



**LAKE HAVASU METROPOLITAN
PLANNING ORGANIZATION (LHMPO)
EXECUTIVE BOARD MEETING AGENDA
Tuesday February 12, 2019, 11:30 A.M.**

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purposes of obtaining legal advice from the Attorney on any matter listed on the agenda under A.R.S §38-431.03(A)(3)

1. CALL TO ORDER

2. ROLL CALL

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the LHMPO planning area that are not on the Agenda. Comments SHALL be limited to five (5) minutes or less.

4. CONSENT AGENDA

The following items will be considered as one item by the Executive Board and will be enacted with one motion with no separate discussion unless a board member requests to so, in that event the item will be removed.

4.1 Approve the Executive Board Meeting Minutes of November 13, 2018

4.2 Call for Executive Session Pursuant to A.R.S. § 38-431.03(A), 2:00 p.m., Tuesday March 12, 2019

5. PUBLIC HEARINGS

5.1 Discussion, Update, and Possible Action concerning Adoption of ADOT FTA Performance Targets
Vinny Gallegos, LHMPO Director

5.2 Discussion, Update, and Possible Action to approve a Letter to Urge State Leaders Take Action to Increase State and Local Investment in Transportation Infrastructure
Vinny Gallegos, LHMPO Director

6. FUTURE AGENDA ITEMS

7. UPCOMING MEETING SCHEDULE

- State Transportation Board Meeting: **February 15, 2019 at 9:00 a.m., Douglas, AZ**
- LHMPO TAC Meeting: **February 19, 2019 at 1:30 p.m., 900 London Bridge Rd, Bldg. B, Lake Havasu City, AZ 86404**

- LHMPO Executive Board **Executive Session: March 12, 2019, 2:00 p.m.**, Lake Havasu City, AZ, Lake Havasu City Police Facility Meeting Room, 2360 McCulloch Boulevard N, Lake Havasu City, AZ 86403
- LHMPO Executive Board Regular Meeting: **March 12, 2019 at 2:00 p.m.**, 2360 McCulloch Blvd., Lake Havasu City Police Facility Meeting Room, Lake Havasu City, AZ 86403

8. ADJOURNMENT

Pursuant to the Americans with Disabilities Act (ADA), the Lake Havasu Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact the Lake Havasu MPO office at (928) 453-2823 at least 48 hours prior to the meeting so that accommodations may be arranged.

Agenda Item # 4.1

**LAKE HAVASU MPO
REQUEST FOR ACTION
February 12, 2019**

SUBJECT: Action to Approve the Consent Agenda

SUBMITTED BY: Vinny Gallegos, Director

AGENDA TYPE: Consent Agenda

ATTACHMENTS:

Executive Board Meeting minutes of November 13, 2018

SUMMARY/BACKGROUND:

Approve the minutes from the Executive Board meeting held November 13, 2018

ACTION OPTION:

Motion to approve the Consent Agenda

OR

Motion to approve the Consent Agenda, with the noted changes

RECOMMENDATION:

Motion to approve the Consent Agenda

Mark Nexsen - Chair
Buster Johnson – Vice Chairman
Donna McCoy – Secretary/Treasurer
David Lane – Board Member
Alvin Stump – Board Member



Lake Havasu City Police Facility
Meeting Room
2360 McCulloch Blvd, N
Lake Havasu City, AZ 86403

**LAKE HAVASU METROPOLITAN
PLANNING ORGANIZATION (LHMPO)
EXECUTIVE BOARD MEETING MINUTES
Tuesday November 13, 2018, 2:00 P.M.**

One or More Executive Board Members May Attend and Vote Telephonically

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purposes of obtaining legal advice from the Attorney on any matter listed on the agenda under A.R.S §38-431.03(A)(3)

1. CALL TO ORDER

Chairman Nexsen called the meeting to order at 2:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairman Nexsen led the Pledge of Allegiance.

3. ROLL CALL

The roll call was performed by Jeanette Buckley.

Present: Mark Nexsen, Donna McCoy, David Lane and participating telephonically Buster Johnson and Alvin Stump.

4. CALL TO THE PUBLIC:

There were no public comments.

5. CONSENT AGENDA

The following items will be considered as one item by the Executive Board and will be enacted with one motion with no separate discussion unless a board member requests to so, in that event the item will be removed.

5.1 Approve the Executive Board Meeting Minutes of March 13, 2018

5.2 Approve the Executive Board Meeting Minutes of April 3, 2018

5.3 Approve the Executive Board Meeting Minutes of June 12, 2018

5.4 Call for Executive Session Pursuant to A.R.S. § 38-431.03(A), 2:00 p.m., Monday, January 7, 2018

MOTION

Member Lane presented a motion to approve the Consent Agenda as presented. Motion was seconded by Secretary/Treasurer McCoy.

