, notebooks and color printer ink				-
401.52-06-FURN/EQUIP-(UNDER \$5000)	-	800	-	-
For purchases over \$100; less than \$5,000 if needed - Will be purchasing stand-up component for desk				-
401.52-20-OTHER O&M SUPPLIES	-	-	-	-
401.52-71-NEW HARDWARE EQUIPMENT	-	1,872	-	-
This is a buffer if equipment breaks & can't be fixed.				
401.52-72-SOFTWARE	-	500	-	-
As needed for extra Software Updates				-
401.54-05-MISCELLANEOUS SUPPLIES	-	1,000	-	-
REGIONAL TRANSPORTATION PLAN UPDATE		55,000		
Set aside for 2019/2020 Plan update-Account not defined yet				
03-SERVICES & SUPPLIES TOTAL	-	220,883	-	-
TOTAL EXPENDITURES	-	414,616	-	-
Any funds not used or excess in a category will be applied to Transportation Planning, or other fund shortage				

**LAKE HAVASU MPO
REQUEST FOR ACTION
FEBRUARY 14, 2017**

**SUBJECT: DISCUSSION AND POSSIBLE ACTION TO APPOINT AN
ALTERNATE TO THE RURAL TRANSPORTATION ADVOCACY
COUNCIL (RTAC)**

SUBMITTED BY: Jean Knight, MPO Manager

AGENDA TYPE: PUBLIC HEARING

ATTACHMENTS:

SUMMARY/BACKGROUND:

RTAC is a statewide consortium of elected officials representing transportation policies, funding and other initiatives in rural Arizona. RTAC is staffed by a full time legislative liaison.

All Councils of Government (COGs) and Metropolitan Planning Organizations (MPOs) have a representative on the council. Chairman Mark Nexsen is the representative for the LHMPO; however an alternate to the Council from the LHMPO has not been selected should the Chairman not be able to attend the meetings. Usually the meetings are bi-monthly, sometimes quarterly and held at the League of Cities and Towns office in Phoenix. It is not uncommon for those that have a far distance to travel to call in for the meeting. A couple of times a year there is a luncheon with State Legislators and that would require travel to Phoenix.

Today staff is requesting the Executive Board appoint an alternate for the RTAC Board.

ACTION OPTION:

Motion to appoint _____ as an alternate to the RTAC Board

OR

To be determined from discussion

RECOMMENDATION:

Motion to appoint _____ as an alternate to the RTAC Board