VOTE ON MOTION

The vote on the motion was unanimous.

6. ANNOUNCEMENTS, COMMUNICATIONS, UPDATE REPORTS

6.1 ADOT, City, County, RTAC Reports

Alvin Stump, Northwest District Engineer updated the Executive Board with the following:

- The week after Thanksgiving ADOT will be taking the Pavement Management Group on a tour of the roads hopefully this will get funding for pavement preservation

6.2 LHMPO Director's Report

Vinny Gallegos, LHMPO Director updated the Executive Board with the following:

- Presented Jeanette Buckley with a Certificate of Appreciation for 20 years of service with Lake Havasu City

7. PUBLIC HEARINGS

7.1 Discussion and Possible Action to Accept the 2019-2020 WACOG Transportation Coordination Plan Annual Update

Vinny Gallegos, LHMPO Director advised the Executive Board that they accept the WACOG Transportation Coordination Plan annually. This plan is a requirement of the Metropolitan Planning Organizations (MPO). In partnership with WACOG they have offered to provide this document on behalf of the LHMPO. This document is for 5310 human service providers in the LHMPO and WACOG region there are three providers in Lake Havasu MPO region: Havasu Mobility, New Horizons and Milemarkers Therapy. This document lets the 5310 providers apply for FTA funding for vehicles and/or operating costs.

MOTION

Member Lane presented a motion to accept the 2019-2020 WACOG Transportation Coordination Plan Update. Motion was seconded by Secretary/Treasurer McCoy.

VOTE ON MOTION

The vote on the motion was unanimous.

7.2 Discussion, Update, and Possible Action concerning Performance Targets

Vinny Gallegos, LHMPO Director informed the Executive Board that part of the Federal Transportation Bill is performance measures. Any money received from Federal Highways Administration has to have performance measures or performance targets associated with that funding.

The letter included in the agenda packet addresses all the following Performance Targets for the following safety areas:

- Safety
- Infrastructure Conditions
- Congestion Reduction
- System Reliability

- Freight Movement & Economic Vitality
- Environmental Sustainability

Vinny Gallegos advised the Executive Board that a Metropolitan Planning Organization has two options; one is to adopt ADOT performance targets or create their own performance measures. If the MPO makes their own performance targets and if the MPO does not reach their performance targets there will consequences. If ADOT performance targets are adopted by MPO then ADOT will have consequences if they do not reach the performance targets.

Chairman Nexsen indicated that last spring they signed a similar letter that the Executive Board added wording not to exceed target, since the only other option is adopt our own performance measures the Executive Board will have to accept ADOT's performance Targets wording.

MOTION

Secretary/Treasurer McCoy presented a motion to support the performance targets as established by ADOT for the Lake Havasu MPO and recommend the Chairman sign the letter to Adoption of Arizona Performance Targets. Motion seconded by Member Lane.

VOTE ON MOTION

The vote on the motion was unanimous.

7.3 Discussion and Possible Action to Approve the Proposal and Scope of Work with Greenlight Traffic Engineering to update crash data and complete HSIP applications for Lake Havasu MPO and WACOG.

Vinny Gallegos, LHMPO Director advised the Executive Board that this is the second year that this item has been brought before the Executive Board. Highway Safety Improvement Program (HSIP) is a competitive process to receive this funding for our region. Lake Havasu MPO worked with Greenlight Traffic Engineering last year to update the crash data and complete HSIP applications. In the FY19 Unified Planning Work Program \$46,000 is set aside to do the crash data and HSIP applications for LHMPO and WACOG this year. This year we are in partnership with WACOG on this project. WACOG has provided extra funding for current projects in Lake Havasu City so this partnership equals things out a little bit. Last year's HSIP application was successful.

In the packet is the quote from Greenlight Traffic Engineering for \$46,000 for the Crash Data Update and HSIP Applications for WACOG and LHMPO region.

Member Lane asked if other companies bid on this item. Vinny Gallegos responded that this was a sole source item under \$50,000. The reason for Greenlight Traffic Engineering is they have worked on the LHMPO Safety Plan and WACOG's Safety Plan this has given them a vast knowledge of the LHMPO and WACOG's region.

Motion

Secretary/Treasurer McCoy presented a motion to approve the proposal, scope of work and payment for Greenlight Traffic Engineering for \$46,000 for the Lake Havasu MPO

and WACOG Crash Data update, prepare and submit HSIP applications. Motion seconded by Member Lane.

VOTE ON MOTION

The vote on the motion was unanimous.

7.4 Discussion and Possible Action to Approve the Professional Services Agreement with Jacobs for the Transit Implementation Plan.

Vinny Gallegos, LHMPO Director informed the Executive Board that in their packet they have the Professional Services Agreement with Jacobs Engineering for the Transit Implementation Plan. The scope of work is what the MPO and Lake Havasu City wants from the Transit Implementation Plan. The Professional Services Agreement has been reviewed by Jacobs Engineering Attorney and Kelly Garry, Lake Havasu City's Attorney.

Vinny Gallegos introduced Phyllis Davis from Jacobs Engineering the Project Manager on the Lake Havasu Transit Implementation Plan.

Vinny Gallegos advised the Executive Board that the Transit Implementation Plan quote from Jacobs Engineering is higher than the original amount set aside for this plan. The discussion and decision from the Technical Advisory Committee was to take from Regional Transportation Plan set aside in the amount of \$23,964 and replace with the 5307 funding when it becomes available to Lake Havasu City. With the completion of the Transit Implementation Plan, the 5307 funding should be eligible for Lake Havasu City.

Vice Chairman Johnson asked why the company could not come back with the amount that had been set aside. Vinny Gallegos asked Phyllis Davis to respond to the question.

Phyllis Davis, Jacobs Engineering responded that scope of the budget includes traveling to Lake Havasu City and getting the scope of what Lake Havasu MPO is looking for is included in this plan.

Vinny Gallegos indicated that the funding that is set aside for this plan is coming from a grant that Lake Havasu MPO applied for before he started at the MPO. After his research, the amount set-aside is underfunded but to seek more funding could delay the Transit Plan. There were four proposals and only one was under the set aside amount the other three came in over the amount.

Motion

Member Lane presented a motion that the Executive Board approve the Professional Services Agreement and transfer \$23,964 from the MPO Long Range Regional Transportation Plan Update set aside funds for the Transit Plan. Motion seconded by Secretary/Treasurer McCoy.

VOTE ON MOTION

The vote on the motion was unanimous.

7.5 Discussion and Possible Action to Approve the 2019 Executive Board Schedule.

Vinny Gallegos, LHMPO Director notified the Executive Board that there are a couple of changes for the Executive Board schedule this year one of them is the LHMPO Retreat on January 7, 2019. If necessary, a portion of the retreat may be held for Executive

Board business and will be properly posted. The only other change is the April meeting due to a conference that Lake Havasu MPO is attending that week.

Chairman Nexsen asked Vice-Chair Johnson if he had a Mohave County Board of Supervisors meeting on January 7, 2019.

Vice Chair Johnson responded that he had a Mohave County Board of Supervisors Meeting on January 7, 2019 and if this retreat could be scheduled in the New Year.

Member Lane asked if this could be tabled for the new Chairman next meeting.

Vinny Gallegos asked if the Schedule could be approved since it needs to be published with the exception of the January retreat date.

Motion

Member Lane presented a motion to approve the Executive Board schedule with the exception of the January retreat. Motion seconded by Secretary/Treasurer McCoy.

VOTE ON MOTION

The vote on the motion was unanimous.

7.6 Discussion only: Update on SR 95 Projects

Vinny Gallegos, LHMPPO Director updated the Executive Board on SR 95 projects:

- The SR95/Kiowa project bids have been declined due to DBE contract language
- Alvin Stump responded that not sure when project is going back out for advertisement
- Lake Havasu MPO has programmed funds to complete the traffic signal by Staples
- Met with Alvin Stump and Jess Knudson about the SR95 landscaping
- ADOT contributed to Lake Havasu City 2,000 cubic yards of gravel for landscaping of SR95

7.7 Discussion only: Update on the 20th AZ Rural Transportation Summit

Vinny Gallegos, LHMPPO Director updated the Executive Board with the following

- Over 300 attended the Rural Transportation Summit
- 297 name tags were printed
- Total revenue \$97,000
- Total expenses \$74,000
- Thanked London Bridge Resort and their Staff for their involvement with the Summit
- Corporate Sponsorship were \$33,500
- \$23,496 goes back to RTAC and the next Summit
- Next Summit will be held in Tucson hosted by Southeastern Association of Governments (SEAGO)
- Hotel bookings were 390 rooms which was over \$50,000
- Boat Tours were the highlight of the Rural Summit
- Local Sponsors donated various items showing off Lake Havasu City including hotel stays

- Lake Havasu Convention Visitor's Bureau donated ½ of the cost of the fire work show
- There was 5 State Senators and 5 State Representatives in attendance
- This Summit was the first to offer scholarships from Sponsorships the scholarships went to Arizona State University Havasu
- \$3,000 in scholarships was given to 4 different ASU students photos taken with students

7.8 Discussion and Possible Action to Hold Elections or Make Appointments of Chair, Vice-Chair and Secretary/ Treasurer

Chairman Nexsen advised the Executive Board that he is retiring this year and open floor for nominations.

Member Lane indicated that the Mayor of Lake Havasu City should be nominated the Chairman of Lake Havasu MPO. Secretary/Treasurer McCoy seconded the nomination.

Motion

Member Lane presented a motion that Mayor Cal Sheehy be nominated as the Chairman of the Lake Havasu MPO. Motion seconded by Secretary/Treasurer McCoy.

VOTE ON MOTION

The vote on the motion was unanimous.

Chairman Nexsen opened up nominations for Vice-Chairman of Lake Havasu MPO.

Motion

Secretary/Treasurer presented a nomination/motion that Supervisor Johnson be Vice Chairman of the Lake Havasu MPO. Motion/nomination seconded by Member Lane.

VOTE ON MOTION

The vote on the motion was unanimous.

Chairman Nexsen opened up nominations for Secretary/Treasurer of Lake Havasu MPO.

Motion

Member Lane presented nomination/motion for Member McCoy be Secretary/Treasurer of Lake Havasu MPO. Motion/nomination seconded by Chairman Nexsen.

VOTE ON MOTION

The vote on the motion was unanimous.

8. FUTURE AGENDA ITEMS

No Future Agenda items were given.

9. UPCOMING MEETING SCHEDULE

- State Transportation Board Meeting: **November 16, 2018 at 9:00 a.m., Wickenburg, AZ**
- LHMPPO TAC Meeting: **December 18, 2018 at 1:30 p.m., 900 London Bridge Rd, Bldg. B, Lake Havasu City, AZ 86404**
- State Transportation Board Meeting: **December 21, 2018 at 9:00 a.m., Clifton, AZ**

- Executive Board/TAC Retreat: **January 7, 2019, 10:00 p.m. – 2:00 p.m.** Location to be determined

10. ADJOURNMENT

Motion to adjourn was presented by Member Lane seconded by Secretary/Treasurer McCoy. Vote on Motion was unanimous. Meeting adjourned at 3:00 p.m.

DRAFT

**LAKE HAVASU MPO
REQUEST FOR ACTION
February 12, 2019**

SUBJECT: Discussion, Update, and Possible Action concerning FTA Performance Targets

SUBMITTED BY: Vinny Gallegos, LHMPPO Director

AGENDA TYPE: Discussion / Possible Action

ATTACHMENTS: Letter to Jill Dusenberry to adopt Arizona FTA Performance Targets

SUMMARY/BACKGROUND:

On October 1, 2018 the Arizona Department of Transportation (ADOT) formally adopted performance targets for the Asset Categories Revenue Vehicles, Equipment, and Facilities. The MPOs of Arizona are given 180 days to either adopt the ADOT targets or establish their own targets. If MPOs adopt their own targets, then certain additional requirements and responsibilities will be placed on the MPO versus if the MPO supports the ADOT targets then those requirements and responsibilities are placed first and foremost on ADOT.

ACTION OPTION:

Support the performance targets as established by ADOT for the Lake Havasu MPO and recommend the Chairman or in his absence Vice-Chairman sign letter to Adoption of Arizona FTA Performance Targets

OR

Support the performance targets as established by ADOT for the Lake Havasu MPO and recommend the Chairman or in his absence Vice-Chairman sign letter to Adoption of FTA Arizona Performance Targets with noted changes

RECOMMENDATION:

Support the performance targets as established by ADOT for the Lake Havasu MPO and recommend the Chairman or in his absence Vice-Chairman sign letter to Adoption of Arizona FTA Performance Targets



**Lake Havasu Metropolitan
Planning Organization**
900 London Bridge Road, Bldg. B
Lake Havasu City, AZ 86404
(928) 453-2823

February 12, 2019

Jill Dusenberry
Arizona Department of Transportation 206
South 17th Avenue
Phoenix, AZ 85007
Via: Email

Re: Adoption of Arizona Performance Targets

Ms. Dusenberry:

On October 1, 2018, the Arizona Department of Transportation (ADOT) formally adopted performance targets for the Asset Categories Revenue Vehicles, Equipment, and Facilities. The adopted performance targets are:

Revenue Vehicles: Percentage of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB).

Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
Automobile	30%	28%	28%	26%	26%
Cutaway Bus	30%	28%	28%	26%	26%
Mini-bus	30%	28%	28%	26%	26%
Mini-van	30%	28%	28%	26%	26%
Sport Utility Vehicle	30%	28%	28%	26%	26%
Van	30%	28%	28%	26%	26%

Equipment: Percentage of Vehicles that have met or exceeded their Useful Life Benchmark (ULB).

Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
Non Revenue/Service Automobile	50%	50%	50%	50%	50%
Trucks & Other Rubber tire Vehicles	50%	50%	50%	50%	50%

Facilities: Percentage of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) scale.

Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
Administration	20%	20%	20%	20%	20%
Maintenance	20%	20%	20%	20%	20%
Parking Structures	20%	20%	20%	20%	20%
Passenger Facilities	20%	20%	20%	20%	20%

Lake Havasu MPO chooses to adopt the targets established by ADOT in perpetuity, or until the MPO should deem it necessary to establish and adopt their own targets.

On January 15, 2019, the Lake Havasu MPO Executive Board voted to support and adopt the performance targets detailed above as established by ADOT.

Sincerely,

Cal Sheehy
Lake Havasu MPO Chairman

**LAKE HAVASU MPO
REQUEST FOR ACTION
January 15, 2019**

SUBJECT: Discussion and Possible Action to Adopt the Resolution Urging State Leaders Take Action to Increase State and Local Investment in Transportation Infrastructure

SUBMITTED BY: Vincent Gallegos, LHMPO Director

AGENDA TYPE: **DISCUSSION/POSSIBLE ACTION**

ATTACHMENTS:

Resolution 2019-01

SUMMARY/BACKGROUND:

The Lake Havasu MPO has been actively participating with several other MPOs/COGs, Rural Transportation Advocacy Council (RTAC), County Supervisors Association, and ADOT to discuss the growing transportation needs for safety and capacity throughout Arizona versus the inadequate available transportation funding. In an effort to better communicate the disparaging difference between the needs and the resources, resolutions are being directed to the Governor and Arizona state legislators expressing action be taken.

ACTION OPTION:

A motion to approve the Resolution Urging State Leaders Take Action to Increase State and Local Investment in Transportation Infrastructure

OR

Not approve

RECOMMENDATION:

A motion to approve the Resolution Urging State Leaders Take Action to Increase State and Local Investment in Transportation Infrastructure



**Lake Havasu Metropolitan
Planning Organization**
900 London Bridge Road, Bldg. B
Lake Havasu City, AZ 86404
(928) 453-2823

February 12, 2019

The Honorable Doug Ducey, Governor
The Honorable Legislative Leadership: President Karen Fann and Speaker Rusty Bowers
The Honorable District 5 Delegation: Senator Sonny Borrelli, Representative Regina Cobb, and
Representative Leo Biasiucci

RE: Lake Havasu MPO Executive Board Position on Transportation Funding

Your Honors,

The Lake Havasu Metropolitan Planning Organization (MPO) Executive Board expresses its support for the following:

- Protection of the Highway User Revenue Fund from Transferring to DPS;
- Creation of Expanded Transportation Revenue Streams

We write to you to make clear our support for a dedicated funding stream for the Department of Public Safety that does not rely on the funds intended for road maintenance and construction. We realize that efforts have taken place over this past year to remedy this issue and we hope that efforts continue to find the best possible way to fully support the needs for a strong, safe, and efficient transportation infrastructure and the vital role of the Department of Public Safety. State Route 95 is the spine in our community like many other communities in Arizona we depend on a better transportation network to serve our economic competitiveness and ability to promote improved freight mobility and reduce congestion.

The Lake Havasu MPO supports significant increases to state transportation revenue sources. This should be targeted at transportation users, strive for fairness across fuel sources, indexed for inflation, and be expedited. The use of fuel taxes and HURF distribution supports the latter point. Arizona is one of the fastest growing states in the nation. Meanwhile, the forces against current funding continue: inflation, increased fuel efficiency, alternate fuels. Current funding revenues will fund no expansion projects in rural Arizona and are failing to keep up with needed maintenance. We can do better. Local governments can, and are, doing their part.

Thank you for your consideration on these important matters. Please feel free to contact me at SheehyC@lhcaz.gov or the Lake Havasu MPO Director, Vincent Gallegos at GallegosV@lhcaz.gov.

Respectfully,

Cal Sheehy, Lake Havasu MPO Chair
Mayor of Lake Havasu City